

City of Cotati Budget Study Session



June 17, 2009

7:00 p.m.

Agenda

General Fund

- Changes to FY 08-09 Year End Estimates since June 3
- Changes to FY 09-10 Proposed Budget since June 3
- Estimated Fund Balance as of June 30, 2010
- Structural Deficit - Expenditures Exceed Sources
- Fund Balance Trend

Other Governmental Funds

Enterprise Funds

Cotati Community Redevelopment Agency Funds

Next Steps

General Fund

Proposed Cuts to Level of Service Provided

Reduce Street Maintenance	Variable
Reduced frequency of City Council Meetings as needed	Variable
Limit Design Review Committee to One Meeting per Month	Variable
Limit Planning Commission to One Meeting per Month	Variable
Reduce City Hall Phone Hours	n/a
Close Putnam Park Restroom	Variable
Close Police Lobby from 9 p.m. to 7 a.m.	Variable
Eliminate Officer Response to Animal Control Calls	n/a
CEC staff support	Variable

General Fund

Changes to FY 08-09 Year End Estimates Since June 3, 2009
(Significant Items - \$1,000 or greater)

Expenditures

Citywide Computer Replacement - GF Portion		\$9,632
Total Cost	\$28,290	
Grant Funding	(10,095)	
Enterprise Funds	6,417	
Redevelopment	2,145	

General Fund

Changes to FY 09-10 Proposed Budget
(Significant Items - \$1,000 or greater)

Revenues

Operating Transfer In - Government Bldg. Maintenance	(\$20,401)
Gas Tax Increase - (Possible State Take)	1, 695

Expenditures

Insurance - Revised Costs from REMIF	1,131
Operating Transfer Out - Citizen Volunteer	1,000
Police Services Aide - Funded to August 2009	(4,000)

General Fund

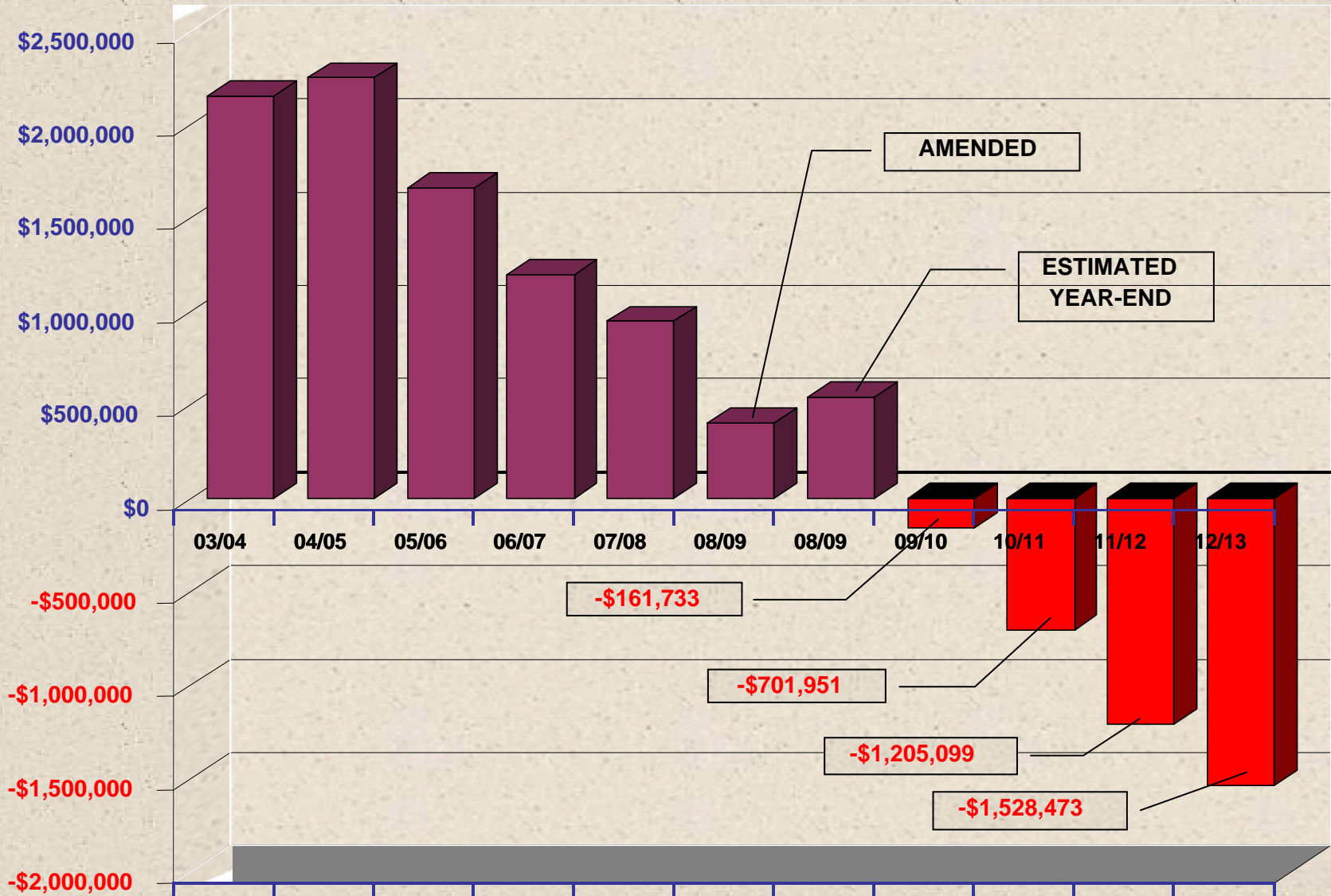
Estimated Available Fund Balance 6/30/10

(\$185,734)

General Fund Structural Deficit

	FY 07-08 <u>Actual</u>	FY 08-09 <u>Estimated</u>	FY 09-10 <u>Proposed</u>
Sources	\$ 4,964,598	\$ 4,233,990	\$ 3,282,261
Expenditures	<u>5,161,488</u>	<u>4,630,225</u>	<u>3,846,519</u>
Structural Deficit	(\$ 196,890)	(\$ 396,235)	(\$ 564,257)

General Fund Balance Trend Analysis



Other Governmental Funds

Proposed FY 09-10 Budget

Other Governmental Funds

Summary of Significant Items

Proposed FY 09-10 Budget

Community Development Block Grant (CDBG)	ADA Sidewalks and Ramps	\$84,363
Community & Environment Commission (CEC)	Elimination of Subsidy from the General Fund	(1,000)
Maintenance Assessment Districts	Elimination of Subsidy from the General Fund	(9,000)
General Capital Outlay	Construction Management for Old Redwood Hwy. South Project (May be Reimbursable by ARRA Funding)	65,000
Citizen Volunteer Program	Uniforms and Supplies	1,000

Enterprise Funds

Proposed FY 09-10 Budget

Water Operating Fund

Special Engineering Services

Aquifer Storage and Recovery Pilot Study	\$150,000
Urban Water Master Plan	100,000
GIS Implementation	25,000
USGS Groundwater Supply Assessment Continuation	3,177
Records Management System	5,000

Water Operating Fund

Other Contract Services (Non-recurring Expenditures)

Water Conservation Program	\$274,000
General Plan Update	10,000
Rate Study Capital Financing Plan	7,500

Water Capital Fund

Filter and Control Valve Replacement	\$130,000	Utility Base Map Update	\$25,000
Retrofits – Green House Gas Reduction	100,000	Cypress Turnout Pressure Reducer	25,000
Master Plan Update	75,000	Shopping Center Meter Consolidation	25,000
Cypress Tank	75,000	Demonstration Garden	19,130
Old Redwood Hwy – George St. to Hwy 116	75,000	Tank Inspection and Repair	10,000
Water Meter Replace/Upgrade	25,000	Root Repair	5,000

Sewer Operating Fund

Special Engineering Services

Inflow and Infiltration Study	\$100,000
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GIS Implementation	25,000
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Records Management System	5,000
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Sewer Operating Fund

Other Contract Services (Non-recurring Expenditures)

General Plan Update	\$10, 000
Rate Study Capital Project Financing Plan	7,500

Sewer Capital Fund

Master Plan Update	\$75,000	Utility Base Map Update	\$25,000
Old Redwood Hwy – George St. to Hwy 116	75,000	Lift Station Rail and Chain Replacement	25,000
Sewer Flow Monitoring Stations (2)	35,000	Root Repair	2,000
Pump Station Retrofit	35,000	Lift Station Chain Replacement	2,000

**Cotati Community
Redevelopment Agency
Funds**

Proposed FY 09-10 Budget

Redevelopment Agency Funds

Other Contract Services (Non-recurring Expenditures)

General Plan Update (Legal Requirement)	Operating Fund	\$70,000
5-Year Implementation Plan (Legal Requirement)	Operating Fund	50,000
Economic Development	Operating Fund	50,000
Housing Element (Legal Requirement)	Low/Mod Housing Fund	55,000

Redevelopment Agency

Proposed FY 09-10 Capital Expenditures by Fund

Old Redwood Hwy – George St. to Hwy 116	Tax Increment Fund	\$200,000
Burbank Housing	Low/Mod Housing Fund	1,400,000
Housing Land Trust	Low/Mod Housing Fund	700,000
Habitat For Humanity	Low/Mod Housing Fund	100,000

Next Steps

Council Direction on Proposed FY 09-10 Budget

Budget Presented for Adoption

Amended Budget – Following Adoption of State Budget
and Designation of Federal
Stimulus (ARRA) Funds