



**MINUTES
SPECIAL CITY COUNCIL MEETING
TUESDAY NOVEMBER 22, 2011
7:00 PM REGULAR SESSION
City Council Chambers, City Hall, 201 W. Sierra Avenue**

7:00 PM SPECIAL CITY COUNCIL MEETING

CALL TO ORDER

Mayor Orchard called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers present: Dell'Osso, Gilardi, and Landman, Vice Mayor Harvey and Mayor Orchard.

Staff present: Associate Engineer Kevin Fredrickson, Director of Administrative Services Jone Hayes, Police Chief Michael Parish, City Attorney Rich Rudnansky, Deputy City Clerk Tamara Taylor and City Manager Dianne Thompson.

PLEDGE OF ALLEGIANCE

Mayor Orchard led the pledge of allegiance.

1. APPROVAL OF MINUTES OF NOVEMBER 9, 2011 REGULAR MEETING AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (City Manager) (Action)

Moved by Councilmember Dell'Osso, seconded by Vice Mayor Susan Harvey and passed unanimously to approve the minutes of the November 9, 2011 Regular meeting as corrected (minor typographical errors corrected) and to waive reading of all resolutions and ordinances introduced and/or adopted under this agenda.

ANNOUNCEMENTS

The Cotati Historical Society Museum is open regularly on Saturdays from 1:00 – 4:00 p.m. and the 2nd Wednesday of each month from 5:30-8:30 p.m. For more information call 707-794-0304.

The Rohnert Park-Cotati Library offers a variety of programs for all ages. All events are free and open to the public. For more information, call the library at 584-9121 or visit sonomalibrary.org.

Four Nights of Festive Fun begins with the annual Cotati Holiday Tree Lighting on Wednesday, December 7, 2011 at 6:00 p.m. at La Plaza Park and the Cotati Fire Station.

Cotati citizens can recycle spent fluorescent lamps under a new Voluntary Fluorescent Lamp Take-Back Program. Spent fluorescent lamps are now accepted in Cotati by True Value Hardware and Lowe's. For more information see RecycleNow.org or call the Eco-Desk at 575-3375.

The Rohnert Park-Cotati Library will have holiday hours from December through January.

HONORARY MAYOR

Samuel Randall of Phoenix High School provided a verbal report to the Council. Mayor Orchard presented him with a certificate of commendation.

SONOMA STATE UNIVERSITY REPRESENTATIVE REPORT

Collin Yballa, Sonoma State University Associated Students Vice President of Finance, submitted a written report as he was not in attendance at the meeting.

CITY MANAGER'S REPORT

- ◆ City Manager Dianne Thompson provided updates on the Golden Gate Transit bus route, Planning Commission decisions on use permits, the General Plan update and the Old Redwood Highway project

APPROVAL OF FINAL AGENDA

No changes.

CITIZEN BUSINESS

The following individuals addressed the Council:

Greg Karraker commented on the City Manager and correspondence from Rancho Adobe Fire District regarding the Old Redwood Highway rehabilitation project.

Kathryn Wickstrom commented on Council's reaction to previous comments made by members of the public regarding the Old Redwood Highway rehabilitation project.

Eric Kirchmann addressed the Council about the City Attorney and the impacts of the Old Redwood Highway rehabilitation and other projects.

George Barich addressed the Council regarding the Honorary Mayor program.

DIRECTION ON FUTURE AGENDA ITEMS

None.

CONSENT CALENDAR

Moved by Councilmember Gilardi, seconded by Vice Mayor Susan Harvey and passed unanimously to approve items 2 and 3 on the consent calendar.

- 2. AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH BARTLE WELLS ASSOCIATES TO COMPLETE THE WATER AND WASTEWATER RATE STUDIES AND FINANCING PLAN AND APPROVAL OF SUPPLEMENTAL APPROPRIATIONS FROM THE WATER AND SEWER OPERATING FUNDS FOR A TOTAL AMOUNT NOT TO EXCEED \$20,000 (Administrative Services) (Action)**

This motion authorizes the City Manager to enter into a consultant services agreement with Bartle We Associates for the completion of the Water and Wastewater Rate Studies and Financing Plan and approval of supplemental appropriations from the water and sewer operating funds for a total amount not to exceed \$20,000.

3. ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI IMPLEMENTING GASB 54 TO CATEGORIZE FUND BALANCES AND DELEGATING AUTHORITY TO THE DIRECTOR OF ADMINISTRATIVE SERVICES FOR DESIGNATING ASSIGNED FUND BALANCES (Administrative Services) (Action)

Resolution No. 2011-68 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI IMPLEMENTING GASB 54 TO CATEGORIZE FUND BALANCES AND DELEGATING AUTHORITY TO THE DIRECTOR OF ADMINISTRATIVE SERVICES FOR DESIGNATING ASSIGNED ENDING FUND BALANCES

It is recommended that the City Council adopt a resolution of the City Council of the City of Cotati implementing GASB 54 to categorize fund balances and delegating authority to the Director of Administrative Services for designating assigned fund balance,

~~4. ADOPTION OF AN ORDINANCE AMENDING AND RENUMBERING CHAPTER 2.32, PERSONNEL, OF THE COTATI MUNICIPAL CODE (Administrative Services) (Action)~~

~~It is recommended that the City Council adopt an ordinance amending and renumbering Chapter 2.32 of the Cotati Municipal Code relating to Personnel~~

REGULAR AGENDA

5. CITY OWNED STREETLIGHT RETROFIT – REPLACEMENT OF HIGH PRESSURE SODIUM LIGHTS WITH LED LIGHTS (Public Works/Engineering) (Action)

Associate Engineer Kevin Fredrickson presented the staff report and responded to questions from the Council regarding the grant, the process of choosing which lights would be replaced and illumination of the LED lights.

Mayor Orchard opened the floor to public comment.

There being no one wishing to speak, Mayor Orchard closed the public comment period.

Moved by Councilmember Landman, seconded by Councilmember Dell'Osso and passed unanimously to adopt Resolution No. 2011-69 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI 1) AUTHORIZING THE USE OF U.S DEPARTMENT OF ENERGY GRANT MONIES TO REPLACE 77 CITY OWNED STREETLIGHTS WITH LED STREETLIGHTS; AND 2) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PG&E TO REPLACE CITY-OWNED COBRA HEAD STYLE STREETLIGHTS; AND 3) AUTHORIZING THE DIRECTOR OF PUBLIC WORKS/CITY ENGINEER TO EXPLORE AN ENERGY EFFICIENT RETROFIT LOAN FROM PG&E TO REPLACE THE REMAINING CITY-OWNED STREETLIGHTS.

ADJOURNMENT OF SPECIAL MEETING OF THE CITY COUNCIL AND CALL TO ORDER OF JOINT MEETING OF CITY COUNCIL AND COTATI COMMUNITY REDEVELOPMENT AGENCY BOARD OF DIRECTORS

Mayor Orchard adjourned the special meeting and convened the special joint meeting at 7:33 p.m.

CONSENT CALENDAR (JOINT MEETING)

Moved by Vice Mayor Susan Harvey, seconded by Councilmember Gilardi, and passed unanimously to approve item 6 on the consent calendar (special joint meeting).

**6. WARRANTS AND AUDITED CLAIMS OCTOBER 27, 2011 – NOVEMBER 9, 2011
(Administrative Services) (Action)**

This motion receives and files the warrants and audited claims (the A/P Check Registers) as submitted.

ADJOURNMENT OF JOINT MEETING; RECONVENING OF SPECIAL MEETING OF CITY COUNCIL

Mayor Orchard adjourned the special joint meeting and reconvened the special meeting at 7:34 p.m.

CITY COUNCIL REPORTS (Discussion)

Councilmembers reported on recent and upcoming activities, including reports from meetings attended at City expense.

ADJOURNMENT

Mayor Orchard adjourned the meeting at 7:38 p.m.

Respectfully submitted,

/s/ Tamara Taylor, Deputy City Clerk