

**General Fund
2009-2010 Mid-Year Amended Budget - PLAN A**

Fund 01	Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments
				Adopted Budget	Mid-Year Amended Budget	
		Revenues:				
	410XX	Property Tax	\$ 487,762	\$ 470,495	\$ 481,227	10,732
	41070	Property Tax In-Lieu of VLF	557,441	418,478	541,846	123,368
	41XXX	Sales Tax	1,178,489	967,238	979,000	11,762
	41095	Sales Tax In-Lieu (Triple Flip)	524,625	418,478	219,078	(199,400)
	41110	Transfer Tax	64,876	70,000	90,000	20,000
	4112X	Business Licenses	78,668	78,700	82,200	3,500
	411XX	Franchise Fees	333,595	334,502	337,295	2,793
	41135	Transient Occupancy Tax	322	-	1,000	1,000
		Total Taxes	3,225,777	2,757,891	2,731,646	(26,245)
	41XXX	Licenses and Permits	18,244	7,000	17,081	10,081
	41XXX	Fines and Forfeitures	114,073	67,500	70,070	2,570
	4219X	Investment Earnings	10,429	5,000	3,000	(2,000)
	422XX	Rents and Concessions	113,670	115,856	118,860	3,004
	4121X	Motor Vehicle In-Lieu Fees	25,605	25,000	25,000	-
	4XXXX	Charges for Services	134,851	53,250	78,384	25,134
	4XXXX	Reimbursements / Other	90,441	66,048	158,104	92,056
	44105	Principal Debt Repayment	301	310	310	-
		Total Revenues	3,733,390	3,097,855	3,202,455	104,600
	42259	Operating Transfers In	503,716	340,027	426,562	86,535
		Total Current Sources	4,237,106	3,437,882	3,629,017	191,135
	Dept	Current Expenditures:				
	300	City Council	94,389	61,533	44,876	(16,657)
	301	City Manager / City Clerk	216,574	145,579	154,031	8,452
	303	Administrative Services	96,785	83,564	74,260	(9,304)
	304	Legal Services	137,115	63,000	116,608	53,608
	305	Non-Departmental	227,813	230,820	487,063	256,243
	306	Public Information Services	475	7,500	7,500	-
	400	Community Development	356,044	239,360	220,659	(18,701)
	402	Engineering	26,194	20,765	28,878	8,113
	403	Streets	237,942	262,663	259,048	(3,615)
	406	Government Buildings	79,964	63,189	52,713	(10,476)
	408	Park Maintenance	182,331	157,636	139,093	(18,543)
	500	Police	2,811,789	2,632,773	2,419,166	(213,607)
		Total Current Expenditures	4,467,414	3,968,381	4,003,895	35,514
		Capital Outlay:				
	300	City Council	-	-	-	-
	301	City Manager / City Clerk	-	-	-	-
	303	Administrative Services	-	-	-	-
	305	Non Departmental	-	-	-	-
	306	Public Information Services	-	24,000	24,000	-
	400	Community Development	-	-	-	-
	403	Streets	7,312	-	-	-
	406	Government Buildings	-	-	-	-
	408	Park Maintenance	-	-	-	-
	500	Police	11,178	21,178	21,178	-
		Total Capital Outlay / Debt Service	18,490	45,178	45,178	-
		Beginning Fund Balance, July 1*	797,221	579,423	579,423	**
		Ending Fund Balance, June 30	\$ 548,423	\$ 3,745	\$ 159,367	

* Adjusted to Remove Funds Reserved for E. Cotati Avenue Storm Drain Project, Broadcast of Council Meetings

**Adjusted to Reduce Funds Reserved for Broadcast of Council Meetings due to FY 09-10 Expenditures

Reserve Required per Policy Adopted 7/22/09

Unreserved (Available) Fund Balance 548,423 3,745 (101,970) 261,337

Unreserved (Available) Fund Balance as Percentage of Expenditures 12% 0% -3%

Structural Deficit - Expenditures Exceed Sources (average for previous 5 fiscal years \$284,000) (230,308) (530,499) (374,878)

2009-2010 Mid-Year Amended Budget - PLAN A

		<u>Amount</u>
	Franchise Taxes	
41140	Electric	\$ 55,775
41150	Gas	19,900
41160	Cable TV	87,732
41170	Refuse Removal - 12.87%	154,288
41180	Storage	19,600
		<u>\$ 337,295</u>
41XXX	Licenses and Permits	
	Community Development Services	\$ 7,376
	Public Safety Services	9,705
		<u>\$ 17,081</u>
	Fines and Forfeitures	
41190	Parking Enforcement	\$ 32,100
41200	Traffic and Criminal Code Enforcement	37,970
		<u>\$ 70,070</u>
4221X	Rents & Concessions	
	Metro PCS	\$ 45,944
	A T & T	20,161
	TowerCo	17,725
	175 W. Sierra Avenue	14,100
	Facilities and Parks Rentals	15,896
	Chamber of Commerce	3,300
	Booth Applications July 2009 Kids Day Festival	1,735
		<u>\$ 118,860</u>
4XXXX	Charges for Services	
	Community Development Services	\$ 65,506
	Public Safety Services	12,578
	Finance and Administrative Services	300
		<u>\$ 78,384</u>
	Reimbursements	
42236	R.E.M.I.F.	\$ 81,924
41219	P.O.S.T.	4,355
41223	SB 90 State Mandated Costs	2,567
42237	Other	2,738
		<u>\$ 91,584</u>
	Other	
42250	Waste Management - Annual Community Improvement Contribution	\$ 50,000
4XXXX	Other	16,520
		<u>\$ 66,520</u>
42259	Operating Transfers In	
	Water Operating Fund (Administration)	42,142
	Water Operating Fund (Public Information Services)	600
	Water Operating Fund (Government Buildings Maintenance)	-
	Water Capital Fund (Administration)	13,500
	Sewer Operating Fund (Administration)	27,043
	Sewer Operating Fund (Public Information Services)	600
	Sewer Operating Fund (Government Buildings Maintenance)	-
	Sewer Capital Fund (Administration)	27,000
	CCRA Operating Fund (Prior Year Council Allocation)	31,631
	CCRA Operating Fund (Public Information Services)	800
	CCRA Operating Fund (Government Buildings Lease Agreement) - Reduced Due to Government Building Allocation Change	4,326
	CCRA Low Mod Housing Fund (Prior Year Council Allocation)	3,614
	CCRA Low & Mod Housing Fund (Government Bldgs Lease Agreement)-Reduced Due to Government Bldng Allocation Change	1,520
	CCRA Debt Service (Administration)	1,400
	Grants - Zone 1A (Cotati Creek Bypass)	-
	Public Safety (Salaries,Supplies,Services,CAD/RMS) - Supplemental Law Enforcement Services Fund	100,000
	Gas Tax Fund (Street Maintenance)	128,945
	Transportation Development Fund (Street Maintenance) - Measure M	42,334
	Parks and Recreation Development Fund (Park Maintenance)	-
	Maintenance Assessment Districts (Administration)	1,107
		<u>\$ 426,562</u>

City Council
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 300		2009-2010				
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	Description (Items \$1,000 or greater)
	Current:					
510XX	Salaries and Benefits	\$ 54,861	\$ 53,723	\$ 33,956	\$ (19,766)	Allocated
61025	Other Contract Services	28,000	500	1,900	1,400	Facilitator
61031	Advertising and Publications	-	-	104	104	
61034	Dues and Subscriptions	6,517	5,100	5,100	-	
610**	Travel, Meetings, and Training	1,091	1,400	3,020	1,620	Academy
61036	Telephone	92	110	95	(15)	
61038	Information Systems	516	250	250	-	
61040	Supplies	245	250	250	-	
61041	Materials, Tools, Small Equipment	91	-	-	-	
61048	Printing and Photocopying	726	200	200	-	
61074	Scholarships	-	-	-	-	
61076	Contributions	2,250	-	-	-	
	Subtotal	94,389	61,533	44,876	(16,657)	
71081	Capital Outlay: Equipment	-	-	-	-	
Department Total		\$ 94,389	\$ 61,533	\$ 44,876	\$ (16,657)	

Budget Details

				Amount
42236	Source of Funding General Fund			\$ 44,876
510XX	Salaries and Benefits	<u>Adopted</u> 09-10 FTE	<u>Amended</u> 09-10 FTE	
	City Council Members	5.0	2.90	\$ 33,956
61025	Other Contract Services			
	Contingency - City Manager Evaluation Facilitator			\$ 1,400
	Climate Protection			500
				\$ 1,900
61034	Dues and Subscriptions			
	League of California Cities			\$ 3,700
	Association of Bay Area Governments (ABAG)			1,400
				\$ 5,100
61035	Travel, Meetings, and Training			
	Other Meetings			600
	Mayors' and Council Members' Association			600
	League of California Cities - New Councilmembers Academy			1,620
	League of California Cities			
	Legislative Action Days			-
	North Bay Division Quarterly Meetings			200
				\$ 3,020

City Manager / City Clerk
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 301		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
Current:						
510XX	Salaries and Benefits	\$ 165,582	\$ 102,895	\$ 91,668	\$ (11,227)	Reflects 15%
51003	Overtime	-	-	351	351	
61025	Other Contract Services	22,774	4,700	3,722	(978)	
61028	Election Administration	4,443	20,400	40,800	20,400	2nd Election
61031	Advertising and Publications	2,725	1,400	1,573	173	
61033	Postage	394	1,194	1,194	-	
61034	Dues and Subscriptions	3,761	2,005	2,279	274	
610**	Travel, Meetings, and Training	4,759	4,200	3,253	(947)	Reduced as utilized
61036	Telephone	1,606	1,200	1,306	106	
61037	Vehicle Maintenance	1,381	600	1,354	754	
61038	Information Systems	2,310	2,250	2,250	-	
61040	Supplies	1,252	1,400	1,000	(400)	
61041	Materials, Tools, Small Equipment	240	-	10	10	
61042	Equipment Rental	-	-	-	-	
61043	Repairs and Replacements	-	-	-	-	
61048	Printing and Photocopying	5,348	3,335	3,272	(63)	
61065	Awards and Prizes	-	-	-	-	
61083	Filing Fees	-	-	-	-	
	Subtotal	216,574	145,579	154,031	8,452	
Capital Outlay:						
71081	Equipment	-	-	-	-	
Department Total		\$ 216,574	\$ 145,579	\$ 154,031	\$ 8,452	

Budget Details

Source of Funding		Amount
42259	Operating Transfer In -	
	Water Operating Fund - Administration	\$ 8,420
	Water Capital Fund - Administration	13,500
	Sewer Operating Fund - Administration	8,420
	Sewer Capital Fund - Administration	27,000
	CCRA Debt Service - Administration	1,400
	Maintenance Assessment Districts - Administration	982
	General Fund	94,309
		<u><u>\$ 154,031</u></u>

		Adopted 09-10 FTE	Proposed Amended 09-10 FTE	
510XX	Salaries and Benefits			
	City Manager *	0.35	0.35	\$ 47,534
	Deputy City Clerk	0.53	0.53	44,134
		<u>0.88</u>	<u>0.88</u>	<u>\$ 91,668</u>

* FTE not adjusted by 15% voluntary contribution by City Manager

61033	Postage			
	Departmental Specific			\$ 750
	Postal Services		7,500	
	Postage Machine, Scale, Folder/Stuffer - Neopost Lease		3,155	
	Postage Equipment Supplies		200	
	Total to allocate		<u>10,855</u>	
	Departmental Allocation			444
				<u>\$ 1,194</u>

**City Manager / City Clerk
Budget Details (Continued)**

		<u>Amount</u>
61034	Dues and Subscriptions	
	Lexis-Government Code Updates	\$ 500
	International City / County Management Association (ICMA)	1,194
	California City Management Foundation	350
	National Notary Association	-
	California Department of Consumer Affairs (every other year)	-
	International Institute of Municipal Clerks (IIMC)	125
	City Clerks Association	110
	Municipal Management Association of Northern California	-
		<u>\$ 2,279</u>
61035	Travel, Meetings, and Training	
	Essential Training - All Departments (\$3,000 budgeted, \$947 utilized to date and charged to departments)	\$ 2,053
	Local / Regional Meetings	1,000
	City Clerks Association of California	200
		<u>\$ 3,253</u>
61048	Printing and Photocopying	
	Departmental Specific	\$ 1,137
	Copier Rent - Ikon Office Solutions	17,400
		<u>17,400</u>
	Total to allocate	\$ 17,400
	Departmental Allocation	2,135
		<u>\$ 3,272</u>
71081	Equipment	<u>\$ -</u>

Administrative Services
(formerly Finance)
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 303		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
Current:						
510XX	Salaries and Benefits	\$ 76,315	\$ 60,813	\$ 51,360	\$ (9,453)	Reflects 15%
61025	Other Contract Services	3,946	4,900	4,600	(300)	
61026	Auditing Fees	9,010	7,650	7,750	100	
61031	Advertising and Publications	176	200	376	176	
61033	Postage	1,030	950	988	38	
61034	Dues and Subscriptions	110	110	110	-	
610XX	Travel, Meetings, and Training	415	300	435	135	
61036	Telephone	225	250	250	-	
61038	Information Systems	2,912	5,178	5,178	-	
61040	Supplies	779	800	800	-	
61048	Printing and Photocopying	1,510	2,013	2,013	-	
61090	Banking, Trust and Agency Fees	128	150	150	-	
61096	Interest Expense - Developer	229	250	250	-	
	Subtotal	96,785	83,564	74,260	(9,304)	
Capital Outlay:						
71081	Equipment	-	-	-	-	
71082	CIP	-	-	-	-	
Department Total		\$ 96,785	\$ 83,564	\$ 74,260	\$ (9,304)	

42236	Source of Funding	
	REMIF (Redwood Empire Municipal Insurance Fund) Reimbursements	\$ 300
	General Fund	73,960
		<u>\$ 74,260</u>

		<u>Adopted 09-10 FTE</u>	<u>Proposed Amended 09-10 FTE</u>	
510XX	Salaries and Benefits			
	Director of Administrative Services *	0.25	0.25	\$ 22,615
	Accounting Specialist	0.25	0.25	21,594
	Account Clerk II	0.10	0.10	7,151
		<u>0.60</u>	<u>0.60</u>	<u>\$ 51,360</u>

*FTE not adjusted by 15% voluntary contribution by Director of Admin Services

61025	Other Contract Services	
	Sales Tax Auditing Service - HDL & Associates	\$ 3,700
	Mandated Costs Claiming Services - AK and Company	600
	Printer Servicing	300
		<u>\$ 4,600</u>

61026	Auditing Fees	
	Audit and Financial Reports 2008-09 - Terry Krieg, CPA	Total \$ 17,000
	General Fund Allocation - 45%	<u>\$ 7,750</u>

61034	Dues and Subscriptions	
	California Society of Municipal Finance Officers (CSMFO) Membership	<u>\$ 110</u>

610XX	Travel, Meetings, and Training	
	Risk Management - Redwood Empire Municipal Insurance Fund (REMIF) and Public Agency Risk Managers Association (PARMA). Reimbursed by REMIF	\$ 300
	League of California Cities Municipal Finance Institute	135
		<u>\$ 435</u>

**Administrative Services
Budget Details (Continued)**

61038	Information Systems		\$ 17,000
	LAN Technical Support - Jim Washington		13,100
	System Support Service Agreement - Incode		1,998
	Annual License Fees - Parcel Quest, Virus Protection, Spam Protection		3,500
	Payroll Service Fees		<u>3,500</u>
		Total	<u>\$ 35,598</u>
	Departmental Allocation		\$ 1,178
	Departmental Specific		<u>4,000</u>
			<u>\$ 5,178</u>
61048	Printing and Photocopying		
	2009-10 Budget Printing, 2010-11 Budget Preparation, Miscellaneous Forms		\$ 1,513
	Departmental Allocation (see Dept #301 for Total)		500
			<u>\$ 2,013</u>
71081	Equipment		<u>\$ -</u>
71082	Capital Improvements		<u>\$ -</u>

Legal Services
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 304

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments	Description (Items \$1,000 or greater)
			Adopted Budget	Mid-Year Amended Budget		
61015	Current: Special Legal Services	\$ 10,605	\$ 3,000	\$ 15,000	\$ 12,000	PY Write-offs
61022	City Attorney Fees	126,510	60,000	101,608	41,608	Actual Usage
61025	Other Contract Services	-	-	-	-	
	Subtotal	137,115	63,000	116,608		
	Department Total	\$ 137,115	\$ 63,000	\$ 116,608	\$ 53,608	

Budget Details

		<u>Amount</u>
Source of Funding		
General Fund		<u>\$ 116,608</u>
61015	Special Legal Services	
	Prior Year Write-Offs - Uncollectible Deposit Accounts	\$ 8,515
	Liebert, Cassidy & Whitmore - Personnel, Investigations, Special Defense	6,485
		<u>\$ 15,000</u>
61022	City Attorney Fees	
	Meyers Nave - Including General Plan Update, Redevelopment, Other Funds and Charges Billed to Deposit Accounts	\$ 171,000
	General Fund Portion	<u>\$ 101,608</u>

**Non-Departmental
2009-2010 Mid-Year Amended Budget - PLAN A**

Fund 01, Department 305		2009-2010			Mid-Year Amendments	Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget		
Current:						
51XXX	Salaries and Benefits	\$ 13,958	\$ 12,000	\$ 120,000	\$ 108,000	Unemployment
61025	Other Contract Services	3,030	2,000	2,000	-	
61027	Insurance	91,503	89,870	89,870	-	
61033	Postage	6	-	40	40	
61034	Dues and Subscriptions	100	-	573	573	
61038	Information Systems	7,972	3,200	3,200	-	
61040	Supplies	-	-	130	130	
61075	Contingency	80,331	100,000	248,000	148,000	Cashouts
61084	Property Tax	-	-	-	-	
61085	Operating Transfers Out	8,149	1,000	500	(500)	
61089	Tax Administration Fees	22,539	22,500	22,500	-	
61090	Banking Fees - Credit Card Processing	225	250	250	-	
	Subtotal	227,813	230,820	487,063	256,243	
Capital Outlay:						
71081	Equipment	-	-	-	-	
71082	CIP	-	-	-	-	
Department Total		\$ 227,813	\$ 230,820	\$ 487,063	\$ 256,243	

Budget Details

		<u>Amount</u>
Source of Funding		
Weed Abatement - Property Owner Payments / Assessments		\$ -
General Fund		487,063
		<u>\$ 487,063</u>
51XXX	Salaries and Benefits	
	Unemployment	<u>\$ 120,000</u>
61027	Insurance	
	Auto and General Liability	\$ 136,143
	Deductibles	estimated 14,560
	Earthquake and Flood	estimated 28,335
	Auto Physical Damage	4,052
	Property	10,326
	Boiler and Machinery	estimated 953
	User Funding and Fraud Investigation Assessment	estimated 1,000
	Total to allocate	<u>\$ 195,369</u>
	General Fund Allocation 46 %	<u>\$ 89,870</u>

Note: Expenditures for employee workers' compensation, medical, dental, vision, long term disability, and life insurance are included in the salaries and benefits line item in each department or fund.

**Non-Departmental
Budget Details (Continued)**

610**	Travel, Meetings, and Training	<u>\$ -</u>
61038	Information Systems L.R.Hines - Scanner Workstation Software Support and Maintenance	<u>\$ 3,200</u>
61075	Contingency Employee Leave Bank Buyout	<u>\$ 248,000</u>
61085	Operating Transfers Out Maintenance Assessment Districts Fund - Subsidy Citizen Volunteer Program Fund - Subsidy Community and Environment Commission Fund - Subsidize Activities	<u>\$ 500</u>
61089	Tax Administration Fees County of Sonoma - Property Tax Collections - Total \$70,000 General Fund Portion	<u>\$ 22,500</u>
71081	Equipment	<u>\$ -</u>

Community Development

(Combines Former Planning (400) and Building (401) and Recreation (602) Departments)

2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 400		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
	Current:					
510XX	Salaries and Benefits	\$ 247,542	\$ 188,754	\$ 170,792	\$ (17,962)	*
51003	Overtime	-	-	785	785	
61025	Other Contract Services	83,014	25,000	25,000	-	
61031	Advertising and Publications	329	2,000	1,000	(1,000)	
61033	Postage	1,654	2,000	2,000	-	
61034	Dues and Subscriptions	4,107	3,480	3,392	(88)	
610**	Travel, Meetings, and Training	1,169	3,000	3,150	150	
61036	Telephone	2,388	2,500	2,627	127	
61037	Vehicle Expense	1,423	2,000	750	(1,250)	
61038	Information Systems	6,244	4,265	4,852	587	
61040	Supplies	3,756	2,000	2,000	-	
61042	Equipment Rental	680	-	100	100	
61043	Repairs and Replacements	-	-	-	-	
61041	Materials, Tools, Small Equipment	10	1,000	500	(500)	
61048	Printing and Photocopying	2,877	3,361	3,361	-	
61065	Awards and Prizes - Kids Day	850	-	350	350	
	Subtotal	356,044	239,360	220,659	(18,701)	
71081	Capital Outlay: Equipment	-	-	-	-	
Department Total		\$ 356,044	\$ 239,360	\$ 220,659	\$ (18,701)	

Budget Details

Source of Funding	Amount
4XXXX Charges for Services - Does Not Reflect Cost Recovery Deposits Collected	\$ 40,250
General Fund	180,409
	\$ 220,659
510XX Salaries and Benefits	
Assistant to the City Manager	0.35
Interim Building Official	0.23
Assistant Planner	0.70
Administrative Secretary	0.70
Recreation Manager through July 20, 2009	0.00
Recreation Assistant through July 20, 2009	0.00
Public Works Staff - Kids Day Parade and Festival - July 2009	1,000
	1.98
	1.98
	\$ 192,792 *
61025 Other Contract Services	
Alicia Giudice - Fully Reimbursed by Developers	\$ 10,000
006S - General Plan Update - Consultants - Total Cost \$ 100,000 FY 09-10, Balance in CCRA, Water and Sewer Operating Funds	10,000
Phillips Group - Building Department Services	5,000
	\$ 25,000

*Actual Planning Staff Salary and Benefit Costs Detailed Immediately Above. Budget Amount Reduced to Reflect Average Cost Recovery Amounts Billed to Developer Deposit Accounts and Increased to Reflect Permit Technician Leave Bank Payout.

**Community Development
Budget Details (Continued)**

61034	Dues and Subscriptions	\$ 2,515
	Local Agency Formation Commission (LAFCO)	262
	American Planning Association (APA), American Institute of Certified Planners (AICP)	215
	California Building Officials (CALBO) Membership - Expense is Offset by Incremental Fees Received	150
	International Association of Plumbing and Mechanical Officials (IAPMO) - Expense is Offset by Incremental Fees	150
	National Fire Protection Association (NFPA) - Expense is Offset by Incremental Fees	100
	International Code Council (ICC) Membership - Expense is Offset by Incremental Fees Received	<u>3,392</u>
61035	Travel, Meetings, and Training	\$ 3,000
	Staff Training - Expense is Offset by Incremental Fees Received in Prior Years	150
	Additional Staff Training	<u>3,150</u>
61038	Information Systems	\$ 4,852
	Departmental Allocation (See Dept #303 for Total)	<u>4,852</u>
61048	Printing and Photocopying	\$ 3,061
	Departmental Allocation (See Dept #301 for Total)	300
	Department Specific	<u>3,361</u>
71081	Equipment	<u>\$ -</u>

Engineering Services
 (New Department FY 06-07)
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 402		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
Current:						
510XX	Salaries and Benefits	\$ 24,120	\$ 19,075	\$ 11,266	\$ (7,809)	15% contribution
61018	Special Engineering Services	1,142	1,350	16,622	15,272	PY Write-offs
61019	City Engineering Services	-	-	-	-	
61025	Other Contract Services	194	-	42	42	
61031	Advertising and Publications	-	-	-	-	
61034	Dues and Subscriptions	-	-	-	-	
61035	Travel, Meetings, and Training	151	50	-	(50)	
61036	Telephone Expense	6	10	499	489	
61037	Vehicle Expense	245	200	-	(200)	
61038	Info Systems	218	50	350	300	
61040	Supplies	101	30	-	(30)	
61041	Materials, Tools, Small Equipment	-	-	-	-	
61048	Printing and Photocopying	18	-	100	100	
Subtotal		26,194	20,765	28,878	8,113	
Department Total		\$ 26,194	\$ 20,765	\$ 28,878	\$ 8,113	

Budget Details

Source of Funding		Amount	
General Fund		Adopted 09-10 FTE	Proposed Amended 09-10 FTE
510XX	Salaries and Benefits	0.15	0.15
	Director of Public Works / City Engineer*		\$ 11,266

*FTE not adjusted to 15% voluntary contribution by Director of PW/City Engineer

Streets
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 403		2009-2010			Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
Current:					
510XX	Salaries and Benefits	\$ 121,741	\$ 138,928	\$ 136,940	\$ (1,988)
51003	Overtime	1,169	1,300	285	(1,015)
61018	Special Engineering Services	1,673			-
61025	Other Contract Services	22,046	25,500	25,778	278
61031	Advertising and Publications	189	200	92	(108)
61033	Postage	17	25	270	245
61034	Dues and Subscriptions	3,600	7,885	7,885	-
610**	Travel, Meetings, and Training	2	200	10	(190)
61036	Telephone	696	600	1,006	406
61037	Vehicle Expense	4,544	5,000	5,000	-
61038	Information Systems	1,588	1,625	1,625	-
61040	Supplies	5,280	5,000	2,000	(3,000)
61041	Materials, Tools, Small Equipment	5,781	6,000	7,738	1,738
61042	Equipment Rental	83	200	200	-
61043	Repairs & Replacements	4,661	5,000	5,000	-
61048	Printing and Photocopying	255	200	346	146
61051	Utilities	64,617	65,000	64,872	(128)
	Subtotal	237,942	262,663	259,048	(3,615)
Capital Outlay:					
71081	Equipment	-	-	-	-
71082	CIP	7,312	-	-	-
	Department Total	245,254	\$ 262,663	\$ 259,048	\$ (3,615)

Budget Details

		<u>Amount</u>	
Sources of Funding			
42259	Operating Transfer In - Gas Taxes Fund	\$	128,945
	Operating Transfer In - Transportation Development Fund, Measure M		42,334
	General Fund - Balance of Expenditures		87,769
		\$	259,048
		Adopted	Proposed
		09-10 FTE	Amended
			09-10 FTE
510XX	Salaries and Benefits		
	Director of Public Works / City Engineer	0.15	0.15
	Field Maintenance Supervisor	0.28	0.28
	Maintenance Worker II	0.32	0.32
	Maintenance Worker II	0.17	0.17
	Maintenance Worker II	0.18	0.18
	Maintenance Worker II	0.29	0.29
		1.39	1.39
			\$ 21,535
			30,577
			30,300
			15,146
			14,025
			25,357
			136,940
61025	Other Contract Services		
	Signal Maintenance - Republic Electric		\$ 24,278
	Signals - Department of Transportation		1,500
			25,778
61041	Materials, Tools, Small Equipment		
	Continuing Operations Expenditures		\$ 6,538
	Signs - Pedestrian Crossing		1,200
			7,738
71081	Equipment		\$ -
71082	Capital Improvements		\$ -

Government Buildings
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 406

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments	Description (Items \$1,000 or greater)
			Adopted Budget	Mid-Year Amended Budget		
	Current:					
510XX	Salaries and Benefits	\$ 27,482	\$ 5,000	\$ 5,000	\$ -	
51003	Overtime	111	-	360	360	
61025	Other Contract Services	17,139	20,029	20,029	-	
61031	Advertising and Publications	-	10	-	(10)	
61033	Postage	2	200	25	(175)	
61034	Dues and Subscriptions	175	-	-	-	
610**	Travel, Meetings, and Training	1	-	-	-	
61036	Telephone	778	800	-	(800)	
61037	Vehicle Maintenance	1,516	1,600	35	(1,565)	
61038	Information Systems	906	950	200	(750)	
61040	Supplies	2,273	3,500	500	(3,000)	
61041	Materials, Tools, Small Equipment	1,031	1,000	1,000	-	
61042	Equipment Rental	-	-	-	-	
61043	Repairs & Replacements	645	1,000	1,000	-	
61048	Printing and Photocopying	157	100	100	-	
61051	Utilities	27,749	29,000	24,464	(4,536)	
	Subtotal	79,964	63,189	52,713	(10,476)	
	Capital Outlay:					
71081	Equipment	-	-	-	-	
71082	CIP	-	-	-	-	
	Department Total	79,964	\$ 63,189	\$ 52,713	\$ (10,476)	

Budget Details

		<u>Amount</u>
Sources of Funding		
42259	Operating Transfer In - Water Operating Fund	\$ -
42259	Operating Transfer In - Sewer Operating Fund	-
42259	Operating Transfer In - CCRA Operating Fund	4,326
42259	Operating Transfer In - CCRA Low and Moderate Income Housing Fund General Fund	1,520
		46,867
		<u>\$ 52,713</u>
510XX	Beginning January 2009, Public Works Staff Bill Time Worked on Government Building as it Occurs.	
61025	Other Contract Services	
	Janitorial Service - ICM - City Hall, Cotati Room, Classrooms	\$ 9,993
	Mats - Aramark - City Hall, Cotati Room, Corporation Yard, Towels, Coverall Service - Corporation Yard	4,500
	HVAC Maintenance - Pacific Heating - City Hall, Cotati Room	3,500
	Window Cleaning - City Hall	800
	Pest Control - Terminix - City Hall, Cotati Room	876
	Alarms - ESP & Alarm - Corporation Yard	360
		<u>\$ 20,029</u>

Park Maintenance
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 408

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments	Description (Items \$1,000 or greater)
			Adopted Budget	Mid-Year Amended Budget		
	Current:					
510XX	Salaries and Benefits	\$ 85,310	\$ 88,439	\$ 66,972	\$ (21,467)	OADS contract
51003	Overtime	450	-	75	75	
61025	Other Contract Services	78,199	47,627	51,297	3,671	OADS, Gophers
61031	Advertising and Publications	-	-	-	-	
61033	Postage	46	50	300	250	
61034	Dues & Subscriptions	-	20	20	-	
610**	Travel, Meetings, and Training	1	-	1	1	
61036	Telephone	674	600	730	130	
61037	Vehicle Maintenance	2,160	5,000	5,000	-	
61038	Information Systems	1,143	1,000	1,000	-	
61040	Supplies	4,957	6,000	3,000	(3,000)	actual usage
61041	Materials, Tools, Small Equipment	4,093	1,800	3,598	1,798	
61042	Equipment Rental	1,339	2,000	2,000	-	
61043	Repairs & Replacements	331	1,000	1,000	-	
61048	Printing and Photocopying	218	200	200	-	
61051	Utilities	3,410	3,900	3,900	-	
	Subtotal	182,331	157,636	139,093	(18,543)	
	Capital Outlay:					
71081	Equipment	-	-	-	-	
71082	CIP	-	-	-	-	
	Department Total	182,331	\$ 157,636	\$ 139,093	\$ (18,543)	

Budget Details

Sources of Funding		Amount	
		Adopted 09-10 FTE	Proposed Amended 09-10 FTE
42259	General Fund		\$ 139,093
510XX	Salaries and Benefits		
	Director of Public Works / City Engineer	0.05	0.03 \$ 6,102
	Field Maintenance Supervisor	0.06	0.03 5,324
	Maintenance Worker II	0.13	0.00 7,693
	Maintenance Worker II	0.23	0.00 12,807
	Maintenance Worker II	0.08	0.00 3,896
	Maintenance Worker II	0.39	0.30 31,150
		0.94	0.36 \$ 66,972
61025	Other Contract Services		
	Landscape Maintenance - Trugreen Maintenance		\$ 47,627
	Park Maintenance - Old Adobe Developmental Services (OADS) - Partial Year		2,470
			\$ 50,097
61041	Materials, Tools, Small Equipment		
	Continuing Operations Expenditures		\$ 3,598
71081	Equipment		\$ -
71082	Capital Improvements		\$ -

Police
2009-2010 Mid-Year Amended Budget - PLAN A

Fund 01, Department 500		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
	Current:					
510XX	Salaries and Benefits	\$ 2,396,725	\$ 2,211,584	\$ 1,990,437	\$ (221,147)	15% contribution
51003	Overtime	101,046	140,000	140,000	-	
61025	Other Contract Services	74,753	69,736	69,376	(360)	
61031	Advertising and Publications	62	500	500	-	
61033	Postage	3,638	4,300	4,300	-	
61034	Dues and Subscriptions	1,162	1,400	1,400	-	
610**	Travel, Meetings, and Training	8,561	10,570	10,570	-	
61036	Telephone	10,320	13,000	13,000	-	
61037	Vehicle Expense	54,490	52,000	52,000	-	
61038	Information Systems	103,287	68,400	76,300	7,900	CAD / RMS
61040	Supplies	14,121	14,000	14,000	-	
61041	Materials, Tools, Small Equipment	4,405	4,000	4,000	-	
61048	Printing and Photocopying	12,154	12,000	12,000	-	
61051	Utilities	23,171	26,000	26,000	-	
61076	Contributions	1,396	1,283	1,283	-	
61088	Jail Booking Fees	2,498	4,000	4,000	-	
	Subtotal	2,811,789	2,632,773	2,419,166	(213,607)	
	Capital Outlay:					
71081	Equipment	-	10,000	10,000		
	Debt Service					
61093	Lease Principal	9,496	9,811	9,811		
61094	Lease Interest	1,682	1,367	1,367		
	Total Expenditures	2,822,967	2,653,951	2,440,344	(213,607)	
	Department Total	\$ 2,822,967	\$ 2,653,951	\$ 2,440,344	\$ (213,607)	

Budget Details

		<u>Amount</u>
	Sources of Funding	
4XXXX	Charges for Services	\$ 12,578
41XXX	Licenses and Permits	9,705
41XXX	Fines and Forfeitures	37,970
42259	Operating Transfer In - Public Safety Fund	100,000
41219	Peace Officers Standards and Training (P.O.S.T.)	2,000
41090	Public Safety Augmentation	42,053
	General Fund	<u>2,280,091</u>
		<u>\$ 2,440,344</u>

		Adopted	Proposed	
		09-10 FTE	Amended	
			09-10 FTE	
510XX	Salaries and Benefits			
	Police Chief	1.00	0.90	161,163
	Police Sergeant	4.00	4.00	611,949
	Police Officer	7.00	5.00	734,440
	Support Services Supervisor	0.38	0.38	36,011
	Community Services Officer	1.00	1.00	78,597
	Dispatcher / Clerk	4.00	4.00	317,423
	Dispatcher / Clerk Part-Time (1)	1.00	0.50	46,886
	Police Services Aid	0.38	0.00	2,569
	Police Volunteers	8.00	0.37	-
	Reserve Officers	2.00	2.00	1,400
		<u>28.76</u>	<u>18.15</u>	\$ 1,990,437

*Police Service Aide position eliminated effective 8/31/09. One Part-Time Dispatcher position eliminated effective 9/30/09. 2 Police Officers resigned 12/09 and the positions were frozen

Police
Budget Details (Continued)

		<u>Amount</u>
61025	Other Contract Services	
	Animal Shelter - City of Rohnert Park	\$ 17,176
	Explosive Ordinance Fee - County of Sonoma	2,248
	Radio Maintenance - Williams USA / Precision Wireless	7,000
	HVAC Maintenance - Johnson Controls	7,000
	Janitorial Service - ICM	6,302
	Hazardous Materials Response - County of Sonoma & City of Santa Rosa	3,000
	Speed and Traffic Surveys	3,000
	Police Facility Camera Repairs	2,000
	Sexual Assault Exams - County of Sonoma Department of Health Services	1,800
	Livescan Maintenance - Cogent	-
	Parking Citations Service - Judicial Data Services	1,500
	Parking Violations Filed - Superior Court - County	1,500
	Emergency Generator Maintenance - SC Phillips	1,500
	Fingerprint Processing Fee - Department of Justice	1,000
	Detox Services - County of Sonoma	-
	Document Shredding - Infostor	1,000
	Window and Skylight Cleaning	800
	Radar Repair and Calibration - RHF Inc.	600
	Pest Control - Terminix	600
	Lexis Nexis / Accurint	500
	Carpet Cleaning	500
	Criss Cross Listing	-
	Translation Services	300
	Dispatch Power Supply Back-Up System Maintenance - California Energy Experts	250
	Animal Veterinary Services	200
	Staff / Reserve Pre-Employment Related:	
	Background Investigator	4,000
	Physical Exams	2,000
	Psychological Exams	2,400
	Polygraph Exams	1,200
		<u>\$ 69,376</u>
61034	Dues and Subscriptions	
	California Penal Code - 2	\$ 140
	California Police Officers Association	520
	Sonoma County Chief's Association	250
	California Vehicle Codes - 5	120
	California Police Chiefs Association	120
	California Background Investigators	50
	California Association Records Supervisor	50
	CalNENA (National Emergency Number Association)	50
	California Property & Evidence Officers	50
	CCUG (Computerized CLETS Users Group)	50
		<u>\$ 1,400</u>
610**	Travel, Meetings and Training	
	Priority 1	
	Range Training 3x per year (14)	\$ 3,600
	Emergency Vehicle Operation (14)	3,250
	Sexual Assault (1)	1,000
	First Aid / CPR / Blood Borne Pathogens / SIDS (25)	950
	Disease Transmission (OSHA) (1)	500
	SEMS/NIMS	500
	Interview & Interrogation (1)	250
	Arrest & Control	250
	Field Training Officer Update (3)	120
	Active Shooter (14)	100
	Computer Crimes (1)	50
	Total Priority 1	<u>\$ 10,570</u>
	REMIF Chiefs' Meeting	-
	Total Travel, Meetings and Training	<u>\$ 10,570</u>

Police
Budget Details (Continued)

61038	Information Systems		
	CAD / RMS - Sonoma County Law Enforcement Consortium FY 09-10 Agency Funding	\$	57,900
	Departmental Allocation (see Dept #303 for Total)		11,800
	CLETS (California Law Enforcement Telecommunications System) - Wants and Warrants		6,000
	TMS (Training Management Software) Updates and Support		600
		<u>\$</u>	<u>76,300</u>
61076	Contributions		
	Sonoma County Sheriff's Department - MAGNET (Gang Task Force)	\$	1,283
61088	Jail Booking Fees		
	Cost of Booking Offenders - County Jail	\$	4,000
71081	Equipment		
	Uninterruptible Power Supply Repair	\$	10,000

Grants Fund
2009-2010 Mid-Year Amended Budget

Fund 02	Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments
				Adopted Budget	Mid-Year Amended Budget	
	41220	Revenues: Other Grants	\$ 10,095	\$ 539,546	\$ 511,142	\$ (28,404)
	42295	Other	-	-	-	-
		Total Revenues	10,095	539,546	511,142	(28,404)
	61025	Current Expenditures: Other Contract Services	-	-	-	-
	71081	Capital Outlay: Equipment	-	-	11,142	11,142
	71082	Capital Improvements	-	500,000	500,000	-
		Total Expenditures	-	500,000	511,142	11,142
	61085	Other Sources (Uses): Operating Transfers Out	-	-	-	-
		Beginning Fund Balance, July 1	71	10,166	10,166	
		Ending Fund Balance, June 30	10,166	\$ 49,712	\$ 10,166	

Budget Details

41220	Other Grants		
	R004 - Old Redwood Highway South - Federal Stimulus (ARRA) Funding	\$	500,000
	California Energy Commission Block Grant		-
	American Recovery and Reinvestment Act Stimulus - Byrne Jag Formula Grant - Police Equipment		11,142
		<u>\$</u>	<u>511,142</u>
71081	Equipment		
	Police - Byrne Jag Formula Grant	\$	11,142
		<u>\$</u>	<u>11,142</u>
71082	Capital Improvements		
	R004 - Old Redwood Highway South	\$	500,000
		<u>\$</u>	<u>500,000</u>

CDBG Fund
2009-2010 Mid-Year Amended Budget

Fund 03		2009-2010			Mid-Year Amendments
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
Acct	Description				
	Revenues:				
41234	CDBG Grant	\$ 3,437	\$ 160,683	\$ 119,105	(41,578)
44105	Loan Repayments	-	-	-	-
42193	Other Interest	-	-	-	-
	Total Revenues	3,437	160,683	119,105	(41,578)
	Current Expenditures:				
61072	Reimbursements	-	-	-	-
	Capital Outlay:				
71082	Capital Improvements	3,437	160,683	119,105	(41,578)
	Total Expenditures	3,437	160,683	119,105	(41,578)
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
	Beginning Fund Balance, July 1	-	-	-	-
	Ending Fund Balance, June 30	\$ -	\$ -	\$ (0)	

Budget Details

	<u>Amount</u>
71082 Capital Improvements	
U006 - Americans with Disabilities Act (ADA) Ramps and Sidewalk Program - Valparaiso	\$ 85,773
T038 - Americans with Disabilities Act (ADA) Ramps and Sidewalk Program	33,332
	<u>\$ 119,105</u>

Solid Waste Reduction (EAC/AB 939 FUND 6)
2009-2010 Mid-Year Amended Budget

Fund 06		2009-2010			Mid-Year Amendments
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
Acct	Description				
	Revenues:				
41170	Franchise Fees	\$ 16,985	\$ 17,000	\$ 16,722	\$ (278)
42295	Other Revenues	24	-	6	6
	Total Revenues	17,009	17,000	16,728	(272)
	Current Expenditures:				
61025	Other Contract Services	6,000	6,000	6,000	-
	Total Expenditures	6,000	6,000	6,000	-
	Other Sources (Uses):				
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	55,008	66,017	66,017	
	Ending Fund Balance, June 30	\$ 66,017	\$ 77,017	\$ 76,746	

61025	Other Contract Services	
	Waste Management - Single Stream Recycling	<u>\$ 6,000</u>
61085	Operating Transfer Out	<u>\$ -</u>

**Community and Environment Commission Fund
2009-2010 Mid-Year Amended Budget**

Fund 08	Acct	Description	2009-2010			Mid-Year Amendments
			2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
		Revenues:				
	42295	Other Revenue	\$ -	\$ -	\$ 1,000	\$ 1,000 Donation
	43101	Food and Beverage Sales	1,831	-	-	-
	43103	Gate Proceeds	-	1,800	1,800	-
	43104	Sale of Merchandise	-	-	-	-
	43108	Auction Proceeds	-	-	-	-
	43109	Raffle Proceeds	349	350	350	-
		Total Revenues	2,180	2,150	3,150	1,000
		Current Expenditures:				
	51****	Salaries and Benefits	500	-	-	-
	61025	Other Contract Services	1,373	1,400	1,400	-
	610**	Travel, Meetings, and Training	319	-	-	-
	61036	Telephone Expense	229	-	-	-
	61038	Information Systems	60	-	-	-
	61040	Departmental Supplies	338	350	350	-
	61041	Materials, Tools, Small Equipment	-	-	-	-
	61042	Equipment Rental	295	300	300	-
	61048	Printing & Photocopying	80	100	100	-
	61065	Awards / Prizes	-	-	-	-
	63082	Tree Lighting	-	-	-	-
		Total Expenditures	3,195	2,150	2,150	-
		Other Sources (Uses):				
	42259	Operating Transfers In	1,015	-	-	-
	61085	Operating Transfers Out	-	-	-	-
		Beginning Fund Balance, July 1	-	0	0	
		Ending Fund Balance, June 30	\$ 0	\$ 0	\$ 1,000	

Budget Details

	<u>Amount</u>
61025 Other Contract Services Caterer, Pasta Dinner	<u>\$ 1,400</u>
61040 Departmental Supplies	<u>\$ 350</u>
61042 Equipment Rental	<u>\$ 300</u>
61048 Printing & Photocopying	<u>\$ 100</u>
42259 Operating Transfers In General Fund - Event Expenses	<u>\$ -</u>

**Public Safety Fund
2009-2010 Mid-Year Amended Budget**

Fund 09	Acct	Description	2009-2010			
			2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
		Revenues:				
	41220	SLESF - Supplemental Law Enforcement Services Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
	41220	Grants - Other	-	-	-	-
	41220	Other Grant Revenues	-	-	-	-
	42295	Other Revenues	-	-	-	-
		Total Revenues	100,000	100,000	100,000	-
		Capital Outlay:				
	71081	Equipment	-	-	-	-
		Total Expenditures	-	-	-	-
		Other Sources (Uses):				
	42259	Operating Transfers In	-	-	-	-
	61085	Operating Transfers Out	(100,000)	(100,000)	(100,000)	-
		Beginning Fund Balance, July 1	12,595	12,595	12,595	
		Ending Fund Balance, June 30	\$ 12,595	\$ 12,595	\$ 12,595	\$ -

Budget Details

	<u>Amount</u>
71081 Equipment	<u>\$ -</u>
61085 Operating Transfers Out General Fund - Police (Overtime, Supplies, Services) - Supplemental Law Enforcement Services Fund	<u>\$ 100,000</u>

Gas Taxes Fund
2009-2010 Mid-Year Amended Budget

Fund 21		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
Acct	Description				
	Revenues:				
4122X	Gas Tax	129,527	\$ 130,000	\$ 128,945	\$ (1,055)
41220	Grants - Traffic Congestion Relief	63,482	65,000	67,845	2,845
42192	Investment Earnings	673	650	226	(424)
	Total Revenues	193,682	195,650	197,016	1,366
	Current Expenditures:				
61076	Contributions	4,118	4,200	4,034	(166)
	Total Expenditures	4,118	4,200	4,034	(166)
	Other Sources (Uses):				
61085	Operating Transfers Out	(126,043)	(130,000)	(124,911)	(5,089)
	Beginning Fund Balance, July 1	29,843	93,364	93,364	
	Ending Fund Balance, June 30	\$ 93,364	\$ 154,813	\$ 161,435	

Budget Details

		<u>Amount</u>
61076	Contributions Sonoma County Transportation Authority	<u>\$ 4,034</u>
61085	Operating Transfers Out General Fund - Streets (Maintenance)	<u>\$ 124,911</u>

**Transportation Development Fund
2009-2010 Mid-Year Amended Budget**

Fund 22		2009-2010			Mid-Year Amendments
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
Acct	Description				
	Revenues:				
41097	Sales Tax - Measure M	45,282	\$ 42,334	\$ 42,334	\$ 0
42192	Investment Earnings	7,024	7,000	2,338	(4,662)
42247	Property Owner Contributions	-	-	-	-
42295	Other Revenues - Prop. 1B	-	-	-	-
	Total Revenues	52,306	49,334	44,672	(4,662)
	Current Expenditures:				
62004	Matching Contributions	-	-	-	-
	Capital Outlay:				
71082	Capital Improvements	-	-	-	-
	Total Expenditures	-	-	-	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	(117,676)	(42,334)	(42,334)	(0)
	Beginning Fund Balance, July 1	544,402	479,032	479,032	
	Ending Fund Balance, June 30	479,032	\$ 486,032	\$ 481,370	

61085 Operating Transfer Out

Amount
\$ 42,334

**Parks and Recreation Development Fund
2009-2010 Mid-Year Amended Budget**

Fund 23		2008-2009 Actual	2009-2010		Mid-Year Amendments
			Adopted Budget	Mid-Year Amended Budget	
Acct	Description				
	Revenues:				
41571	Development Fees	\$ -	\$ -	\$ -	\$ -
	Total Revenues	-	-	-	-
	Total Expenditures	-	-	-	-
	Other Sources (Uses):				
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	-	-	-	-
	Ending Fund Balance, June 30	\$ -	\$ -	\$ -	\$ -

Budget Details

61085 **Operating Transfers Out**
General Fund - Parks (Maintenance)

Amount

\$ -

**Park In-Lieu Fund
2009-2010 Mid-Year Amended Budget**

Fund 24		2009-2010			Mid-Year Amendments
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
Acct	Description				
	Revenues:				
41220	Grants-State Pk Bond per Capita	\$ -	\$ -	\$ -	\$ -
41220	Grants-L016	-	-	-	-
41572	Park In-Lieu Fees	25,166	-	-	-
42192	Investment Earnings	15,888	17,000	2,996	(14,004)
	Total Revenues	41,053	17,000	2,996	(14,004)
	Current Expenditures:				
51****	Salaries and Benefits	207	-	1,200	1,200
61022	Legal Fees	7,391	-	-	-
61040	Supplies	70	-	200	200
	Capital Outlay:				
71082	Capital Improvements	340,927	-	-	-
	Total Expenditures	348,596	-	1,400	1,400
	Other Sources (Uses):				
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	924,820	617,278	617,278	
	Ending Fund Balance, June 30	\$ 617,278	\$ 634,278	\$ 618,874	

Budget Details

	<u>Amount</u>
71082 Capital Improvements	\$ -
61085 Operating Transfers Out	\$ -

Inclusionary Housing Fund
2009-2010 Mid-Year Amended Budget

Fund 26

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments
			Adopted Budget	Mid-Year Amended Budget	
	Revenues:				
41568	Housing Linkage Fees	\$ -	\$ -	\$ -	\$ -
41569	In-Lieu Housing Fee	49,471	-	-	-
42192	Investment Earnings	58,563	60,000	13,088	(46,912)
	Total Revenues	108,033	60,000	13,088	(46,912)
	Current Expenditures:				
61022	Legal Fees	22,105	10,000	61,000	51,000
61025	Other Contract Services	-	-	-	-
	Capital Outlay:				
71082	Capital Improvements	-	-	-	-
	Total Expenditures	22,105	10,000	61,000	51,000
	Other Sources (Uses):				
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	3,090,337	3,176,265	3,176,265	
	Ending Fund Balance, June 30	\$ 3,176,265	\$ 3,226,265	\$ 3,128,353	

Budget Details

	<u>Amount</u>
71082 Capital Improvements	\$ -
61085 Operating Transfers Out	\$ -

Traffic Mitigation Fund
2009-2010 Mid-Year Amended Budget

Fund 28

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments
			Adopted Budget	Mid-Year Amended Budget	
	Revenues:				
41542	Traffic Mitigation Fee	\$ 1,500	\$ -	\$ -	\$ -
42192	Investment Earnings	2,440	2,500	546	(1,954)
42247	Property Owner Contributions	-	-	-	-
	Total Revenues	3,940	2,500	546	(1,954)
	Current Expenditures:				
61025	Other Contract Services	-	-	-	-
	Capital Outlay:				
71082	Capital Improvements	-	-	-	-
	Total Expenditures	-	-	-	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	128,385	132,325	132,325	
	Ending Fund Balance, June 30	\$ 132,325	\$ 134,825	\$ 132,871	

Budget Details

	<u>Amount</u>
71082 Capital Improvements	\$ -
42259 Operating Transfers In	\$ -

**2001 Limited Obligation Improvement Bond Fund
 South Sonoma Business Park Assessment District
 2009-2010 Mid-Year Amended Budget**

Fund 31, 32		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
Acct	Description				
	Revenues:				
42181	Special Assessments	\$ 454,763	\$ 450,675	\$ 450,675	\$ -
42192	Investment Earnings	3,789	4,000	400	(3,600)
44100	Bond Proceeds	-	-	-	-
	Total Revenues	458,552	454,675	451,075	(3,600)
	Current Expenditures:				
61015	Special Legal Services	-	-	-	-
61025	Other Contract Services	-	-	-	-
61033	Postage	-	-	-	-
61095	Bond Principal	85,000	100,000	100,000	-
61096	Interest Expense	359,613	350,635	350,635	-
6109*	Banking, Trust & Agency Fees	4,230	3,975	3,975	-
	Total Expenditures	448,843	454,610	454,610	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	787,096	796,805	796,805	
	Ending Fund Balance, June 30	\$ 796,805	\$ 796,870	\$ 793,270	

Asset Seizure Fund
2009-2010 Mid-Year Amended Budget

Fund 50		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
Acct	Description				
	Revenues:				
41211	Seized Property	\$ (2,921)	\$ -	\$ -	\$ -
41235	Asset Forfeiture	7,499	-	-	-
42192	Investment Earnings	907	750	750	-
	Total Revenues	5,485	750	750	-
	Current Expenditures:				
69011	Narcotics Enforcement Expense	-	-	-	-
	Capital Outlay:				
71081	Equipment	18,635	-	-	-
	Total Expenditures	18,635	-	-	-
	Other Sources (Uses):				
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	52,616	39,466	39,466	
	Ending Fund Balance, June 30	\$ 39,466	\$ 40,216	\$ 40,216	\$ -

Budget Details

69011	Special Police Programs "Buy" Money for Drug Criminal Investigations	\$ -
71081	Equipment	\$ -
61085	Operating Transfers Out	\$ -

**Maintenance Assessment Districts Fund
2009-2010 Mid-Year Amended Budget**

Fund 201 Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments
			Adopted Budget	Mid-Year Amended Budget	
42181	Revenues: Special Assessments	\$ 31,466	\$ 33,496	\$ 33,496	\$ -
	Total Revenues	31,466	33,496	33,496	-
	Current Expenditures:				
51XXX	Salaries - Public Works Time	2,253	30,136	30,136	-
61019	Engineering Fee	-	-	-	-
61025	Other Contract Services	18,896	-	-	-
61041	Materials, Tools, Small Equipment	1,328	-	-	-
61042	Rental Expense	-	-	-	-
61043	Repairs & Replacements	-	-	-	-
61051	Utilities	9,438	11,000	11,000	-
61089	Property Tax Administration Fee	-	-	-	-
	Total Expenditures	31,915	41,136	41,136	-
	Other Sources (Uses):				
42259	Operating Transfers In - GF Subsidy	6,331	-	-	-
61085	Operating Transfers Out - Admin	(982)	(1,107)	(1,107)	-
	Beginning Fund Balance, July 1	35,374	40,274	40,274	
	Ending Fund Balance, June 30	\$ 40,274	\$ 31,527	\$ 31,527	\$ -

Budget Details

	<u>Amount</u>
42181 Special Assessments-	
2011 - Valparaiso Vista Subdivision - 15 parcels at \$158 per parcel	\$ 2,370
2012 - Quail Hollow IV Subdivision - 31 parcels at \$40 per parcel	1,240
2013 - Sommers Subdivision - 8 parcels at \$290-\$435 per parcel	2,465
2014 - Macklin Phase I Subdivision - 39 parcels at \$32.00 per parcel	1,248
2015 - Sierra Meadows Subdivision - 30 parcels at \$0 per parcel	-
2016 - Oak Knoll Subdivision - 24 parcels at \$133.50 per parcel	3,204
2017 - Garden Gate Subdivision - 15 parcels at \$195.56 per parcel	2,933
2018 - Park Meadows Subdivision - 39 parcels at \$388.10 per parcel	15,136
2019 - Cotati Station Subdivision - 70 parcels at \$ 0 per parcel	-
2020 - Altman Acres Subdivision - 14 parcels at \$350.00 per parcel	4,900
	<u>\$ 33,496</u>
51XXX Salaries and Benefits - Public Works Staff Time - Inspection, Repairs	
2011 - Valparaiso Vista Subdivision	\$ 856
2012 - Quail Hollow IV Subdivision	276
2013 - Sommers Subdivision	1,755
2014 - Macklin Phase I Subdivision	649
2015 - Sierra Meadows Subdivision	50
2016 - Oak Knoll Subdivision	2,690
2017 - Garden Gate Subdivision	1,881
2018 - Park Meadows Subdivision	10,696
2019 - Cotati Station Subdivision	7,030
2020 - Altman Acres Subdivision	4,253
	<u>\$ 30,136</u>

**Maintenance Assessment Districts Fund
Budget Details (Continued)**

61051	Utilities		
	2011 - Valparaiso Vista Subdivision	\$	1,392
	2012 - Quail Hollow IV Subdivision		841
	2013 - Sommers Subdivision		588
	2014 - Macklin Phase I Subdivision		476
	2015 - Sierra Meadows Subdivision		270
	2016 - Oak Knoll Subdivision		392
	2017 - Garden Gate Subdivision		930
	2018 - Park Meadows Subdivision		4,440
	2019 - Cotati Station Subdivision		1,147
	2020 - Altman Acres Subdivision		524
		<u>\$</u>	<u>11,000</u>
42259	Operating Transfers In- General Fund - Subsidy	<u>\$</u>	<u>-</u>
61085	Operating Transfers Out General Fund - Administration		
	2011 - Valparaiso Vista Subdivision	\$	123
	2012 - Quail Hollow IV Subdivision		123
	2013 - Sommers Subdivision		123
	2014 - Macklin Phase I Subdivision		123
	2015 - Sierra Meadows Subdivision		123
	2016 - Oak Knoll Subdivision		123
	2017 - Garden Gate Subdivision		123
	2018 - Park Meadows Subdivision (No administration cost included in Engineer's report)		-
	2019 - Cotati Station Subdivision		123
	2020 - Altman Acres Subdivision		123
		<u>\$</u>	<u>1,107</u>

K9 Program Fund
2009-2010 Mid-Year Amended Budget

Fund 202		2009-2010			
Acct	Description	2008-2009 Actual	Adopted Budget	Actuals to Date	
	Revenues:				
42248	Donations	\$ 35,253	\$ 9,000	\$ 1,082	received to date
4XXXX	Other Revenue	6,316	-	-	-
	Total Revenues	41,569	9,000	1,082	-
	Current Expenditures:				
51XXX	Salaries / Overtime	2,360	2,738	1,751	spent to date
61025	Other Contract Services	14,235	3,000	1,185	spent to date
61033	Postage	1,393	300	-	
61037	Vehicle Expense	2,297	-	1,053	spent to date
61038	Information Systems	180	-	-	
610XX	Travel, Meetings, and Training	10,240	1,000	-	
61040	Departmental Supplies	4,030	400	-	
61041	Materials, Tools, Small Equipment	8,835	200	-	
61043	Repairs and Replacements	-	-	-	
	Total Expenditures	43,571	7,638	3,989	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
	Beginning Fund Balance, July 1	858	(1,143)	(1,143)	
	Ending Fund Balance, June 30	\$ (1,143)	\$ 219	\$ (4,050)	

Budget Details

	<u>Amount</u>
NO EXPENDITURES WILL BE AUTHORIZED UNTIL DONATIONS ARE IN HOUSE TO COVER THEM	
61025 Other Contract Services Master K-9 - Officer and Canine	\$ 3,000
42259 Operating Transfers In	

**General Capital Outlay Fund
2009-2010 Mid-Year Amended Budget**

Fund 204		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
Acct	Description				
	Revenues:				
42247	Property Owner Contributions	\$ 196,788	\$ -	\$ -	\$ -
	Total Revenues	196,788	-	-	-
	Current Expenditures:				
51XXX	Salaries	207	-	-	-
	Capital Outlay:				
71082	Capital Improvements	32,463	65,000	65,000	-
	Total Expenditures	32,671	65,000	65,000	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	-	-	-	-
	Beginning Fund Balance, July 1	200,703	364,820	364,820	
	Ending Fund Balance, June 30	\$ 364,820	\$ 299,820	\$ 299,820	

Budget Details

		<u>Amount</u>
71082	Capital Improvements R004- Old Redwood Highway South - May be Reimbursable by ARRA Funding	<u>\$ 65,000</u>
42259	Operating Transfers In General Fund	<u>\$ -</u>

**Explorer Program
2009-2010 Mid-Year Amended Budget**

Fund 205		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
Acct	Description				
	Revenues:				
42237	Other Reimbursements	\$ -	\$ -	\$ -	\$ -
42248	Donations	-	-	-	-
42251	Explorer Application Fee (cancelled)	-	-	-	-
	Total Revenues	-	-	-	-
	Current Expenditures:				
51017	Uniforms	-	-	500	500
61025	Other Contract Services	-	-	90	90
610**	Travel, Meetings & Training	-	-	200	200
61040	Departmental Supplies	-	-	685	685
61076	Contributions	-	-	-	-
	Total Expenditures	-	-	1,475	1,475
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
	Beginning Fund Balance, July 1	1,885	1,885	1,885	
	Ending Fund Balance, June 30	\$ 1,885	\$ 1,885	\$ 410	

Budget Details

42259 Operating Transfers In

Amount

\$ -

**Citizen Volunteer Program
2009-2010 Mid-Year Amended Budget**

Fund 206		2009-2010			
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments
42248	Revenues: Donations	\$ -	\$ -	\$ -	\$ -
	Total Revenues	-	-	-	-
51017	Current Expenditures: Uniforms	493	800	225	(575)
61025	Other Contract Services	135	100	100	-
61040	Supplies	176	100	175	75
61040	Departmental Supplies				-
	Total Expenditures	804	1,000	500	(500)
42259	Other Sources (Uses): Operating Transfers In	804	1,000	500	(500)
	Beginning Fund Balance, July 1	-	(0)	(0)	
	Ending Fund Balance, June 30	\$ (0)	\$ (0)	\$ 0	

Budget Details

42259 Operating Transfers In

Amount

\$ 500

**Water Operating Fund
2009-2010 Mid-Year Amended Budget**

Fund 12, Department 700

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendment
			Adopted Budget	Mid-Year Amended Budget	
Revenues:					
42050/55	Water Sales	\$ 1,285,021	\$ 1,350,000	\$ 1,338,968	\$ (11,032)
420XX	Other Service Fees	44,370	43,250	55,160	11,910
42192	Investment Earnings	20,898	25,000	5,520	(19,480)
42295	Other Revenues	9,067	-	5,462	5,462
44105	Principal Debt Repayment	1,016	-	-	-
	Total Revenues	1,360,372	1,418,250	1,405,110	(13,140)
Expenses:					
510XX	Salaries and Benefits	435,809	415,053	423,881	8,828
51003	Overtime	2,943	2,000	7,500	5,500
61015	Special Legal Services	-	5,000	-	(5,000)
61018	Special Engineering Services	1,715	287,262	192,262	(95,000)
61019	Engineering Fees	512	-	-	-
61022	Legal Fees	1,242	500	3,300	2,800
61024	SCWA Water Fees	308,178	416,808	416,808	-
61025	Other Contract Services	57,535	330,500	298,335	(32,165)
61026	Auditing Fees	2,970	2,550	2,550	-
61027	Insurance	34,729	37,215	35,000	(2,215)
61031	Advertising & Publications	337	1,000	500	(500)
61033	Postage	2,402	3,500	4,100	600
61034	Dues & Subscriptions	9,685	14,285	14,285	-
610**	Travel, Meetings, and Training	675	3,500	1,020	(2,480)
61036	Telephone	10,837	12,000	12,000	-
61037	Vehicle Expense	4,799	6,000	6,000	-
61038	Information Systems	7,787	15,775	15,775	-
61040	Office Supplies	6,612	7,000	2,500	(4,500)
61041	Materials, Tools, Small Equipment	4,878	8,000	16,565	8,565
61042	Equipment Rental	456	1,000	450	(550)
61043	Repairs and Replacements	6,182	10,000	5,000	(5,000)
61048	Printing and Photocopying	2,257	4,000	4,500	500
61051	Utilities	55,703	50,000	50,000	-
61090	Banking Fees - Credit Card Processing	1,803	2,000	2,200	200
62005	Rebates/Conservation Program	-	-	75,000	75,000
Capital Outlay:					
71081	Equipment	10,099	24,750	14,750	(10,000)
71082	Capital Improvements	-	492,448	489,130	(3,318)
	Total Expenses	970,146	2,152,146	2,093,411	(58,735)
Other Sources (Uses):					
42259	Operating Transfers In	-	224,000	224,000	-
61085	Operating Transfers Out	(121,205)	(109,020)	(142,742)	(33,722) PY Council
	Beginning Retained Earnings, July 1*	1,132,478	1,401,500	1,401,500	
	Ending Retained Earnings, June 30*	\$ 1,401,500	\$ 782,584	\$ 794,456	

2009-2010 Mid-Year Amended Budget

510XX	Salaries and Benefits	Adopted 09-10 FTE	Amended 09-10 FTE	Amount
	City Council	0.00	0.55	6,440
	City Manager	0.15	0.15	29,378
	Assistant to the City Manager	0.15	0.15	20,067
	Deputy City Clerk	0.10	0.10	8,327
	Director of Administrative Services	0.25	0.25	40,034
	Accountant	0.03	0.03	3,149
	Accounting Specialist	0.20	0.20	17,275
	Account Clerk II	0.40	0.40	28,603
	Director of Public Works/City Engineer	0.33	0.34	53,129
	Field Maintenance Supervisor	0.46	0.48	50,848
	Engineering Technician	0.50	0.50	29,096
	Maintenance Worker II	0.36	0.43	36,395
	Maintenance Worker II	0.41	0.53	40,370
	Maintenance Worker II	0.50	0.54	40,127
	Maintenance Worker II	0.21	0.26	19,838
		<u>4.05</u>	<u>4.89</u>	<u>\$ 423,076</u>
	Detail does not include Permit Technician leave bank drawdown through 11/30/09			
61018	Special Engineering Services			
	Water Supply Reliability - Aquifer Storage and Recovery (ASR) Pilot Study			\$ 55,000
	Urban Water Master Plan			100,000
	Water System GIS Implementation			25,000
	009S - USGS Groundwater Supply Assessment			7,262
	Records Management System			5,000
				<u>\$ 192,262</u>
61025	Other Contract Services			
	003P - Water Conservation Program			\$ 248,735
	Laboratory Services - Brelje and Race			20,000
	Processing, Mailing of Bills - Infosend and Insite			15,000
	General Plan Update			10,000
	Certification - Department of Health Services			4,000
	Contingency - City Manager Evaluation Facilitator			600
	Rate Study / Capital Project Financing Plan			-
				<u>\$ 298,335</u>
61027	Insurance			
	Water Fund Allocation - (See General Fund Dept #305 for Breakdown - .Total \$191,673 Estimated) 19%			<u>\$ 35,000</u>
61085	Operating Transfers Out			
	Recycled Water Line Fund - Annual Allocation			\$ 100,000
	General Fund - Government Buildings Maintenance			-
	General Fund - Administration			42,142
	General Fund - Public Information Services			600
				<u>\$ 142,742</u>
71081	Equipment			
	Leak Detection Monitors (3)			\$ -
	Irrigation Controllers			10,000
	Concrete Saw and Vacuum			1,500
	Workstation - GIS			1,250
	Data Sondes			1,000
	Handheld GPS			1,000
				<u>\$ 14,750</u>

**Water Operating Fund
Budget Details (Continued)**

71082	Capital Improvements - Existing Users	
	Z046 - Well Retrofits (Green House Gas Reduction)	\$ 200,000
	Z045 - Wells 1A and 3 Filter and Control Valve Replacement	130,000
	Z008 - Water System Master Plan Update	75,000
	Z021 - Sensus Meter - Annual Replacements and Upgrade	25,000
	Z034 - Utility Base Map Update	25,000
	Z051 - Cypress Turnout Pressure Reducer Replacement	-
	Z052 - Meter Consolidation at Shopping Center	-
	Z028 - Low Water Use Demonstration Garden	19,130
	Z050 - West Sierra Tank Inspection / Repair	10,000
	Z049 - Well 1A Filter Root Repair	5,000
		<u>\$ 489,130</u>

Water Capital Fund
2009-2010 Mid-Year Amended Budget

Fund 13, Department 700		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendment
Acct	Description				
Revenues:					
420X0	Water Connection Fees	\$ 39,648	\$ -	\$ 6,556	\$ 6,556
420XX	Other Service Fees	6,870	1,000	11,870	10,870
42192	Investment Earnings	8,599	10,000	500	(9,500)
	Total Revenues	55,117	11,000	18,926	7,926
Expenses:					
61092	Depreciation Expense	165,632	-	165,000	165,000
61022	Legal Fees	-	-	-	-
Capital Outlay:					
71081	Equipment	-	-	-	-
71082	Capital Improvements	159,823	90,000	30,000	(60,000)
72001	Capitalized Revenues / Expenses	(156,846)	-	-	-
	Total Expenses	168,609	90,000	195,000	105,000
Other Sources (Uses):					
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	(13,500)	(13,500)	(13,500)	-
	Beginning Retained Earnings, July 1*	2,617,804	2,490,812	2,490,812	
	Ending Retained Earnings, June 30*	\$ 2,490,812	\$ 2,398,312	\$ 2,301,238	

Budget Details

	<u>Amount</u>
71082 Capital Improvements - Future Users	
2014 - Cypress Tank	\$ 15,000
T042 - Old Redwood Hwy - George Street to HWY 116	15,000
	<u>\$ 30,000</u>
61085 Operating Transfers Out	
General Fund - Administration Costs	\$ 13,500
	<u>\$ 13,500</u>

**Recycled Water Line Fund
2009-2010 Mid-Year Amended Budget**

Fund 14, Department 700		2009-2010			
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendment
	Revenues:				
42192	Investment Earnings	\$ 4,275	\$ 3,500	\$ 1,400	(2,100)
	Total Revenues	4,275	3,500	1,400	(2,100)
	Expenses:				
61018	Special Engineering Services	-	50,000	50,000	-
	Total Expenses	-	50,000	50,000	-
	Other Sources (Uses):				
42259	Operating Transfers In	100,000	100,000	100,000	-
61085	Operating Transfers Out	-	-	-	-
	Beginning Retained Earnings, July 1*	240,951	345,226	345,226	
	Ending Retained Earnings, June 30*	\$ 345,226	\$ 398,726	\$ 396,626	

* This amount represents the cash balance in the retained earnings of the fund.

Budget Details

	<u>Amount</u>
42259 Operating Transfers In Water Capital Fund - Annual Allocation	<u>\$ 100,000</u>
61018 Special Engineering Fees Recycled Water Line Design	<u>\$ 50,000</u>

Sewer Operating Fund
2009-2010 Mid-Year Amended Budget

Fund 18, Department 800		2009-2010			
		2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendment
Acct	Description				
Revenues:					
42000/05	Sewer Treatment Charges	\$ 2,167,689	\$ 2,200,000	\$ 2,122,120	\$ (77,880)
42192	Investment Earnings	20,224	25,000	5,000	(20,000)
42237	Reimbursement - City of Santa Rosa	166,710	-	-	-
44105	Principle Debt Repayment	1,690	-	-	-
	Total Revenues	2,356,313	2,225,000	2,127,120	(97,880)
Expenses:					
510XX	Salaries and Benefits	284,412	302,817	313,181	10,364
51003	Overtime	732	2,000	1,200	(800)
61018	Special Engineering Services	1,715	130,000	30,000	(100,000)
61019	Engineering Fees	88	-	-	-
61022	Legal Fees	797	600	800	200
61025	Other Contract Services	17,263	28,900	22,000	(6,900)
61026	Auditing Fees	2,970	2,500	2,550	50
61027	Insurance	32,897	35,256	33,000	(2,256)
61029	Wastewater Treatment Fees	1,564,927	1,662,543	1,662,543	-
61031	Advertising & Publications	337	1,000	500	(500)
61033	Postage	1,192	2,500	2,500	-
61034	Dues & Subscriptions	1,543	5,785	5,785	-
610XX	Travel, Meetings, and Training	473	5,200	520	(4,680)
61036	Telephone	6,105	7,000	5,272	(1,728)
61037	Vehicle Maintenance	3,183	6,000	5,000	(1,000)
61038	Information Systems	5,277	15,700	6,000	(9,700)
61040	Office Supplies	1,267	2,500	1,000	(1,500)
61041	Materials, Tools, Small Equipment	1,013	1,000	2,500	1,500
61042	Equipment Rental	-	1,000	-	(1,000)
61043	Repairs and Replacements	1,531	5,000	2,000	(3,000)
61048	Printing and Photocopying	1,497	2,500	2,200	(300)
61051	Utilities	1,627	1,600	1,600	-
61090	Banking Fees - Credit Card Processing	3,605	3,600	3,800	200
62001	Plumbing Retrofit Expenses	21,002	25,000	60,000	35,000
Capital Outlay:					
71081	Equipment	7,292	3,750	3,750	-
71082	Capital Improvements	-	219,250	182,250	(37,000)
	Total Expenses	1,962,747	2,253,751	2,167,701	(123,050)
Other Sources (Uses):					
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	(20,403)	(9,020)	(27,643)	(18,623) PY Council
	Beginning Retained Earnings, July 1*	1,181,288	1,554,451	1,554,451	
	Ending Retained Earnings, June 30*	\$ 1,554,451	\$ 1,516,679	\$ 1,486,226	

* This amount represents the cash balance in the retained earnings of the fund.

Sewer Operating Fund
2009-2010 Mid-Year Amended Budget

510XX	Salaries and Benefits	Adopted	Amended	Amount
		09-10 FTE	09-10 FTE	
	City Council	0.00	0.55	6,440
	City Manager	0.15	0.15	29,378
	Assistant to the City Manager	0.15	0.15	20,067
	Deputy City Clerk	0.10	0.10	8,327
	Director of Administrative Services	0.15	0.15	24,020
	Accountant	0.07	0.07	3,149
	Accounting Specialist	0.20	0.20	17,275
	Account Clerk II	0.40	0.40	28,603
	Director of Public Works/City Engineer	0.32	0.33	51,535
	Field Maintenance Supervisor	0.20	0.22	22,455
	Engineering Technician	0.50	0.50	29,096
	Maintenance Worker II	0.19	0.26	20,299
	Maintenance Worker II	0.19	0.31	20,769
	Maintenance Worker II	0.24	0.28	19,869
	Maintenance Worker II	0.11	0.16	11,094
		<u>2.97</u>	<u>3.81</u>	<u>\$ 312,376</u>
	Detail does not include Permit Technician leave bank drawdown through 11/30/09			
61018	Special Engineering Fees			
	Inflow and Infiltration Study			\$ -
	Sewer System GIS Implementation			25,000
	Records Management System			5,000
				<u>\$ 30,000</u>
61025	Other Contract Services			
	Processing, Mailing of Bills - Infosend and Insite			\$ 10,200
	General Plan Update			10,000
	Subregional Flow Meter Maintenance			1,200
	Contingency - City Manager Evaluation Facilitator			600
	Rate Study / Capital Project Financing Plan			-
				<u>\$ 22,000</u>
61027	Insurance			
	Sewer Fund Allocation - (see General Fund Dept #305 for Breakdown - Total \$ 191,673) 18%			<u>\$ 33,000</u>
61029	Wastewater Treatment Fees			
	City of Santa Rosa			<u>\$ 1,662,543</u>
61085	Operating Transfers Out			
	General Fund - Administration			\$ 27,043
	General Fund - Public Information Services			600
	General Fund - Government Buildings Maintenance			-
				<u>\$ 27,643</u>
71081	Equipment			
	Concrete Saw and Vacuum			\$ 1,500
	Workstation - GIS			1,250
	Handheld GPS			1,000
				<u>\$ 3,750</u>
71082	Capital Improvements			
	X013 - Sewer Master Plan			\$ 75,000
	X027 - Sewer Flow Monitoring Stations (2)			35,000
	X028 - Pump Station Retrofit (Greenhouse Gas Reduction)			-
	X014 - Utility Base Mapping			25,000
	X032 - Benson & Century Lift Station Rail and Chain Replacement			25,000
	Z053 - Old Redwood Hwy - George Street to HWY 116			20,250
	X034 - Redwood Drive Lift Station Root Repair			-
	X033 - Quail Hollow Lift Station Chain Replacement			2,000
				<u>\$ 182,250</u>

Sewer Capital Fund
2009-2010 Mid-Year Amended Budget

Fund 19, Department 800

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendment
			Adopted Budget	Mid-Year Amended Budget	
	Revenues:				
42010	Sewer Connection Fees	\$ 18,606	\$ -	\$ -	\$ -
42040	Wastewater Conservation	-	-	-	-
420X0	Other Service Fees	216	-	-	-
42192/93	Investment Earnings	121,695	100,000	26,000	(74,000)
42237	Reimbursement - City of Santa Rosa	-	-	-	-
	Total Revenues	140,517	100,000	26,000	(74,000)
	Expenses:				
61022	Legal Laguna Sewer	-	-	-	-
61092	Depreciation Expense	130,957	-	-	-
	Capital Outlay:				
71081	Equipment	-	-	-	-
71082	Capital Improvements	(3,100)	114,750	114,750	-
72001	Capitalized Revenues / Expenses	(4,205)	-	-	-
	Total Expenses	123,652	114,750	114,750	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	(27,000)	(251,000)	(251,000)	-
	Beginning Retained Earnings, July 1*	6,783,054	6,772,919	6,772,919	
	Ending Retained Earnings, June 30*	\$ 6,772,919	\$ 6,507,169	\$ 6,433,169	

* This amount represents the cash balance in the retained earnings of the fund.

Budget Details

	<u>Amount</u>
61085 Operating Transfers Out	
Water Operating Fund - 'Cash for Grass' Program	\$ 224,000
General Fund - Administration	27,000
	<u>\$ 251,000</u>
71082 Capital Improvements	
T042 - Old Redwood Hwy - George Street to HWY 116	<u>\$ 114,750</u>

**Cotati Community Redevelopment Agency Operating Fund
2009-2010 Mid-Year Amended Budget**

Fund 35, Department 900		2009-2010			Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
4XXXX	Revenues:				
	Other Revenues	\$ -	\$ -	\$ -	
	Total Revenues	-	-	-	-
	Expenses:				
510XX	Salaries and Benefits	214,196	\$ 189,583	\$ 196,508	\$ 6,926 Allocated City Council
51003	Overtime	50	-	-	-
61015	Special Legal Services	1,017	-	-	-
61018	Special Engineering Services	7,445	-	-	-
61019	Engineering Fees	-	-	-	-
61022	Legal Fees	29,740	20,000	20,000	-
61025	Other Contract Services	111,729	175,544	178,544	3,000 Gopher abatement
61026	Auditing Fees	4,950	4,250	4,250	-
61027	Insurance	30,755	33,298	33,298	0
61031	Advertising and Publications	449	-	-	-
61033	Postage	1,475	1,600	1,600	-
61034	Dues and Subscriptions	2,751	2,800	2,800	-
610**	Travel, Meetings, and Training	275	3,500	3,500	-
61036	Telephone	1,053	1,100	1,100	-
61038	Information Systems	4,091	5,900	5,900	-
61040	Office Supplies	320	300	300	-
61041	Material & Tools	-	-	-	-
61048	Printing and Photocopying	3,868	2,200	2,200	-
61077	School District Agreement	35,640	35,000	35,000	-
61089	Tax Administration Fees	46,617	47,000	47,000	-
61097	Trust and Agency Fees	4,288	4,250	4,250	-
	Total Expenditures	500,710	526,324	536,250	9,926
	Other Sources (Uses):				
42259	Operating Transfers In	1,395,784	1,274,181	1,315,739	41,558 Net changes PY Council Allocation
61085	Operating Transfers Out	(895,074)	(747,857)	(779,488)	(31,631)
	Beginning Fund Balance, July 1	-	0	0	
	Ending Fund Balance, June 30	\$ 0	\$ (0)	\$ 0	

Budget Details

42259 **Operating Transfers In**
CCRA Capital Projects Fund - Operating Costs \$ 1,315,739

510XX	Salaries and Benefits	Adopted 09-10 FTE	Amended 09-10 FTE	Amount
	City Council	0.00	0.80	9,367
	City Manager	0.15	0.15	29,378
	Assistant to the City Manager	0.15	0.15	20,067
	Deputy City Clerk	0.27	0.27	22,483
	Director of Administrative Services	0.25	0.25	40,034
	Accounting Specialist	0.25	0.25	21,594
	Account Clerk II	0.10	0.10	7,151
	Assistant Planner	0.30	0.30	22,809
	Administrative Secretary	0.30	0.30	23,625
		<u>1.77</u>	<u>2.57</u>	<u>\$ 196,508</u>

**Cotati Community Redevelopment Agency Operating Fund
Budget Details (Continued)**

61025	Other Contract Services		
	General Plan Update	\$	70,000
	5-Year Implementation Plan		50,000
	Economic Development		50,000
	Park Maintenance		5,544
	Park Maintenance - Gopher Abatement		3,000
			<u>\$ 178,544</u>
61027	Insurance		
	CCRA Allocation - (see General Fund Dept #305 for Breakdown - Total \$195,369)	17%	<u>\$ 33,298</u>
61034	Dues & Subscriptions		
	California Redevelopment Association		<u>\$ 2,800</u>
61085	Operating Transfers Out		
	CCRA Debt Service Fund - 2001 Tax Allocation Bonds Series A	\$	392,553
	CCRA Debt Service Fund - 2004 Tax Allocation Refunding Bonds		350,178
	CCRA Low/Mod Housing Fund - Fiscal Year 2005-2006 ERAF Contribution \$80,573 (50% loan, must be repaid within 10 years). FY 09-10 Pay Back Amount		
	General Fund - Prior Year Council Allocation		31,631
	General Fund - Government Buildings Lease Agreement		4,326
	General Fund - Public Information Services		800
			<u>779,488</u>

**Cotati Community Redevelopment Agency Tax Increment Fund
(Formerly Capital Projects Fund)
2009-2010 Mid-Year Amended Budget**

Fund 34, Department 900		2009-2010			Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	
	Revenues:				
410XX	Property Taxes	\$ 1,875,236	\$ 563,477	\$ 563,477	\$ (0)
42192	Investment Earnings	82,079	50,000	50,000	-
42193	Other Interest	-	-	-	-
42283	Sale of Fixed Assets	-	-	-	-
	Total Revenues	1,957,314	613,477	613,477	(0)
	Capital Outlay:				
71081	Equipment	-	-	-	-
71082	Capital Improvements	-	200,000	200,000	-
	Debt Service:				
61090	Banking Fees	-	-	-	-
61093	Lease Principal	-	-	-	-
6109*	Interest	-	-	-	-
	Total Expenditures	-	200,000	200,000	-
	Other Sources (Uses):				
42259	Operating Transfers In	-	-	-	-
61085	Operating Transfers Out	(1,395,784)	(1,274,181)	(1,315,739)	(41,558) Net Operating Changes
	Beginning Fund Balance, July 1	1,846,004	2,407,534	2,407,534	
	Ending Fund Balance, June 30	\$ 2,407,534	\$ 1,546,831	\$ 1,505,272	

Budget Details

	<u>Amount</u>
42259 Operating Transfer In	\$ -
71081 Equipment	\$ -
71082 Capital Improvements T042 - Old Redwood Highway - George Street to Hwy 116	\$ 200,000
61085 Operating Transfers Out CCRA Operating Fund - Administration, Current Year Debt Service, Prior Year Council Allocation	\$ 1,315,739

**Cotati Community Redevelopment Agency TABs Fund
(Formerly 2001 TABs Fund)
2009-2010 Mid-Year Amended Budget**

Fund 36, Department 900

Acct	Description	2008-2009 Actual	2009-2010		Mid-Year Amendments	Description (Items \$1,000 or greater)
			Adopted Budget	Mid-Year Amended Budget		
	Revenues:					
42192	Investment Earnings	\$ 66,061	\$ 5,000	\$ 5,000	\$ -	
42247	Property Owner Contribution	-	-	-	-	
	Total Revenues	66,061	5,000	5,000	-	
	Expenses:					
61090	Banking Fees	8	-	-	-	
61097	Trust & Agency Fees	-	-	-	-	
	Capital Outlay:					
71081	Equipment	-	-	-	-	
71082	Capital Improvements	897,512	-	-	-	
	Total Expenditures	897,520	-	-	-	
	Other Sources (Uses):					
42259	Operating Transfers In	-	-	-	-	
61085	Operating Transfers Out	-	-	-	-	
	Beginning Fund Balance, July 1	1,489,361	657,901	657,901		
	Ending Fund Balance, June 30	\$ 657,901	\$ 662,901	\$ 662,901		

	<u>Amount</u>
42259 Operating Transfer In	\$ -
71082 Capital Improvements	\$ -
61085 Operating Transfers Out	\$ -

**Cotati Community Redevelopment Agency
Low and Moderate Income Housing Fund
2009-2010 Mid-Year Amended Budget**

Fund 37, Department 902		2009-2010				Description (Items \$1,000 or greater)
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	
Revenues:						
410XX	Property Taxes	\$ 852,675	\$ 852,675	\$ 852,675	\$ 0	
42116	Rent Stabilization	-	-	-	-	
42192	Investment Earnings	144,271	160,000	160,000	-	
42193	Other Interest	-	-	-	-	
	Total Revenues	996,946	1,012,675	1,012,675	0	
Expenses:						
510XX	Salaries and Benefits	97,018	91,207	92,920	1,713	Allocated
51003	Overtime	-	-	-	-	
61015	Special Legal Services	-	-	-	-	
61022	Legal Fees	98,311.50	50,000	50,000	-	
61025	Other Contract Services	600.00	62,000	62,000	-	
61031	Advertising and Legal Notices	100.00	100	100	-	
61033	Postage	472.70	600	600	-	
610**	Travel, Meetings, and Training	-	-	-	-	
61036	Telephone	400.59	450	450	-	
61038	Information Systems	757.23	1,200	1,200	-	
61040	Office Supplies	8.02	50	50	-	
61041	Material & Tools	-	-	-	-	
61048	Printing and Photocopying Services	1,406.06	1,500	1,500	-	
61076	Contributions	336.00	-	-	-	
61089	Tax Administration Fees	11,654.37	12,000	12,000	-	
62003	Housing Loans	20,000.00	-	-	-	
Capital Outlay:						
71081	Equipment	-	-	-	-	
71082	Capital Improvements	23,507.00	2,200,000	2,200,000	-	
	Total Expenditures	254,572	2,419,107	2,420,820	1,713	
Other Sources (Uses):						
42259	Operating Transfers In	80,573	-	80,573	80,573	Net changes PY Council Allocation
61085	Operating Transfers Out	(72,213)	(66,737)	(70,351)	(3,614)	
	Beginning Fund Balance, July 1	3,417,260	4,167,994	4,167,994		
	Ending Fund Balance, June 30	\$ 4,167,994	\$ 2,694,824	\$ 2,770,071		

Budget Details

		<u>Amount</u>	
		<u>Adopted 09-10 FTE</u>	<u>09-10 FTE</u>
510XX	Salaries and Benefits		
	City Council	0.00	0.20
	City Manager	0.20	0.20
	Assistant to the City Manager	0.20	0.20
	Director of Administrative Services	0.10	0.10
	Accounting Specialist	0.10	0.10
		<u>0.60</u>	<u>0.80</u>
			\$ 92,920

**Cotati Community Redevelopment Agency
Low and Moderate Income Housing Fund
Budget Details (Continued)**

61025	Other Contract Services Housing Element Update Sonoma County Community Development Commission	\$ 55,000 7,000 <u>\$ 62,000</u>
61076	Contributions	<u>\$ -</u>
71081	Equipment	<u>\$ -</u>
71082	Capital Improvements Burbank Housing Housing Land Trust Habitat for Humanity	\$ 1,400,000 700,000 100,000 <u>\$ 2,200,000</u>
42259	Operating Transfer In	<u>\$ 80,573</u>
61085	Operating Transfers Out CCRA Debt Service - 2004 Tax Allocation Refunding Bonds 15.7% General Fund - Prior Year Council Allocation General Fund - Government Buildings Lease Agreement	65,217 3,614 1,520 <u>\$ 70,351</u>

**Cotati Community Redevelopment Agency Debt Service Fund
2009-2010 Mid-Year Amended Budget**

Fund 33, Department 900		2009-2010				
Acct	Description	2008-2009 Actual	Adopted Budget	Mid-Year Amended Budget	Mid-Year Amendments	Description (Items \$1,000 or greater)
42192	Revenues: Investment Earnings	\$ 4,838	\$ 7,000	\$ 7,000	\$ -	
	Total Revenues	4,838	7,000	7,000		
61090	Expenses: Banking Fees	1,148	1,150	1,150	-	
		1,148	1,150	1,150	-	
61095	Debt Service: Principal	250,000	255,000	255,000	-	
61096	Interest	561,206	552,948	552,948	-	
	Total Expenditures	812,354	809,098	809,098	-	
42259	Other Sources (Uses): Operating Transfers In	811,206	807,947	807,947	-	
61085	Operating Transfers Out	(1,400)	(1,400)	(1,400)	-	
	Beginning Fund Balance, July 1	1,101,655	1,103,945	1,103,945		
	Ending Fund Balance, June 30	\$ 1,103,945	\$ 1,108,394	\$ 1,108,394		

Budget Details

	<u>Amount</u>
6109X Debt Service The CCRA Debt Service Service Schedule is Provided in Section H.	
42259 Operating Transfers In CCRA Low / Mod Housing Fund - 2004 Tax Allocation Refunding Bonds 15.7%	65,217
CCRA Operating Fund - Debt Service - 2001 TABs (Tax Allocation Bonds) Series A	392,553
CCRA Operating Fund - Debt Service - 2004 Refunding Tax Allocation Bonds (TABs)	350,178
	<u>\$ 807,947</u>
61085 Operating Transfers Out General Fund - Administration	<u>\$ 1,400</u>

General Fund - Projected Trend Analysis Fiscal Years 2009-10 Through 2014-15

Mid-Year Amended Budget Plan A

	MidYear 2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Current Trend	Long Range Trend
Revenues:								
Property Taxes	\$ 481,227	481,227	481,227	513,469	547,872	584,579	0.0%	6.7% ²
Property Tax In Lieu of VLF	541,846	541,846	541,846	585,194	632,009	682,570	0.0%	8.0%
Sales Taxes	979,000	979,000	979,000	1,047,530	1,120,857	1,199,317	0.0%	7.0% ²
Sales Taxes In Lieu (Triple Flip)	219,078	219,078	219,078	234,413	250,822	268,380	0.0%	7.0%
Transfer Taxes	90,000	90,000	92,700	95,481	98,345	98,345	0.0%	3.0%
Business Licenses	82,200	83,022	83,852	84,271	84,693	85,116	1.0%	0.5%
Franchise Fees	337,295	338,981	340,678	342,380	344,082	345,812	0.5%	0.5%
Transient Occupancy Tax	1,000	1,005	1,010	1,015	1,020	1,025	0.5%	0.5%
Total Taxes	2,731,646	2,734,159	2,736,690	2,900,973	3,076,846	3,265,145		
Licenses and Permits	17,081	17,081	17,081	17,252	17,424	17,599	0.0%	1.0%
Fines and Forfeitures	70,070	70,070	70,070	71,471	72,901	74,359	0.0%	2.0%
Investment Earnings	3,000	1,000	1,500	2,000	5,000	10,000	0.0%	0.0%
Rents and Concessions	118,860	118,860	118,860	118,860	118,860	118,860	0.0%	0.0%
Motor Vehicle In Lieu Fees	25,000	25,000	25,000	25,125	25,251	25,377	0.0%	0.5%
Charges for Services	78,384	78,384	78,384	78,384	78,384	78,384	0.0%	0.0%
Reimbursements	83,527	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
Other	74,887	51,048	51,048	51,303	51,560	51,818	0.0%	0.5%
Total Revenues	3,202,455	3,100,602	3,103,633	3,270,368	3,451,226	3,646,541		
Operating Transfers In	426,562	361,274	401,274	413,312	425,712	438,483	0.0%	3.0%
Total Current Sources	3,629,017	3,461,876	3,504,907	3,683,680	3,876,937	4,085,024		
Current Expenditures:							FY 10-14	
City Council	44,876	44,876	44,876	44,876	44,876	44,876	0.0%	0.0%
City Manager / City Clerk	154,031	154,031	154,031	154,031	154,031	154,031	0.0%	0.0%
Administrative Services	74,260	74,610	74,610	74,610	74,610	74,610	0.0%	0.0%
Legal Services	116,608	116,608	116,608	116,608	116,608	116,608	0.0%	0.0%
Non-Departmental	487,063	225,000	225,000	225,000	225,000	225,000	0.0%	0.0%
Public Information Services	7,500	7,500	7,500	7,500	7,500	7,500	0.0%	0.0%
Community Development	220,659	220,659	220,659	220,659	220,659	220,659	0.0%	0.0%
Engineering	28,878	28,878	28,878	28,878	28,878	28,878	0.0%	0.0%
Streets	259,048	259,048	259,048	259,048	259,048	259,048	0.0%	0.0%
Government Buildings	52,713	52,713	52,713	52,713	52,713	52,713	0.0%	0.0%
Park Maintenance	139,093	121,793	121,793	121,793	121,793	121,793	0.0%	0.0%
Police	2,419,166	2,484,745	2,484,745	2,484,745	2,484,745	2,484,745	0.0%	0.0%
Total Current Expenditures	4,003,895	3,790,461	3,790,461	3,790,461	3,790,461	3,790,461		
Net Sources less Uses	(374,878)	(328,585)	(285,554)	(106,781)	86,476	294,563		
Beginning Fund Balance, July 1	579,423 ¹	204,545	(124,040)	(409,594)	(516,375)	(429,899)		
Ending Fund Balance, June 30	\$ 204,545	\$ (124,040)	\$ (409,594)	\$ (516,375)	\$ (429,899)	\$ (135,336)		
Capital Expenditures (Funding Committed) Restricted Funds Reserve Policy Set Aside	45,178	5,810	5,810					
Ending Fund Balance Including Committed Capital Expenditures and Reserve	\$ 159,367	\$ (129,850)	\$ (415,404)	\$ (516,375)	\$ (429,899)	\$ (135,336)		
Fund Balance as Percentage of Expenditures	3.98%	-3.43%	-10.96%	-13.62%	-11.34%	-3.57%		

¹ Reduced by Property Owner Contributions (\$107,253) for E. Cotati Avenue Storm Drain - Use of Funds Restricted and Contributions (\$14,000 remaining of \$45,000) for Broadcasting Council Meetings - Use of Funds Restricted

² Based on Average Annual Percent Increase FY 98 - FY 06

Base Salary Schedule - Schedule "A"
Effective July 1, 2009

Position Title	Step A	Step B	Step C	Step D	Step E
Monthly					
Chief of Police	8,286	8,700	9,135	9,592	10,072
Director of Administrative Services	7,961	8,359	8,777	9,216	9,677
Director of Public Works/City Engineer	7,961	8,359	8,777	9,216	9,677
Assistant to the City Manager	6,671	7,005	7,355	7,723	8,109
Police Sergeant	5,769	6,057	6,360	6,678	7,012
Associate Planner	5,317	5,583	5,862	6,155	6,463
Public Works Field Maintenance Supervisor	5,221	5,482	5,756	6,044	6,346
Police Officer	4,975	5,224	5,485	5,759	6,047
Deputy City Clerk	4,856	5,099	5,354	5,621	5,902
Support Services Supervisor	4,733	4,970	5,218	5,479	5,753
Assistant Planner	4,436	4,658	4,891	5,135	5,392
Accountant	4,394	4,614	4,844	5,087	5,341
Maintenance Worker II	4,394	4,614	4,844	5,087	5,341
Community Services Officer	4,188	4,397	4,617	4,848	5,091
Accounting Specialist	4,117	4,323	4,539	4,766	5,004
Administrative Secretary	4,117	4,323	4,539	4,766	5,004
Engineering Technician	4,115	4,321	4,537	4,764	5,002
Police Dispatcher/Clerk	3,988	4,187	4,397	4,617	4,847
Account Clerk II	3,845	4,037	4,239	4,451	4,674

Hourly Equivalent *					
Chief of Police	47.80	50.20	52.70	55.34	58.11
Director of Administrative Services	45.93	48.23	50.64	53.17	55.83
Director of Public Works/City Engineer	45.93	48.23	50.64	53.17	55.83
Assistant to the City Manager	38.49	40.41	42.43	44.55	46.78
Police Sergeant	33.28	34.95	36.69	38.53	40.46
Senior Building Inspector	30.68	32.21	33.82	35.51	37.29
Associate Planner	30.12	31.63	33.21	34.87	36.61
Police Officer	28.70	30.14	31.64	33.23	34.89
Deputy City Clerk	28.02	29.42	30.89	32.43	34.05
Support Services Supervisor	27.31	28.67	30.11	31.61	33.19
Assistant Planner	25.59	26.87	28.22	29.63	31.11
Accountant	25.35	26.62	27.95	29.35	30.81
Maintenance Worker II	25.35	26.62	27.95	29.35	30.81
Community Services Officer	24.16	25.37	26.64	27.97	29.37
Accounting Specialist	23.75	24.94	26.19	27.50	28.87
Administrative Secretary	23.75	24.94	26.19	27.50	28.87
Engineering Technician	23.74	24.93	26.17	27.48	28.86
Police Dispatcher/Clerk	23.01	24.16	25.37	26.63	27.97
Account Clerk II	22.18	23.29	24.46	25.68	26.96

* All salaries are monthly rates based on a 173.33 hour average work month.

*** The Base Salary Schedule does not include longevity pay or deferred compensation.

**Salaries and Benefits By Position
City of Cotati - Fiscal Year 2009-2010**

Position	Annual Earnings	Deferred Comp.	Retirement & Medicare	Health Insurances	Life & Disability	Other	Total Salaries & Benefits
Councilmember	1,775	\$ -	\$ 22	\$ 2,730	\$ 127	\$ 21	\$ 4,674
Councilmember	4,260	-	52	-	304	50	4,667
Councilmember	4,260	-	52	1,572	304	50	6,239
Councilmember	1,420	-	17	1,728	101	17	3,284
Councilmember	2,485	-	30	8,128	177	29	10,850
Councilmember	2,485	-	30	616	177	29	3,338
Councilmember	4,260	-	52	-	178	-	4,490
Ex-Councilmember	-	-	-	14,082	-	-	14,082
Ex-Councilmember	-	-	-	6,921	-	-	6,921
	20,945	-	257	35,777	1,370	197	58,545
City Manager	140,100	4,203	7,881	16,772	5,833	50	174,838
Deputy City Clerk	58,666	-	11,563	10,574	2,423	45	83,272
Vacant Administrative Clerk	-	-	-	-	-	-	-
	198,766	4,203	19,444	27,346	8,256	96	258,111
Director of Administrative Services	122,008	3,588	6,728	5,304	5,039	50	142,717
Accountant	6,032	-	87	-	178	-	6,298
Accounting Specialist	58,503	-	11,202	14,202	2,421	45	86,374
Account Clerk II	50,984	-	9,093	9,288	2,098	45	71,508
	237,527	3,588	27,111	28,794	9,737	141	306,897
Assistant to the City Manager	97,649	1,035	20,140	10,951	3,961	45	133,781
Assistant Planner	52,823	-	10,385	10,574	2,201	45	76,029
Interim Building Official	31,095	-	451	-	980	-	32,526
Vacant Permit Technician	11,720	234	2,417	1,210	495	21	16,098
Administrative Secretary	52,974	-	9,328	14,202	2,202	45	78,751
Recreation Manager	2,137	64	441	450	75	4	3,170
Recreation Assistant	884	-	13	-	30	-	927
	249,281	1,334	43,175	37,388	9,943	161	341,282
City Engineer/Dir. Of Public Works	112,551	3,305	6,196	16,772	4,693	50	143,567
Field Maintenance Supervisor	75,025	493	15,469	15,095	3,077	45	109,204
Engineering Technician	40,023	-	7,904	8,534	1,693	38	58,191
Maintenance Worker II	63,194	692	13,029	15,095	2,632	45	94,687
Maintenance Worker II	59,301	-	12,226	15,095	2,425	45	89,092
Maintenance Worker II	59,733	-	10,847	4,774	2,517	45	77,917
Maintenance Worker II	59,733	-	10,941	14,202	2,517	45	87,439
Maintenance Worker I	-	-	-	-	-	-	-
	469,561	4,489	76,613	89,565	19,555	314	660,097
Police Chief	130,404	-	22,451	5,875	2,407	25	161,163
Police Lieutenant	-	-	-	-	-	-	-
Police Sergeant	95,234	-	37,274	16,772	3,389	50	152,719
Police Sergeant	98,396	-	38,545	16,772	3,478	50	157,241
Police Sergeant	97,677	-	38,256	16,772	3,478	50	156,233
Police Sergeant	90,671	-	34,962	16,772	3,300	50	145,755
Support Services Supervisor	29,648	882	2,107	2,234	1,121	20	36,011
Police Officer	81,236	-	29,006	15,129	2,944	50	128,365
Police Officer	39,588	-	14,003	7,656	1,472	25	62,744
Police Officer	38,863	-	13,660	7,656	1,427	25	61,631
Police Officer	77,726	-	27,320	10,224	2,855	50	118,175
Police Officer	73,774	-	26,371	10,062	2,766	50	113,024
Police Officer	85,382	-	30,992	15,780	3,122	50	135,326
Police Officer	71,472	-	25,686	15,290	2,677	50	115,175
Police Officer	-	-	-	-	-	-	-
Community Services Officer	64,947	-	5,887	5,304	2,409	50	78,597
Dispatcher / Clerk	64,522	-	6,094	4,254	2,409	50	77,330
Dispatcher / Clerk	62,210	-	5,574	10,021	2,320	50	80,176
Dispatcher / Clerk	62,210	-	5,574	16,772	2,320	50	86,927
Dispatcher / Clerk	59,529	-	5,370	5,810	2,231	50	72,990
Dispatcher / Clerk	7,776	-	697	-	245	13	8,731
Dispatcher / Clerk	28,243	-	2,533	6,438	891	50	38,155
Police Services Aid	2,063	41	396	-	60	8	2,569
Reserve Officer	1,400	-	-	-	-	-	1,400
	1,362,972	923	372,757	205,592	47,323	870	1,990,437
Total Salaries and Benefits	\$ 2,539,053	\$ 14,537	\$ 539,356	\$ 424,461	\$ 96,184	\$ 1,779	\$ 3,615,370

* Councilman Guardino through October 23, 2009/Barich through November 19, 2009/Harvey starting November 19, 2009/Landman starting November 18, 2009

**Position Allocated by Department effective February 2010
City of Cotati - Fiscal Year 2009-10**

Position	Home Dept	Council 300	City Mgr 301	Admin Svcs 303	Comm Dev 400	Eng 402	Streets 403
City Council							
Councilmembers	300	2.90					
Total City Council		2.90	0.00	0.00	0.00		0.00
City Manager							
City Manager	301		0.35				
Deputy City Clerk	301		0.53				
Total City Manager		0.00	0.88	0.00	0.00	0.00	0.00
Administrative Services							
Director of Administrative Services	303			0.25			
Accountant	303	-	-	-	-	-	-
Accounting Specialist	303	-	-	0.25	-	-	-
Account Clerk II	303	-	-	0.10	-	-	-
Total Administrative Svcs		0.00	0.00	0.60	0.00		0.00
Community Development							
Assistant to the City Manager	400	-	-	-	0.35		-
Interim Building Official	400				0.23		
Assistant Planner	400	-	-	-	0.70		-
Administrative Secretary	400	-	-	-	0.70		-
Recreation Manager	400	-	-	-	-		-
Recreation Assistant	400				-		
Total Community Development		0.00	0.00	0.00	1.98	0.00	0.00
Public Works							
City Engineer/Dir. Of Public Works	403					0.15	0.15
Field Maintenance Supervisor	403						0.28
Engineering Technician	403						
Maintenance Worker II - Dane	403						0.32
Maintenance Worker II - Ralph	403						0.17
Maintenance Worker II - Scott	403						0.18
Maintenance Worker II - Suzie	403						0.29
Maintenance Worker I - Vacant	403						
Total Public Works		0.00	0.00	0.00	0.00	0.15	1.39
Police Department							
Police Chief	500	-	-	-	-		-
Police Lieutenant	500						
Police Sergeant	500	-	-	-	-		-
Support Services Supervisor	500	-	-	-	-		-
Police Officer	500						
Community Services Officer	500	-	-	-	-		-
Dispatcher / Clerk	500	-	-	-	-		-
Police Services Aid	500						
Police Volunteers	500						
Reserve Officers	500	-	-	-	-		-
Total Police		0.00	0.00	0.00	0.00		0.00
Total Authorized Positions		2.90	0.88	0.60	1.98	0.15	1.39

**Police Dept FTE's reflect volunteer time actually worked since 7/1/09 with 5 volunteers currently.

Position Allocated by Department effective February 2010
 City of Cotati - Fiscal Year 2009-10

Gov't Bldg 406	Parks 408	Police 500	Water 700	Sewer 800	RDA 900	Low/Mod 902	Adopted 2009-10	Mid-Year 2009-10
			0.55	0.55	0.80	0.20	5.00	5.00
0.00	0.00	0.00	0.55	0.55	0.80	0.20	5.00	5.00
			0.15	0.15	0.15	0.20	1.00	1.00
			0.10	0.10	0.27		1.00	1.00
0.00	0.00	0.00	0.25	0.25	0.42	0.20	2.00	2.00
			0.25	0.15	0.25	0.10	1.00	1.00
-	-	-	0.03	0.07	-	-	0.10	0.10
-	-	-	0.20	0.20	0.25	0.10	1.00	1.00
-	-	-	0.40	0.40	0.10	-	1.00	1.00
0.00	0.00	0.00	0.88	0.82	0.60	0.20	3.10	3.10
			0.15	0.15	0.15	0.20	1.00	1.00
							0.23	0.23
-	-	-	-	-	0.30	-	1.00	1.00
-	-	-	-	-	0.30	-	1.00	1.00
-	-	-	-	-	-	-	-	-
0.00	0.00	0.00	0.15	0.15	0.75	0.20	3.23	3.23
			0.34	0.33			1.00	1.00
-	0.03		0.48	0.22			1.00	1.00
			0.50	0.50			1.00	1.00
-	-		0.43	0.26			1.00	1.00
-			0.53	0.31			1.00	1.00
-			0.54	0.28			1.00	1.00
-	0.30		0.26	0.16			1.00	1.00
							-	-
0.00	0.36	0.00	3.06	2.04	0.00	0.00	7.00	7.00
		0.90	-	-	-	-	1.00	0.90
							-	-
-	-	4.00	-	-	-	-	4.00	4.00
-	-	0.38	-	-	-	-	0.38	0.38
		5.00					7.00	5.00
-	-	1.00	-	-	-	-	1.00	1.00
-	-	4.50	-	-	-	-	5.00	4.50
							0.38	-
		0.37					8.00	0.37
-	-	2.00	-	-	-	-	2.00	2.00
0.00	0.00	18.15	0.00	0.00	0.00	0.00	28.76	18.15
0.00	0.36	18.15	4.89	3.81	2.57	0.80	49.09	38.48

Councilmembers	5	5
Reserve Officers & Police Volunteers	6	6
Full Time Equivalent Employees	38.09	27.48

**Allocated Position Costs by Department
City of Cotati - Fiscal Year 2009-10**

Position	Home Dept	Council 300	City Mgr 301	Admin Svcs 303	Planning 400	Eng 402	Streets 403
City Council							
Councilmembers	300	33,956	-	-	-	-	-
Total City Council		33,956	-	0.00	0.00		0.00
City Manager							
City Manager	301	-	47,534	-	-	-	-
Deputy City Clerk	301	-	44,134	-	-	-	-
Total City Manager		-	91,668	-	-	-	-
Administrative Services							
Director of Finance	303	-	-	22,615	-	-	-
Accountant	303	-	-	-	-	-	-
Accounting Specialist	303	-	-	21,594	-	-	-
Account Clerk II	303	-	-	7,151	-	-	-
Total Administrative Svcs		-	-	51,360	-	-	-
Community Development							
Assistant to the City Manager	400	-	-	-	46,823	-	-
Interim Building Official	400	-	-	-	32,526	-	-
Permit Technician	400	-	-	-	14,488	-	-
Assistant Planner	400	-	-	-	53,220	-	-
Administrative Secretary	400	-	-	-	55,126	-	-
Recreation Manager	602	-	-	-	3,170	-	-
Recreation Assistant	602	-	-	-	927	-	-
Total Comm Development		-	-	-	206,280	-	-
Public Works							
Director of Public Works	403	-	-	-	-	11,266	21,535
Field Maintenance Supervisor	403	-	-	-	-	-	30,577
Engineering Technician	403	-	-	-	-	-	-
Maintenance Worker II	403	-	-	-	-	-	30,300
Maintenance Worker II	403	-	-	-	-	-	15,146
Maintenance Worker II	403	-	-	-	-	-	14,025
Maintenance Worker II	403	-	-	-	-	-	25,357
Maintenance Worker I	403	-	-	-	-	-	-
Total Public Works		-	-	-	-	11,266	136,940
Police Department							
Police Chief	500	-	-	-	-	-	-
Police Lieutenant	500	-	-	-	-	-	-
Police Sergeant	500	-	-	-	-	-	-
Support Services Supervisor	500	-	-	-	-	-	-
Police Officer	500	-	-	-	-	-	-
Community Services Officer	500	-	-	-	-	-	-
Dispatcher / Clerk	500	-	-	-	-	-	-
Police Services Aid	500	-	-	-	-	-	-
Reserve Officers	500	-	-	-	-	-	-
Total Police		-	-	-	-	-	-
Position Costs by Department		33,956	91,668	51,360	206,280	11,266	136,940

* Community Development budget amount reduced to reflect average cost recovery amounts billed to developer

** Public Works Staff Time billed on gov't bldgs as it occurs

Allocated Position Costs by Department
 City of Cotati - Fiscal Year 2009-10

Gov't Bldgs 406	Parks 408	Police 500	Water 700	Sewer 800	RDA 900	Low/Mod 902	Total
-	-	-	6,440	6,440	9,367	2,342	58,545
0.00	0.00	0.00	6,440	6,440	9,367	2,342	58,545
-	-	-	29,378	29,378	29,378	39,171	174,839
-	-	-	8,327	8,327	22,483	-	83,272
-	-	-	37,705	37,705	51,862	39,171	258,111
-	-	-	40,034	24,020	40,034	16,014	142,717
-	-	-	3,149	3,149	-	-	6,298
-	-	-	17,275	17,275	21,594	8,637	86,374
-	-	-	28,603	28,603	7,151	-	71,508
-	-	-	89,061	73,047	68,778	24,651	306,897
-	-	-	20,067	20,067	20,067	26,756	133,781
-	-	-	-	-	-	-	32,526
-	-	-	805	805	-	-	16,098
-	-	-	-	-	22,809	-	76,029
-	-	-	-	-	23,625	-	78,751
-	-	-	-	-	-	-	3,170
-	-	-	-	-	-	-	927
-	-	-	20,872	20,872	66,501	26,756	341,282
-	6,102	-	53,129	51,535	-	-	143,567
-	5,324	-	50,848	22,455	-	-	109,204
-	-	-	29,096	29,096	-	-	58,191
-	7,693	-	36,395	20,299	-	-	94,687
-	12,807	-	40,370	20,769	-	-	89,092
-	3,896	-	40,127	19,869	-	-	77,917
-	31,150	-	19,838	11,094	-	-	87,439
-	-	-	-	-	-	-	-
-	66,972	-	269,803	175,117	-	-	660,097
-	-	161,163	-	-	-	-	161,163
-	-	-	-	-	-	-	-
-	-	611,949	-	-	-	-	611,949
-	-	36,011	-	-	-	-	36,011
-	-	734,440	-	-	-	-	734,440
-	-	78,597	-	-	-	-	78,597
-	-	364,309	-	-	-	-	364,309
-	-	2,569	-	-	-	-	2,569
-	-	1,400	-	-	-	-	1,400
-	-	1,990,437	-	-	-	-	1,990,437
-	66,972	1,990,437	423,881	313,181	196,508	92,920	3,615,370

RESOLUTION NO. 2010-05 AND CRA 222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI AND THE BOARD OF DIRECTORS OF THE COTATI REDEVELOPMENT AGENCY ADOPTING THE AMENDED FISCAL YEAR 2009-10 BUDGET

WHEREAS, on February 10, 2010 the City Manager/Executive Director and Director of Administrative Services presented the Proposed Amended Budget for Fiscal Year 2009-2010, including estimated revenues and recommended appropriations for operations, special programs, capital improvements and reserves; and

WHEREAS, the City Council/Redevelopment Agency Board of Directors had duly noticed the study sessions and provided the opportunity for and received public comments on the 2009-2010 Proposed Amended Budget; and

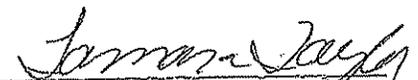
NOW, THEREFORE, the Cotati City Council and Cotati Redevelopment Agency Board of Directors hereby resolves that:

1. The Proposed Amended Budget for Fiscal Year 2009-2010 is hereby approved and adopted effective immediately.
2. The City Manager is authorized to make expenditures and enter into agreements conforming with this Budget and to make adjustments between various accounts within each budget department and fund, limited to the total amount budgeted for said department and/or fund.
3. The City Manager is authorized to proceed with the implementation of the changes identified as 'Plan B' if additional revenue is not identified by April 15, 2010:
 - Layoff of a Police Officer effective May 1, 2010
 - Negotiate and bring forward to Council a contract for police dispatch services to be effective no later than August 1, 2010

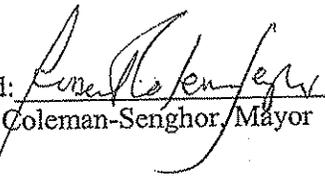
IT IS HEREBY CERTIFIED that the foregoing resolution was duly introduced and legally adopted by the City Council of the City of Cotati and the Board of Directors of the Cotati Community Redevelopment Agency at a regular meeting held on the 24th day of February, 2010 by the following vote, to wit:

COLEMAN-SENGHOR	<u>Yes</u>
GILARDI	<u>Yes</u>
HARVEY	<u>Yes</u>
LANDMAN	<u>Yes</u>
ORCHARD	<u>Yes</u>

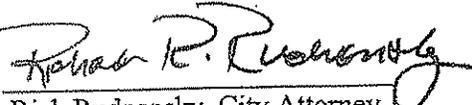
Attest:


Tamara Taylor, Deputy City Clerk

Approved:


Robert Coleman-Senghor, Mayor

Approved as to form:


Rich Rudnansky, City Attorney