

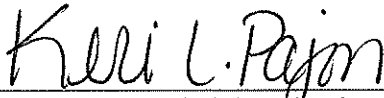
CITY OF COTATI
AGENDA for the Regular Meeting of the Planning Commission

DATE OF MEETING: Monday, March 21, 2011
TIME OF MEETING: 7:00 p.m.
PLACE OF MEETING: Cotati City Hall, City Council Chambers
201 West Sierra Avenue, Cotati, CA 94931

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES
 - A. For the Regular Meeting of March 7, 2011
- IV. CHANGES TO THE AGENDA
- V. ORAL AND WRITTEN COMMUNICATIONS - *Public is asked to please step to the podium and state your name and address for the record. Please limit your comments to items not already agendized for discussion.*
- VI. MATTERS AT HAND
 - A. Resolution Commending Service – Jerry Pagnusat
 - B. General Plan Kick-off: Visioning Workshop #1
- VII. REPORTS BY STAFF
- VIII. REPORTS BY COMMISSION
- IX. ADJOURNMENT

Any writings or documents provided to a majority of the Cotati Planning Commission regarding any item on this agenda will be made available for public inspection in the Planning Division located at 201 West Sierra Avenue, Cotati, California, during normal business hours.

STATE OF CALIFORNIA, COUNTY OF SONOMA, CITY OF COTATI, I declare under penalty of perjury that I am employed by the City of Cotati in the Planning Division; and that I posted this agenda on the bulletin boards of City Hall, U.S. Post Office, and Veteran's Memorial Building on or before March 17, 2011.



Keri L. Pajon, Administrative Secretary

CITY OF COTATI
MINUTES for the Regular Meeting of the Planning Commission

DATE OF MEETING: Monday, March 7, 2011
TIME OF MEETING: 7:00 pm
PLACE OF MEETING: Cotati City Hall, City Council Chambers
201 West Sierra Avenue, Cotati, CA 94931

I. CALL TO ORDER

Chair Pagnusat called the meeting to order at 7:00 pm

II. ROLL CALL

Commissioners Present: Pagnusat, Hancock, Ford, Moore and Ritter
Commissioners Absent: None
Staff Present: Lustig and Pajon

III. APPROVAL OF MINUTES

A. For the Regular Meeting of February 22, 2011

Motion:	Commissioner Ford made a motion and Commissioner Ritter seconded the motion to approve the February 22, 2011 minutes.
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Yes: 5 Noes: Abstain: Absent:

IV. CHANGES TO THE AGENDA

There were no changes to the agenda.

V. ORAL AND WRITTEN COMMUNICATIONS

VI. MATTERS AT HAND

A. Reorganization of the Planning Commission

Chair Pagnusat nominated Commissioner Moore as Chair.

Motion:	Chair Pagnusat made a motion and Commissioner Ritter seconded the motion to nominate Commissioner Moore as Chair.
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Yes: 4 Noes: 1 (Hancock) Abstain: Absent:

Chair Moore nominated Commissioner Ritter as Vice Chair.

Motion:	Chair Moore made a motion and Commissioner Pagnusat seconded the motion to nominate Commissioner Ritter as Vice Chair.
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Yes: 5 Noes: Abstain: Absent:

B. Request for a Use Permit for off-sale alcoholic beverages (beer and wine) at an existing Walgreen's located at 7800 Old Redwood Highway. This application is exempt from the California Environmental Quality Act (CEQA), under Section 15301 (Existing Facilities).

PA# 21/10 Applicant: Walgreen's/Robia Chang
 APN's: 144-680-052 & 144-080-024

Acting Community Development Director Lustig read a request from the applicant for a continuance to allow more time for research. Staff recommends a continuance to a date certain of April 4, 2011.

Motion:	Chair Moore made a motion and Commissioner Pagnusat seconded the motion to approve the continuance of the hearing to April 4, 2011.
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Yes: 5 Noes: Abstain: Absent:

VII. REPORTS BY STAFF

Advanced CEQA workshop on June 2, 2011 in the Cotati Room. There will be more information to follow.

VIII. REPORTS BY COMMISSION

Commissioner Pagnusat resigned his position on the Planning Commission.

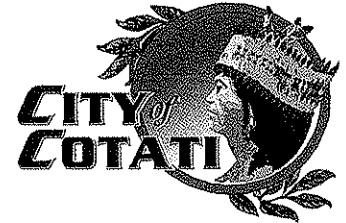
Commissioner Hancock stated that there are Urban Greening Grants available under Proposition 84.

Commissioner Ritter commented on the handy and unobtrusive water reservoirs at Petaluma's City Hall that are now collecting rain water.

MEETING AJOURNED by Chair Moore at 7:15 pm

Keri L. Pajon
 Administrative Secretary

City of Cotati
Sonoma County, California



MEMORANDUM

March 21, 2011

To: Chair Moore and Members of the Planning Commission
Subject: General Plan Update Visioning Workshop #1
Written By: Marsha Sue Lustig, Acting Community Development Director
Beth Thompson and Ben Ritchie, De Novo Planning Group

The first step of the General Plan Update process is to invite community participation and involvement through a series of four Visioning Workshops, to be held on March 21, April 6, April 25, and May 9, 2011. The Visioning Workshops will provide residents, business people, service providers, decision-makers, and other interested persons with an opportunity to identify their vision, as well as concerns they would like to see addressed, early in the General Plan Update process. The purpose of these workshops is to:

- Communicate the intent of the General Plan Update to the public;
- Describe the General Plan Update process and key points where the community will have an opportunity to be involved;
- Receive public input on community goals and priorities;
- Develop a Vision Statement that guides the General Plan process;
- Identify community values as they relate to the General Plan Update; and
- Identify preferred land uses.

While each workshop will include an overview of the General Plan Update process, the focus of each individual workshops will be on a unique topic: Vision for the City, Community Wellness, Land Use, and Transportation. All members of the public are invited and encouraged to attend one or more of the Visioning Workshops.

This first Visioning Workshop is intended to garner input on the broader vision for Cotati's future and identify priority topics and locations (for growth, enhancement, or preservation) to be addressed by the General Plan Update. This workshop will cover the following topics and activities:

- Role of the Planning Commission in the General Plan Update process
- General Plan Overview and State Requirements
- Summary of the General Plan Update Process
- Post-It Notes Activity – Vision: Cotati

- Mapping Activity
- Summary of Input Received

Next Steps

Following completion of the Visioning Workshops, the Planning Commission will hold a series of workshops at regular Planning Commission meetings to develop goals and policies for each of the General Plan topics, which include the seven topics required by State law (Land Use, Circulation, Housing, Conservation, Open Space, Safety, and Noise) and three optional topics (Community Health and Wellness, Economic Vitality, and Community Services and Facilities.)

By early summer, the General Plan Update team will prepare an Existing Conditions Report, which will identify the background conditions in the City and an Issues and Opportunities Report, which will summarize the public input provided during the Visioning process and identify key concerns and opportunities that may be addressed through the General Plan Update. The Issues and Opportunities Report will also state the vision and guiding goals for the General Plan Update process.

RECOMMENDATION

Following the presentation from De Novo Planning Group, it is recommended that the Planning Commission invite the public to participate in the Visioning Workshop.