

City of Cotati

Sonoma County, California



**NOTICE OF SPECIAL MEETING OF THE CITY COUNCIL
OF THE CITY OF COTATI
7:00 PM STUDY SESSION
WEDNESDAY JUNE 1, 2011
CITY COUNCIL CHAMBER, CITY HALL, 201 W. SIERRA AVENUE**

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Cotati will be held on Wednesday June 1, 2011 at 7:00 p.m. in the City Council Chamber at City Hall, which is located at 201 W. Sierra Ave., Cotati, California.

Councilmember Harvey will participate via teleconference at 5970 River View Road, Mackay, Idaho, 83251, pursuant to Government Code Section 54953(b). Members of the public may attend and participate at either the Council Chambers or via teleconference from the Idaho location referenced above. This agenda shall be posted at both locations.

The purpose of the meeting is a study session for:
Discussion of the City's budget for the fiscal year 2011/2012.

No action will be taken by the Council at the study session. Pursuant to California Government Code section 54954.3(a), members of the public wishing to address the Council may do so at the beginning of the meeting, and such comments shall be limited to the special meeting topic.

Certification of Posting of the Notice: I declare under penalty of perjury that I am employed by the City of Cotati and that I posted this notice on the bulletin boards of City Hall, Veterans' Memorial Building and the U.S. Post Office on or before May 31, 2011.

/s/ Tamara Taylor, Deputy City Clerk

**General Fund
2011-2012 Proposed Budget**

Fund 01	Acct	Description	2010-2011		2011-2012
			2009-2010 Actual	Amended Budget	Estimated Year End
		Revenues:			
	410XX	Property Tax	\$ 520,876	\$ 489,678	\$ 489,678
	41070	Property Tax In-Lieu of VLF	541,846	507,330	500,000
	41XXX	Sales Tax	1,193,578	1,194,628	1,179,570
	41095	Sales Tax In-Lieu (Triple Flip)	219,078	419,433	358,257
	41105	Measure A Transaction and Use Tax	-	400,000	480,000
	41110	Transfer Tax	85,537	74,280	60,000
	4112X	Business Licenses	79,966	79,000	80,200
	411XX	Franchise Fees	343,590	346,742	351,205
	41135	Transient Occupancy Tax	1,091	1,000	1,000
		Total Taxes	2,985,562	3,512,091	3,504,874
	41XXX	Licenses and Permits	28,860	20,460	19,900
	41XXX	Fines and Forfeitures	99,200	62,344	61,000
	4219X	Investment Earnings	1,692	3,000	2,000
	422XX	Rents and Concessions	128,013	119,295	116,359
	4121X	Motor Vehicle In-Lieu Fees	22,100	18,464	20,000
	4XXXX	Charges for Services	123,695	148,120	84,000
	4XXXX	Reimbursements / Other	178,453	68,524	86,800
		Total Revenues	3,567,575	3,952,297	4,008,594
	42259	Operating Transfers In	420,770	349,038	352,643
		Total Current Sources	3,988,345	4,301,335	4,247,576
	Dept	Current Expenditures:			
	300	City Council	44,594	57,963	71,363
	301	City Manager / City Clerk	140,568	166,022	213,010
	303	Administrative Services	87,287	78,263	97,846
	304	Legal Services	111,779	172,000	133,000
	305	Non-Departmental	332,223	272,965	206,425
	306	Public Information Services	635	500	2,000
	400	Community Development	215,858	363,005	426,303
	402	Engineering	37,155	15,646	22,623
	403	Streets	225,585	243,623	299,540
	406	Government Buildings	54,631	56,985	58,820
	408	Park Maintenance	140,418	103,113	115,471
	500	Police	2,358,569	2,670,576	2,483,595
		Total Current Expenditures	3,749,301	4,200,661	4,129,996
		Capital Outlay:			
	300	City Council	-	-	-
	301	City Manager / City Clerk	-	-	-
	303	Administrative Services	-	-	-
	305	Non Departmental	-	2,500	57,222
	306	Public Information Services	-	-	-
	400	Community Development	-	-	-
	403	Streets	-	-	262,000
	406	Government Buildings	-	4,000	150,000
	408	Park Maintenance	-	-	-
	500	Police	20,010	16,010	50,260
		Total Capital Outlay / Debt Service	20,010	22,510	519,482
		Beginning Fund Balance, July 1*	428,423	647,456	803,695
		Ending Fund Balance, June 30*	\$ 647,456	\$ 725,619	\$ 803,695

* Adjusted to Remove Reserved Funds
Amount - Sources Exceed Expenditures

239,043 100,674 178,749 117,581

2011-2012 Proposed Budget

		<u>Amount</u>
	Franchise Taxes	
41140	Electric	\$ 59,000
41150	Gas	15,000
41160	Cable TV	103,600
41170	Refuse Removal - 12.87%	156,036
41180	Storage	22,533
		<u>\$ 356,169</u>
41XXX	Licenses and Permits	
	Community Development Services	\$ 10,000
	Public Safety Services	9,900
		<u>\$ 19,900</u>
	Fines and Forfeitures	
41190	Parking Enforcement	\$ 16,000
41200	Traffic and Criminal Code Enforcement	45,000
		<u>\$ 61,000</u>
4221X	Rents & Concessions	
	Metro PCS	\$ 48,919
	A T & T	21,338
	TowerCo	18,301
	175 W. Sierra Avenue	14,100
	Facilities and Parks Rentals	10,401
	Chamber of Commerce	3,300
		<u>\$ 116,359</u>
4XXXX	Charges for Services	
	Community Development Services	\$ 84,000
	Public Safety Services	-
	Finance and Administrative Services	-
		<u>\$ 84,000</u>
	Reimbursements	
42236	R.E.M.I.F.	\$ -
41219	P.O.S.T.	2,000
41223	SB 90 State Mandated Costs	-
42237	Other	-
		<u>\$ 2,000</u>
	Other	
42250	Waste Management - Annual Community Improvement Contribution	\$ 50,000
42252	Mercy Welnes Center - Public Service Fee	30,000
4XXXX	Other	4,800
		<u>\$ 84,800</u>
42259	Operating Transfers In	
	Water Operating Fund (Administration)	8,420
	Water Operating Fund (Public Information Services)	600
	Water Operating Fund (Government Buildings Maintenance)	-
	Water Capital Fund (Administration)	13,500
	Sewer Operating Fund (Administration)	8,420
	Sewer Operating Fund (Public Information Services)	600
	Sewer Operating Fund (Government Buildings Maintenance)	-
	Sewer Capital Fund (Administration)	27,000
	CCRA Operating Fund (Public Information Services)	800
	CCRA Operating Fund (Government Buildings Lease Agreement) - Reduced Due to Government Building Allocation Change	4,326
	CCRA Low & Mod Housing Fund (Government Bldgs Lease Agreement)-Reduced Due to Government Bldg Allocation Change	1,520
	CCRA Debt Service (Administration)	1,400
	Grants - Zone 1A (Cotati Creek Bypass)	-
	Public Safety (Salaries,Supplies,Services,CAD/RMS) - Supplemental Law Enforcement Services Fund	-
	Gas Tax Fund (Street Maintenance)	284,950
	Transportation Development Fund (Street Maintenance) - Measure M	-
	Parks and Recreation Development Fund (Park Maintenance)	-
	Maintenance Assessment Districts (Administration)	1,107
		<u>\$ 352,643</u>

**City Council
2011-2012 Proposed Budget**

Fund 01, Department 300

Acct	Description	2009-2010 Actual	2010-2011		2011-2012
			Amended Budget	Estimated Year End	Proposed Budget
	Current:				
510XX	Salaries and Benefits	\$ 34,171	\$ 41,903	\$ 51,911	\$ 56,303
61025	Other Contract Services	1,428	7,000	-	5,000
61031	Advertising and Publications	104	-	-	-
61034	Dues and Subscriptions	4,944	5,000	5,000	5,000
610**	Travel, Meetings, and Training	2,969	3,020	3,020	4,020
61036	Telephone	81	90	90	90
61038	Information Systems	441	450	450	450
61040	Supplies	185	200	200	200
61048	Printing and Photocopying	172	200	200	200
61076	Contributions - Climate Protection	100	100	100	100
	Subtotal	44,594	57,963	60,971	71,363
	Capital Outlay:				
71081	Equipment	-	-	-	-
	Department Total	\$ 44,594	\$ 57,963	\$ 60,971	\$ 71,363

Budget Details

				<u>Amount</u>
42236	Source of Funding			
	General Fund			\$ 71,363
				<u>71,363</u>
510XX	Salaries and Benefits			
		Amended 10-11 FTE	Proposed 11-12 FTE	
	City Council Members - Active	2.90	2.90	\$ 30,275
	City Council Members - Retired - Benefits Only			26,028
				<u>\$ 56,303</u>
61025	Other Contract Services			
	Facilitator			\$ 5,000
				<u>5,000</u>
61034	Dues and Subscriptions			
	League of California Cities			\$ 3,000
	Association of Bay Area Governments (ABAG)			2,000
				<u>\$ 5,000</u>
61035	Travel, Meetings, and Training			
	Other Meetings			1,000
	Mayors' and Council Members' Association			600
	League of California Cities - New Councilmembers Academy			1,620
	League of California Cities			
	Legislative Action Days			500
	North Bay Division Quarterly Meetings			300
				<u>\$ 4,020</u>

**City Manager / City Clerk
2011-2012 Proposed Budget**

Fund 01, Department 301

Acct	Description	2009-2010 Actual	2010-2011		2011-2012
			Amended Budget	Estimated Year End	Proposed Budget
Current:					
510XX	Salaries and Benefits	\$ 105,850	\$ 94,191	\$ 94,191	\$ 182,134
51003	Overtime	117	-	-	-
61025	Other Contract Services	7,354	4,300	4,300	4,300
61028	Election Administration	17,414	40,000	25,000	-
61031	Advertising and Publications	1,641	6,000	6,000	6,000
61033	Postage	628	1,000	1,000	1,000
61034	Dues and Subscriptions	1,242	7,304	7,304	4,354
610**	Travel, Meetings, and Training	1,475	6,000	6,000	6,000
61036	Telephone	791	1,086	1,086	1,086
61037	Vehicle Maintenance	(164)	430	430	430
61038	Information Systems	1,196	2,500	2,500	3,500
61040	Supplies	382	969	969	969
61041	Materials, Tools, Small Equipment	554	5	5	1,000
61048	Printing and Photocopying	1,988	2,237	2,237	2,237
61051	Utilities	17	-	-	-
61083	Filing Fees	82	-	-	-
	Subtotal	140,568	166,022	151,022	213,010
71081	Capital Outlay: Equipment	-	-	-	-
Department Total		\$ 140,568	\$ 166,022	\$ 151,022	\$ 213,010

Budget Details

Source of Funding	Amount
42236 REMIF (Redwood Empire Municipal Insurance Fund) Reimbursements	\$ 1,000
42259 Operating Transfer In -	
Water Operating Fund - Administration	8,420
Water Capital Fund - Administration	13,500
Sewer Operating Fund - Administration	8,420
Sewer Capital Fund - Administration	27,000
CCRA Debt Service - Administration	1,400
Maintenance Assessment Districts - Administration	982
General Fund	152,288
	\$ 213,010

510XX Salaries and Benefits	Amended 10-11 FTE	Proposed 11-12 FTE	Amount
City Manager	0.35	0.35	\$ 61,838 *
Assistant to the City Manager	0.00	0.50	65,592
Deputy City Clerk	0.50	0.50	52,807
Intern	0.00	0.25	7,500
	<u>0.85</u>	<u>1.60</u>	<u>\$ 187,738</u>

*FTE and Total not adjusted to reflect estimated voluntary contribution by City Manager

61033 Postage			
Departmental Specific			\$ -
Postal Services		7,500	
Postage Machine, Scale, Folder/Stuffer - Pitney Bowes		3,155	
Postage Equipment Supplies		200	
	Total to allocate	<u>10,855</u>	
Departmental Allocation			<u>1,000</u>
			<u>\$ 1,000</u>

**City Manager / City Clerk
Budget Details (Continued)**

		<u>Amount</u>
61034	Dues and Subscriptions	
	Lexis-Government Code Updates	\$ 2,550
	International City / County Management Association (ICMA)	1,194
	California City Management Foundation	350
	National Notary Association	-
	California Department of Consumer Affairs (every other year)	-
	International Institute of Municipal Clerks (IIMC)	150
	City Clerks Association	110
	Municipal Management Association of Northern California	-
		<u>\$ 4,354</u>
61035	Travel, Meetings, and Training	
	League / City Manager Conferences	\$ 3,000
	Local / Regional Meetings	1,000
	City Clerks Association of California	1,000
	California Public Employers Labor Relations Association - Reimbursed by REMIF	1,000
		<u>\$ 6,000</u>
61048	Printing and Photocopying	
	Departmental Specific	
	Copier Rent - Ikon Office Solutions	17,400
		<u>17,400</u>
	Departmental Allocation	2,237
		<u>\$ 2,237</u>
71081	Equipment	<u>\$ -</u>
		<u>-</u>

**Administrative Services
2011-2012 Proposed Budget**

Fund 01, Department 303		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
Current:					
510XX	Salaries and Benefits	\$ 64,857	\$ 52,227	\$ 52,227	\$ 74,627
61025	Other Contract Services	6,821	6,000	7,603	7,200
61026	Auditing Fees	7,750	8,910	9,100	7,650
61031	Advertising and Publications	376	376	225	75
61033	Postage	707	765	850	850
61034	Dues and Subscriptions	461	811	200	200
610XX	Travel, Meetings, and Training	277	400	220	700
61036	Telephone	96	100	150	100
61038	Information Systems	4,725	7,305	6,000	5,075
61040	Supplies	162	200	200	200
61041	Materials, Tools, Small Equipment	62	-	-	-
61048	Printing and Photocopying	737	900	900	900
61051	Utilities	12	-	-	-
61090	Banking, Trust and Agency Fees	104	104	104	104
61096	Interest Expense - Developer	140	165	165	165
	Subtotal	87,287	78,263	77,944	97,846
Capital Outlay:					
71081	Equipment	-	-	-	-
71082	CIP	-	-	-	-
Department Total		\$ 87,287	\$ 78,263	\$ 77,944	\$ 97,846

Source of Funding	
42236 REMIF (Redwood Empire Municipal Insurance Fund) Reimbursements	\$ 700
General Fund	97,146
	<u>\$ 97,846</u>

	Amended 10-11 FTE	Proposed 11-12 FTE	
510XX Salaries and Benefits			
Director of Administrative Services	0.25	0.25	\$ 35,293 *
Accountant	0.50	0.50	35,656
Account Clerk II	0.10	0.10	8,323
	<u>0.85</u>	<u>0.85</u>	<u>\$ 79,272</u>

*FTE and Total not adjusted to reflect estimated voluntary contribution by Director

61025 Other Contract Services	
Sales Tax Auditing Service - HDL & Associates	\$ 3,900
Mandated Costs Claiming Services - AK and Company	3,000
Printer Servicing	300
Transaction and Use Tax (Measure A) Auditing Service - HDL & Associates - 25% of Unpaid Revenue Discovered	-
	<u>\$ 7,200</u>

61026 Auditing Fees	
Audit and Financial Reports 2009-10 - Terry Krieg, CPA	Total \$ 17,000
General Fund Allocation - 45%	\$ 7,650

61034 Dues and Subscriptions	
CD Data - Parcelquest Software	\$ 110
California Public Employers Labor Relations Association	68
California Society of Municipal Finance Officers (CSMFO) Membership	22
	<u>\$ 200</u>

610XX Travel, Meetings, and Training	
California Public Employers Labor Relations Association - Reimbursed by REMIF	\$ 400
Risk Management - Redwood Empire Municipal Insurance Fund (REMIF) and Public Agency Risk Managers Association (PARMA). Reimbursed by REMIF	300
	<u>\$ 700</u>

**Administrative Services
Budget Details (Continued)**

61038	Information Systems		
	LAN Technical Support - Jim Washington	\$	12,000
	System Support Service Agreement - Incode		12,000
	Annual License Fees - Virus Protection, Spam Protection		2,000
	Payroll Service Fees		500
		Total	<u>\$ 26,500</u>
	Departmental Allocation	\$	3,075
	Departmental Specific		<u>2,000</u>
		\$	<u>5,075</u>
61048	Printing and Photocopying		
	2010-11 Budget Printing, 2011-12 Budget Preparation, Miscellaneous Forms	\$	550
	Departmental Allocation (see Dept #301 for Total)		350
		\$	<u>900</u>
71081	Equipment	\$	-
71082	Capital Improvements	\$	-

Legal Services
2011-2012 Proposed Budget

Fund 01, Department 304		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
	Current:				
61015	Special Legal Services	\$ 14,551	\$ 70,000	\$ 70,000	\$ 30,000
61022	City Attorney Fees	97,228	102,000	102,000	103,000
61025	Other Contract Services	-	-	-	-
	Subtotal	111,779	172,000	172,000	133,000
	Department Total	\$ 111,779	\$ 172,000	\$ 172,000	\$ 133,000

Budget Details

Source of Funding		<u>Amount</u>
General Fund		<u>\$ 133,000</u>
61015	Special Legal Services Liebert, Cassidy & Whitmore - Personnel, Investigations, Special Defense	<u>\$ 30,000</u>
61022	City Attorney Fees Meyers Nave - Including General Plan Update, Redevelopment, Other Funds and Charges Billed General Fund Portion	<u>\$ 200,000</u> <u>\$ 103,000</u>

**Non-Departmental
2011-2012 Proposed Budget**

Fund 01, Department 305		2010-2011		2011-2012		
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget	
Current:						
51XXX	Salaries and Benefits	\$ 29,509	\$ 50,501	\$ 50,501	\$ 10,000	
61025	Other Contract Services	329	-	-	-	
61027	Insurance	89,654	89,870	89,870	70,771	
61031	Advertising and Publications	137	-	25	-	
61033	Postage	63	-	25	-	
61034	Dues and Subscriptions	673	573	650	650	
610XX	Travel, Meetings, and Training	32	-	-	-	
61038	Information Systems	3,690	2,372	2,844	2,844	
61040	Supplies	3	-	182	100	
61041	Materials, Tools, Small Equipment	126	-	182	250	
61075	Contingency	188,725	80,000	60,000	70,000	
61082	Measure A Administration Fee	-	27,481	27,481	5,400	
61084	Property Tax	368	368	368	368	
61085	Operating Transfers Out	571	1,500	300	25,742	
61089	Property Tax Administration Fees	18,044	20,000	20,000	20,000	
61090	Banking Fees - Credit Card Processing	300	300	300	300	
	Subtotal	332,223	272,965	252,728	206,425	
Capital Outlay:						
71081	Equipment	-	2,500	2,500	57,222	Phone System, Non-PD Vehicle Lease
71082	CIP	-	-	-	-	
Department Total		\$ 332,223	\$ 275,465	\$ 255,228	\$ 263,647	

Budget Details

		<u>Amount</u>
Source of Funding		
General Fund		<u>\$ 263,647</u>
51XXX	Salaries and Benefits	
	Unemployment	<u>\$ 10,000</u>
61027	Insurance	
	Auto and General Liability	\$ 96,091
	Deductibles	14,560
	Earthquake and Flood	28,335
	Auto Physical Damage	3,800
	Property	9,112
	Boiler and Machinery	953
	User Funding and Fraud Investigation Assessment	1,000
	Total to allocate	<u>\$ 153,851</u>
	General Fund Allocation	<u>\$ 70,771</u>
Note: Expenditures for employee workers' compensation, medical, dental, vision, long term disability, and life insurance are included in the salaries and benefits line item in each department or fund.		
61038	Information Systems	
	L.R.Hines - Scanner Workstation Software Support and Maintenance	<u>\$ 2,844</u>
61075	Contingency	
	Employee Leave Bank Buyout	<u>\$ 70,000</u>
61085	Operating Transfers Out	
	Establish Vehicle Replacement Fund	\$ 25,242
	Citizen Volunteer Program Subsidy	500
		<u>\$ 25,742</u>

**Public Information Services
2011-2012 Proposed Budget**

Fund 01, Department 306

Acct	Description	2009-2010 Actual	2010-2011		2011-2012
			Amended Budget	Estimated Year End	Proposed Budget
	Current:				
61025	Other Contract Services	\$ 415	\$ -	\$ -	\$ -
61038	Information Systems	220	500	-	2,000
61048	Printing and Photocopying	-	-	-	-
	Subtotal	635	500	-	2,000
	Capital Outlay:				
71082	CIP	-	-	-	-
	Department Total	\$ 635	\$ 500	\$ -	\$ 2,000

Budget Details

		<u>Amount</u>
	Source of Funding	
42259	Operating Transfer In - Water Operating Fund	\$ 600
	Sewer Operating Fund	600
	CCRA Operating Fund	800
	Public Education Reimbursement - Franchise	876
		<u>\$ 2,876</u>
61038	Information Systems	
	Website - Hosting, Support, Modifications, Upgrades proposed to add more forms and information to enhance customer service.	<u>\$ 2,000</u>

Community Development

(Combines Former Planning (400) and Building (401) and Recreation (602) Departments)

2011-2012 Proposed Budget

Fund 01, Department 400		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
	Current:				
510XX	Salaries and Benefits	\$ 183,461	\$ 219,097	\$ 219,097	\$ 216,620
51003	Overtime	958	-	-	-
61025	Other Contract Services	13,886	119,000	104,000	180,175
61031	Advertising and Publications	156	2,000	2,000	2,000
61033	Postage	1,171	1,325	1,325	1,325
61034	Dues and Subscriptions	4,041	5,383	5,383	5,383
610**	Travel, Meetings, and Training	808	3,300	3,300	5,000
61036	Telephone	2,509	2,300	2,300	2,300
61037	Vehicle Expense	335	400	400	400
61038	Information Systems	4,780	4,500	6,500	7,500
61040	Supplies	890	1,200	1,200	1,200
61041	Materials, Tools, Small Equipment	450	400	400	400
61042	Equipment Rental	100	-	-	-
61048	Printing and Photocopying	1,874	4,000	4,000	4,000
61051	Utilities	38	100	-	-
61083	Filing Fees	50	-	-	-
61065	Awards and Prizes - Kids Day	350	-	-	-
	Subtotal	215,858	363,005	349,905	426,303
71081	Capital Outlay: Equipment	-	-	-	-
	Department Total	\$ 215,858	\$ 363,005	\$ 349,905	\$ 426,303

Budget Details

Source of Funding	Amount																								
4XXXX Charges for Services - Does Not Reflect Cost Recovery Deposits Collected	\$ 85,100																								
General Fund	<u>341,203</u>																								
	<u><u>\$ 426,303</u></u>																								
510XX Salaries and Benefits	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">Amended 10-11 FTE</th> <th style="text-align: center;">Proposed 11-12 FTE</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Director of Community Development</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">0.60</td> <td style="text-align: right;">\$ 99,185</td> </tr> <tr> <td>Interim Building Inspector</td> <td style="text-align: center;">0.46</td> <td style="text-align: center;">0.20</td> <td style="text-align: right;">24,705</td> </tr> <tr> <td>Assistant Planner</td> <td style="text-align: center;">0.70</td> <td style="text-align: center;">0.70</td> <td style="text-align: right;">56,818</td> </tr> <tr> <td>Administrative Secretary</td> <td style="text-align: center;">0.70</td> <td style="text-align: center;">0.70</td> <td style="text-align: right;">57,228</td> </tr> <tr> <td></td> <td style="text-align: center;"><u>1.86</u></td> <td style="text-align: center;"><u>2.20</u></td> <td style="text-align: right;"><u>\$ 237,936 *</u></td> </tr> </tbody> </table>		Amended 10-11 FTE	Proposed 11-12 FTE	Amount	Director of Community Development	0.00	0.60	\$ 99,185	Interim Building Inspector	0.46	0.20	24,705	Assistant Planner	0.70	0.70	56,818	Administrative Secretary	0.70	0.70	57,228		<u>1.86</u>	<u>2.20</u>	<u>\$ 237,936 *</u>
	Amended 10-11 FTE	Proposed 11-12 FTE	Amount																						
Director of Community Development	0.00	0.60	\$ 99,185																						
Interim Building Inspector	0.46	0.20	24,705																						
Assistant Planner	0.70	0.70	56,818																						
Administrative Secretary	0.70	0.70	57,228																						
	<u>1.86</u>	<u>2.20</u>	<u>\$ 237,936 *</u>																						
*This Total Does Not Include Cost Recovery. Actual Planning Staff Salary and Benefit Costs Detailed Immediately Above. Budget Amount Reduced to Reflect Cost Recovery Average Amounts Billed to Developer Deposit Accounts / Projects FY 10-11																									
61025 Other Contract Services	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>006S - General Plan Update - Consultants - Total Cost \$ 500,000 FYs 10-11 and 11-12, Balance in CCRA, Water and Sewer Operating Funds</td> <td style="text-align: right;">\$ 130,000</td> </tr> <tr> <td>Building Official Services - City of Sebastopol</td> <td style="text-align: right;">35,175</td> </tr> <tr> <td>Contract - Building Department Services</td> <td style="text-align: right;">10,000</td> </tr> <tr> <td>Recreation Program Instructors - Various</td> <td style="text-align: right;">5,000</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 180,175</u></td> </tr> </tbody> </table>	006S - General Plan Update - Consultants - Total Cost \$ 500,000 FYs 10-11 and 11-12, Balance in CCRA, Water and Sewer Operating Funds	\$ 130,000	Building Official Services - City of Sebastopol	35,175	Contract - Building Department Services	10,000	Recreation Program Instructors - Various	5,000		<u>\$ 180,175</u>														
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61034 Dues and Subscriptions	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Local Agency Formation Commission (LAFCO)</td> <td style="text-align: right;">\$ 2,689</td> </tr> <tr> <td>CD Data - Parcelquest</td> <td style="text-align: right;">586</td> </tr> <tr> <td>American Planning Association (APA), American Institute of Certified Planners (AICP)</td> <td style="text-align: right;">510</td> </tr> <tr> <td>Code Book Updates - Expense is Offset by Incremental Fees Received</td> <td style="text-align: right;">983</td> </tr> <tr> <td>California Building Officials (CALBO) Membership - Expense is Offset by Incremental Fees Received</td> <td style="text-align: right;">215</td> </tr> <tr> <td>International Association of Plumbing and Mechanical Officials (IAPMO) - Expense is Offset by Incremental Fees</td> <td style="text-align: right;">150</td> </tr> <tr> <td>National Fire Protection Association (NFPA) - Expense is Offset by Incremental Fees</td> <td style="text-align: right;">150</td> </tr> <tr> <td>International Code Council (ICC) Membership - Expense is Offset by Incremental Fees Received</td> <td style="text-align: right;">100</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 5,383</u></td> </tr> </tbody> </table>	Local Agency Formation Commission (LAFCO)	\$ 2,689	CD Data - Parcelquest	586	American Planning Association (APA), American Institute of Certified Planners (AICP)	510	Code Book Updates - Expense is Offset by Incremental Fees Received	983	California Building Officials (CALBO) Membership - Expense is Offset by Incremental Fees Received	215	International Association of Plumbing and Mechanical Officials (IAPMO) - Expense is Offset by Incremental Fees	150	National Fire Protection Association (NFPA) - Expense is Offset by Incremental Fees	150	International Code Council (ICC) Membership - Expense is Offset by Incremental Fees Received	100		<u>\$ 5,383</u>						
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**Community Development
Budget Details (Continued)**

61035	Travel, Meetings, and Training		
	Staff Training - Expense Offset by Incremental Fees Received in Prior Years	\$	2,000
	Additional Staff Training		<u>3,000</u>
			<u>5,000</u>
61038	Information Systems		
	Departmental Allocation (See Dept #303 for Total)	\$	<u>7,500</u>
61048	Printing and Photocopying		
	Departmental Allocation (See Dept #301 for Total)	\$	1,800
	Department Specific		<u>2,200</u>
		\$	<u>4,000</u>
71081	Equipment	\$	<u>-</u>

**Engineering Services
2011-2012 Proposed Budget**

Fund 01, Department 402

Acct	Description	2009-2010 Actual	2010-2011		2011-2012
			Amended Budget	Estimated Year End	Proposed Budget
	Current:				
510XX	Salaries and Benefits	\$ 19,989	\$ 10,521	\$ 10,521	\$ 19,248
61018	Special Engineering Services	16,669	2,000	2,000	-
61025	Other Contract Services	45	50	50	-
61034	Dues and Subscriptions	125	-	-	300
61035	Travel, Meetings, and Training	15	2,500	2,500	2,500
61036	Telephone Expense	105	-	-	-
61037	Vehicle Expense	10	225	225	225
61038	Info Systems	154	350	350	350
61040	Supplies	5	-	-	-
61048	Printing and Photocopying	38	-	-	-
	Subtotal	37,155	15,646	15,646	22,623
	Department Total	\$ 37,155	\$ 15,646	\$ 15,646	\$ 22,623

Budget Details

Source of Funding		Amount	
General Fund			\$ 22,623
510XX	Salaries and Benefits	Amended 10-11 FTE	Proposed 11-12 FTE
	Director of Public Works / City Engineer	0.15	0.15
	*FTE and Total not adjusted to reflect estimated voluntary contribution by Director		\$ 23,672 *

Streets
2011-2012 Proposed Budget

Fund 01, Department 403		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
Current:					
510XX	Salaries and Benefits	\$ 115,489	\$ 140,443	\$ 140,443	\$ 166,593
51003	Overtime	381	-	-	-
61025	Other Contract Services	19,949	20,429	20,429	49,518
61031	Advertising and Publications	92	92	92	100
61033	Postage	143	166	166	150
61034	Dues and Subscriptions	3,600	3,600	3,600	5,104
610**	Travel, Meetings, and Training	2	-	-	-
61036	Telephone	1,081	976	976	1,000
61037	Vehicle Expense	2,641	2,543	2,543	2,500
61038	Information Systems	1,140	1,153	1,153	1,150
61040	Supplies	354	421	421	425
61041	Materials, Tools, Small Equipment	14,071	12,000	12,000	11,200
61042	Equipment Rental	-	500	500	500
61043	Repairs & Replacements	2,617	1,000	1,000	1,000
61048	Printing and Photocopying	296	300	300	300
61051	Utilities	63,732	60,000	60,000	60,000
	Subtotal	225,585	243,623	243,623	299,540
Capital Outlay:					
71081	Equipment	-	-	-	-
71082	CIP	-	-	-	262,000
	Department Total	225,585	\$ 243,623	\$ 243,623	\$ 561,540

Budget Details

		Amount		
Sources of Funding				
42259	Operating Transfer In - Gas Taxes Fund	\$	284,950	
	Operating Transfer In - Transportation Development Fund, Measure M		-	
	General Fund - Balance of Expenditures		<u>276,590</u>	
		\$	<u><u>561,540</u></u>	
510XX	Salaries and Benefits			
		Amended	Proposed	
		10-11 FTE	11-12 FTE	
	Director of Public Works / City Engineer	0.15	0.15	\$ 23,672
	Field Maintenance Supervisor	0.28	0.28	31,903
	Associate Engineer	0.00	0.25	21,307
	Maintenance Worker II	0.32	0.18	17,105
	Maintenance Worker II	0.17	0.32	14,411
	Maintenance Worker II	0.18	0.17	31,752
	Maintenance Worker II	0.29	0.29	26,443
		<u>1.39</u>	<u>1.64</u>	\$ <u>166,593</u>
61025	Other Contract Services			
	Signal Maintenance - Republic Electric		\$ 18,881	
	Striping / Painting		10,000	
	MS4 Permit Compliance Activities		5,000	
	Conservation Corps North Bay Apprentice		4,637	
	Establish City Survey Benchmarks		4,000	
	Landscape Mulching, Planting		3,000	
	Signals - Department of Transportation		2,000	
	Tree Removal / Trimming (As Needed)		2,000	
			\$ <u>49,518</u>	
61041	Materials, Tools, Small Equipment			
	Continuing Operations Expenditures		\$ 10,000	
	Signs - Pedestrian Crossing		1,200	
			\$ <u>11,200</u>	
71082	Capital Improvements			
	Signal Intertie (Reserve)		\$ 30,000	
	Intersection Ped Phase Timing		5,000	
	Roadway Rehabilitation		227,000	
			\$ <u>262,000</u>	

**Government Buildings
2011-2012 Proposed Budget**

Fund 01, Department 406

Acct	Description	2009-2010 Actual	2010-2011		2011-2012
			Amended Budget	Estimated Year End	Proposed Budget
	Current:				
510XX	Salaries and Benefits	\$ 6,464	\$ 7,000	\$ 8,000	\$ 8,000
51003	Overtime	359	-	-	-
61025	Other Contract Services	18,578	20,000	20,000	20,835
61033	Postage	3	-	-	-
61037	Vehicle Maintenance	35	35	35	35
61038	Information Systems	138	100	100	100
61040	Supplies	934	800	800	800
61041	Materials, Tools, Small Equipment	1,904	3,000	3,000	3,000
61043	Repairs & Replacements	-	-	-	-
61048	Printing and Photocopying	61	50	50	50
61051	Utilities	26,154	26,000	26,000	26,000
	Subtotal	54,631	56,985	57,985	58,820
	Capital Outlay:				
71081	Equipment	-	-	-	-
71082	CIP	-	4,000	4,000	150,000
	Department Total	54,631	\$ 60,985	\$ 61,985	\$ 208,820

Budget Details

	<u>Amount</u>
Sources of Funding	
42259 Operating Transfer In - Water Operating Fund	\$ -
42259 Operating Transfer In - Sewer Operating Fund	-
42259 Operating Transfer In - CCRA Operating Fund	4,326
42259 Operating Transfer In - CCRA Low and Moderate Income Housing Fund	1,520
General Fund	208,820
	<u>\$ 208,820</u>
510XX Beginning January 2009, Public Works Staff Bill Time Worked on Government Building as it Occurs.	
61025 Other Contract Services	
Janitorial Service - ICM - City Hall, Cotati Room, Classrooms	\$ 10,000
HVAC Maintenance - Pacific Heating - City Hall, Cotati Room, Corporation Yard	3,400
Mats - AlSCO - City Hall, Cotati Room, Corporation Yard, Towels, Coverall Service - Corporation Yard	2,875
Cotati Room - Annual Floor Maintenance	1,300
Pest Control - Terminix - City Hall, Cotati Room	1,260
Window/Solar Panel Cleaning - City Hall	780
Alarms - ESP & Alarm - Corporation Yard	720
Miscellaneous Services (As Needed)	500
	<u>\$ 20,835</u>
71082 Capital Improvements	
C025 - City Hall Roof Repair	<u>\$ 150,000</u>

**Park Maintenance
2011-2012 Proposed Budget**

Fund 01, Department 408		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
Current:					
510XX	Salaries and Benefits	\$ 79,257	\$ 39,289	\$ 45,000	\$ 43,178
51003	Overtime	36	-	-	-
61025	Other Contract Services	46,753	50,859	50,859	50,748
61033	Postage	93	120	120	120
61034	Dues & Subscriptions	-	20	20	-
610**	Travel, Meetings, and Training	1	-	-	-
61036	Telephone	724	700	700	700
61037	Vehicle Maintenance	1,751	2,500	2,500	2,500
61038	Information Systems	531	250	250	250
61040	Supplies	330	250	250	250
61041	Materials, Tools, Small Equipment	5,460	4,250	4,250	12,850
61042	Equipment Rental	1,780	1,500	1,500	1,500
61048	Printing and Photocopying	172	175	175	175
61051	Utilities	3,530	3,200	3,200	3,200
	Subtotal	140,418	103,113	108,824	115,471
Capital Outlay:					
71081	Equipment	-	-	-	-
71082	CIP	-	-	-	-
	Department Total	140,418	\$ 103,113	\$ 108,824	\$ 115,471

Budget Details

Sources of Funding				Amount
42259	General Fund			\$ 115,471
510XX	Salaries and Benefits	Amended 10-11 FTE	Proposed 11-12 FTE	
	Director of Public Works / City Engineer	0.03	0.03	\$ 4,734
	Field Maintenance Supervisor	0.03	0.03	3,418
	Associate Engineer	0.00	0.09	7,671
	Maintenance Worker II	0.00	0.00	-
	Maintenance Worker II	0.00	0.00	-
	Maintenance Worker II	0.00	0.00	-
	Maintenance Worker II	0.30	0.30	27,355
		<u>0.36</u>	<u>0.45</u>	\$ <u>43,178</u>
61025	Other Contract Services			
	Landscape Maintenance - Trugreen Maintenance			\$ 43,111
	Park Maintenance - Conservation Corps North Bay			4,637
	Park Maintenance - Gopher Control			3,000
				\$ <u>50,748</u>
61041	Materials, Tools, Small Equipment			
	Continuing Operations Expenditures			\$ 4,250
	Landscape Mulch, Planting			2,000
	Playground Bark			2,500
	Laguna Class I Path Doggie Box Replacement		Need Vendors	2,000
	Tree Removal/Trimming (As-Needed)			2,000
	Recreation Supplies - Basketball Nets			100
				\$ <u>12,850</u>
71081	Equipment			\$ -
71082	Capital Improvements			\$ -

**Police
2011-2012 Proposed Budget**

Fund 01, Department 500		2010-2011			2011-2012
Acct	Description	2009-2010 Actual	Amended Budget	Estimated Year End	Proposed Budget
Current:					
510XX	Salaries and Benefits	2,043,574	1,962,473	1,962,473	2,089,912
51003	Overtime	84,675	185,000	175,000	106,721
61025	Other Contract Services	59,285	297,460	297,460	61,800
61031	Advertising and Publications	-	900	1,099	300
61033	Postage	2,305	3,500	2,300	2,300
61034	Dues and Subscriptions	1,168	1,480	1,480	1,480
610**	Travel, Meetings, and Training	1,633	15,170	8,000	18,850
61036	Telephone	7,985	8,000	8,000	8,000
61037	Vehicle Expense	40,823	52,000	35,000	30,000
61038	Information Systems	65,288	78,624	78,624	78,624
61040	Supplies	6,490	6,000	5,500	5,500
61041	Materials, Tools, Small Equipment	5,034	7,000	8,000	7,000
61043	Repairs and Replacements	333	-	-	-
61048	Printing and Photocopying	10,038	13,000	9,000	9,000
61051	Utilities	24,033	26,000	26,000	26,000
61076	Contributions	-	1,933	1,933	2,000
61088	Jail Booking Fees	5,907	12,036	12,036	36,108
	Subtotal	2,358,569	2,670,576	2,631,905	2,483,595
Capital Outlay:					
71081	Equipment	8,390	10,200	10,200	2,000
Debt Service					
61093	Lease Principal	9,813	5,061	5,061	43,363
61094	Lease Interest	1,807	749	749	4,897
	Total Expenditures	2,378,580	2,686,586	2,647,915	2,533,855
	Department Total	\$ 2,378,580	\$ 2,686,586	\$ 2,647,915	\$ 2,533,855

Budget Details

		<u>Amount</u>
Sources of Funding		
4XXXX	Charges for Services	\$ -
41XXX	Licenses and Permits	9,900
41XXX	Fines and Forfeitures	45,000
42259	Operating Transfer In - Public Safety Fund	-
41219	Peace Officers Standards and Training (P.O.S.T.)	2,000
41090	Public Safety Augmentation	42,112
		<u>2,434,843</u>
	General Fund	<u>\$ 2,533,855</u>

		<u>Amended</u>	<u>Proposed</u>	
		<u>10-11 FTE</u>	<u>11-12 FTE</u>	
510XX	Salaries and Benefits			
	Police Chief	1.00	1.00	213,242
	Police Lieutenant	0.00	1.00	138,067
	Police Sergeant	4.00	2.00	347,218
	Police Officer	5.00	6.00	816,824
	Support Services Supervisor	0.38	0.38	37,332
	Community Services Officer	1.00	1.00	84,103
	Dispatcher / Clerk	5.00	4.50	392,482
	Reserve Officers	1.00	0.92	60,643
		<u>17.38</u>	<u>16.80</u>	\$ 2,089,912

**Police
Budget Details (Continued)**

		<u>Amount</u>
61025	Other Contract Services	
	Animal Shelter - City of Rohnert Park	\$ 18,000
	Janitorial Service - ICM	8,700
	HVAC Maintenance - Johnson Controls	7,000
	Speed and Traffic Surveys	6,000
	Radio Maintenance - Williams USA / Precision Wireless	2,000
	Parking Citations Service - Judicial Data Services	1,500
	Parking Violations Filed - Superior Court - County	1,500
	Emergency Generator Maintenance - SC Phillips	1,500
	Police Facility Camera Repairs	1,000
	Fingerprint Processing Fee - Department of Justice	1,000
	Sexual Assault Exams - County of Sonoma Department of Health Services	900
	Document Shredding - Infostor	850
	Detox Services - County of Sonoma	800
	Window and Skylight Cleaning	800
	Pest Control - Terminix	700
	Radar Repair and Calibration - RHF Inc.	600
	Carpet Cleaning	600
	Lexis Nexis	500
	Translation Services	300
	Dispatch Power Supply Back-Up System Maintenance - California Energy Experts	250
	Animal Veterinary Services	200
	Staff / Reserve Pre-Employment Related:	
	Background Investigator (2 @ \$1,700, 2 @ \$500)	4,400
	Physical Exams (2 @ \$700)	1,400
	Psychological Exams (2 @ \$500)	1,000
	Polygraph Exams (2 @ \$150)	300
		\$ 61,800
61034	Dues and Subscriptions	
	California Police Officers Association	\$ 520
	Sonoma County Chiefs Association	250
	California Police Chiefs Association	200
	California Penal Code - 2	140
	California Vehicle Codes - 5	120
	California Background Investigators	50
	California Association Records Supervisor	50
	CalNENA (National Emergency Number Association)	50
	California Property & Evidence Officers	50
	CCUG (Computerized CLETS Users Group)	50
		\$ 1,480
610**	Travel, Meetings and Training	
	Firearms Training	\$ 4,200
	Emergency Vehicle Operation (10)	2,400
	POST Executive Course (Chief - Required and Reimbursed by POST)	1,800
	Sexual Assault Investigations (2)	1,200
	First Aid / CPR / Blood Borne Pathogens / SIDS (20)	1,200
	Patrol Rifle User Course (2)	1,000
	SEMS / NIMS Emergency Management (2)	800
	Preventing Disease Transmission for Trainers (1)	800
	Detention Facility Update (6)	400
	Arrest & Control	300
	Total Priority 1	14,100

Police
Budget Details (Continued)

610**	Travel, Meetings and Training (continued)		
	REMIF Chief's Annual Training	\$	1,000
	Communications Training Officer (1)		1,000
	Interview & Interrogation (2)		1,000
	California Chief of Police Association Conference		800
	Dispatcher Update (3)		400
	Active Shooter (4)		300
	Communications Training Officer Update (1)		250
	Total Priority 2		4,750
	Total Travel, Meetings and Training	\$	18,850
61038	Information Systems		
	CAD / RMS - Sonoma County Law Enforcement Consortium FY 11-12 Agency Funding	\$	64,000
	Departmental Allocation (see Dept #303 for Total)		8,024
	CLETS (California Law Enforcement Telecommunications System) - Wants and Warrants		6,000
	TMS (Training Management Software) Updates and Support		600
		\$	78,624
61076	Contributions		
	Sonoma County Sheriff's Department - MAGNET (Gang Task Force)	\$	2,000
61088	Jail Booking Fees		
	Cost of Booking Offenders - County Jail	\$	36,108
71081	Equipment		
	Bullet Resistant Vests (2) @ \$1,000	\$	2,000

General Fund - Projected Trend Analysis Fiscal Years 2011-12 Through 2017-18

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	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Current Trend	Long Range Trend
Revenues:									
Property Taxes	\$ 489,678	489,678	489,678	522,486	557,493	594,845	634,700	0.0%	6.7% ⁶
Property Tax In Lieu of VLF	500,000	500,000	500,000	540,000	583,200	629,856	680,244	0.0%	8.0%
Sales Taxes	1,179,570	1,179,570	1,179,570	1,262,140	1,350,490	1,445,024	1,546,176	0.0%	7.0% ⁶
Sales Taxes In Lieu (Triple Flip)	358,257	358,257	358,257	383,335	410,168	438,880	469,602	0.0%	7.0%
Measure A Transaction and Use Tax	480,000	500,000	500,000	535,000	570,000	605,000	640,000	0.0%	7.0%
Transfer Taxes	60,000	60,000	60,000	61,800	63,654	65,564	67,531	0.0%	3.0%
Business Licenses	80,200	81,802	81,812	82,221	82,632	83,045	83,461	1.0%	0.5%
Franchise Fees	356,169	357,950	359,740	361,538	363,346	365,163	366,989	0.5%	0.5%
Transient Occupancy Tax	1,000	1,005	1,010	1,015	1,020	1,025	1,030	0.5%	0.5%
Total Taxes	3,504,874	3,527,462	3,550,067	3,749,536	3,545,753	3,623,402	3,849,732		
Licenses and Permits	19,900	19,900	19,900	20,099	20,300	20,503	20,708	0.0%	1.0%
Fines and Forfeitures	61,000	61,000	61,000	62,220	63,464	64,734	66,028	0.0%	2.0%
Investment Earnings	2,000	2,000	2,000	1,000	1,000	1,000	1,000	0.0%	0.0%
Rents and Concessions	116,359	116,359	116,359	116,359	116,359	116,359	116,359	0.0%	0.0%
Motor Vehicle In Lieu Fees	20,000	20,000	20,000	20,100	20,201	20,302	20,403	0.0%	0.5%
Charges for Services	84,000	84,000	84,000	84,000	84,000	84,000	84,000	0.0%	0.0%
Reimbursements	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Other	84,800	84,800	84,800	85,224	85,650	86,078	86,509	0.0%	0.5%
Total Revenues	3,894,933	3,917,521	3,919,126	4,140,538	3,938,727	4,018,378	4,246,739		
Operating Transfers In	352,643	202,643	202,643	208,722	214,984	221,433	228,076	0.0%	3.0%
Total Current Sources	4,247,576	4,120,164	4,121,769	4,349,260	4,153,711	4,239,811	4,474,815		

Current Expenditures:

City Council	71,363	72,077	72,797	73,525	74,261	75,003	75,753	1.0%	
City Manager / City Clerk	213,010	216,685	218,851	221,040	223,250	225,483	227,738	1.0%	
Administrative Services	97,846	74,610	75,356	76,110	76,871	77,639	78,416	1.0%	
Legal Services	133,000	134,330	135,673	137,030	138,400	139,784	141,182	1.0%	
Non-Departmental	206,425	220,489	222,694	224,921	227,170	229,442	231,736	1.0%	
Public Information Services	2,000	2,020	2,040	2,061	2,081	2,102	2,123	1.0%	
Community Development	426,303	280,566	233,372 ⁵	235,705	238,062	240,443	242,848	1.0%	
Engineering	22,623	22,849	23,078	23,308	23,542	23,777	24,015	1.0%	
Streets	299,540	302,535	305,561	308,616	311,703	314,820	317,968	1.0%	
Government Buildings	58,820	59,408	60,002	60,602	61,208	61,820	62,439	1.0%	
Park Maintenance	115,471	116,826	117,792	118,970	120,160	121,361	122,575	1.0%	
Police	2,483,595	2,511,595	2,536,711	2,562,078	2,587,699	2,613,576	2,639,712	1.0%	
Total Current Expenditures	4,129,996	4,013,790	4,003,928	4,043,967	4,084,407	4,125,251	4,166,504		

Net Sources less Uses

Beginning Available Fund Balance, July 1	803,695 ¹	921,275	1,027,649	1,145,489	1,450,782	1,520,087	1,634,647		
Ending Available Fund Balance, June 30	\$ 921,275 ²	\$ 1,027,649	\$ 1,145,489	\$ 1,450,782	\$ 1,520,087	\$ 1,634,647	\$ 1,942,959		
Reserve Policy Set Aside	144,000	150,000	150,000	160,500	40,125	-	-		*
Capital Expenditures (Funding Committed)	45,000 ³	-	-	-	-	-	-		
Capital Expenditure	519,482 ⁴	4	-	79,000 ⁴	27,000 ⁴	113,000 ⁴	306,000 ⁴		
Ending Available Fund Balance Less Annual Reserve and Capital Expenditures	\$ 212,793	\$ 169,167	\$ 137,007	\$ 202,800	\$ 204,980	\$ 206,540	\$ 208,852		
Fund Balance as Percentage of Expenditures	5.15%	4.21%	3.42%	5.01%	5.02%	5.01%	5.01%		

- 1 Fund Balance - Adjusted to Remove Reserves
- 2 Does Not Include Capital Expenditures
- 3 Reserve for Future Capital Project - Developer Contributions \$45,000
- 4 FY11-12 Fully Funded CIP Expenditures from Draft CIP, Ongoing Level of Capital Expenditure Funding Available to Maintain Fund Balance in Excess of 5% in Addition to Reserve Policy Set Aside
- 5 Reduced by Expenditures for the General Plan, estimate to be Completed FY 12-13
- 6 Based on Average Annual Percent Increase FY 98 - FY 06