

City of Cotati Budget Study Session



June 3, 2009

7:00 p.m.

General Fund Sources

| | FY 07-08 <u>Actual</u> | FY 08-09 Estimated <u>Year End</u> | FY 09-10 <u>Proposed</u> |
|---------------------------|---------------------------|--|-----------------------------|
| Total Taxes | \$ 3,940,887 | \$ 3,236,854 | \$ 2,724,486 |
| Other Revenues | 661,843 | 479,375 | 363,035 |
| Operating Transfers In | <u>361,868</u> | <u>517,761</u> | <u>261,274</u> |
| Total Sources | \$ 4,964,598 | \$ 4,233,990 | \$ 3,348,795 |

General Fund Expenditures

| | <u>FY 07-08 Actual</u> | <u>FY 08-09 Estimated</u> | <u>FY 09-10 Proposed</u> |
|--|-----------------------------------|--------------------------------------|-------------------------------------|
| City Council / Manager | \$ 406,564 | \$ 425,609 | \$ 195,225 |
| Administrative Services | 111,907 | 104,434 | 88,042 |
| Non- Departmental/ PIS/ Legal/Eng. | 458,965 | 398,668 | 322,478 |
| Community Development | 454,160 | 288,317 | 208,991 |
| Public Works | 643,615 | 559,278 | 484,963 |
| Police | <u>3,086,277</u> | <u>2,845,917</u> | <u>2,519,088</u> |
| Total | \$ 5,161,488 | \$ 4,622,223 | \$ 3,818,787 |

General Fund Structural Deficit

| | FY 07-08 <u>Actual</u> | FY 08-09 <u>Estimated</u> | FY 09-10 <u>Proposed</u> |
|--------------------|---------------------------|------------------------------|-----------------------------|
| Sources | \$ 4,964,598 | \$ 4,233,990 | \$ 3,348,795 |
| Expenditures | <u>5,161,488</u> | <u>4,621,202</u> | <u>3,818,787</u> |
| Structural Deficit | (\$ 196,890) | (\$ 387,212) | (\$ 543,878) |

Proposed Budget Cuts

| | |
|---|------------|
| 10% Salary and Benefit Reduction (May Include Additional Closure of City Hall and Reduced Public Works Hours) | \$ 315,000 |
| Capital Improvement - City Hall Roof – Deferred for Several Years, Critical | 190,000 |
| Police Vehicles | 78,000 |
| Dispatcher | 75,000 |
| Police Officer (effective November 2009) | 72,000 |
| City Attorney Retainer Reduced by 50% | 60,000 |
| Recreation Staff and Programs (only limited non-cost programs to continue) | 50,000 |
| Police Equipment (Helmets, Tasers, Stop Strips, RUOK System, In-Car Video) | 22,700 |

Proposed Budget Cuts (cont.)

| | |
|--|-------------------|
| Special Engineering Services | 20,000 |
| Subsidies - Assessment Districts, Citizen Volunteer, CEC | 12,000 |
| Police Services Aide (effective November 2009) | 9,000 |
| EOC Supplies and Training | 5,000 |
| Eliminate Downtown Cleaning by Public Works (time will be spent on water / sewer projects) | 4,600 |
| Limit Police Training to Mandated and REMIF Chief's Meeting Only | 2,200 |
| Eliminate Traffic Officer Function (effective November 2009) | 1,500 |
| Further Reduction in Landscape / Park Maintenance | ? |
| Total | \$ 917,000 |

Proposed Cuts to Level of Service Provided

| | |
|--|----------|
| Reduce Street Maintenance | Variable |
| Reduce City Council to One Meeting per Month | Variable |
| Limit Design Review Committee to One Meeting per Month | Variable |
| Limit Planning Commission to One Meeting per Month | Variable |
| Reduce City Hall Phone Hours | n/a |
| Close Putnam Park Restroom | Variable |
| Close Police Lobby from 9 p.m. to 7 a.m. | Variable |
| Eliminate Officer Response to Animal Control Calls | n/a |
| CEC staff support | Variable |

Additional Items Not Included Due to Financial Constraints

| | |
|---|----------------------------|
| Capital Improvement (Scheduled for FY 09-10 and Deferred from Prior Years) | \$ 4,075,970 |
| Reserve - Recommend Level - MINIMUM 25% of Adopted Budget Expenditures | 950,000 |
| Establishment of Vehicle and Equipment Replacement Fund | 100,000 |
| Contributions | 2,250 |
| Total | <u>\$ 5,128,220</u> |

Police Department Staffing

(ADOPTED FY 08-09 Budget)

| | Cotati | Sebastopol | Cloverdale |
|---------------------------|--------------------|--------------------|--------------------|
| City Population | 7,500 | 7,700 | 8,600 |
| Staff: Sworn | 12 | 15 | 14 |
| Staff: Non-Sworn | 8.6 | 7.55 | 8 |
| Reserves | 2 | 9 | 3 |
| Total Salaries & Benefits | \$2,467,494 | \$2,476,455 | \$2,871,410 |
| Overtime | 150,000 | 75,000 | 139,500 |
| Operations & Maintenance | 297,541 | 318,937 | 210,475 |
| Other Expenditures | 11,178 | 6,857 | 100,000 |
| Total | \$2,926,213 | \$2,877,239 | \$3,321,385 |

City of Sonoma Contract with Sonoma County for Police Services

| | |
|---------------------|-------------|
| Transition Costs | \$392,000 |
| Average Annual Cost | \$3,600,000 |
| Overtime FY 08-09 | \$255,000 |

General Fund

Estimated Available Fund Balance 6/30/10

(\$154,395)

General Fund Balance Trend

