



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**WEDNESDAY FEBRUARY 8, 2012**  
**7:00 PM REGULAR SESSION**  
**City Council Chambers, City Hall, 201 W. Sierra Avenue**

The Cotati City Council welcomes you to its meetings that are generally scheduled for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month. Your interest and participation are encouraged and appreciated.

City Council meeting agendas, minutes and audio recordings (podcast) are posted on the City's website at [www.ci.cotati.ca.us](http://www.ci.cotati.ca.us). For questions about the agenda or to receive the City Council Agenda by e-mail, contact the Deputy City Clerk at [ttaylor@ci.cotati.ca.us](mailto:ttaylor@ci.cotati.ca.us) or 707-665-3622.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda.

Any writings or documents provided to a majority of the Cotati City Council regarding any item on this agenda will be made available for public inspection in the City Manager's office located at 201 West Sierra Avenue, Cotati, California, during normal business hours.

Disabled Accommodation: Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Deputy City Clerk at (707) 665-3622 at least 48 hours in advance of the meeting.

Waiver Warning: If you challenge decisions/direction of the City Council of the City of Cotati in court, you may be limited to raising only those issues you or someone else raised at public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Cotati at, or prior to, the public hearing(s).

***Those wishing to address the Council are asked to complete a speaker card and give it to the Deputy City Clerk. Please limit comments to three minutes or as the Mayor directs. When you are called, step to the podium and state your name and address for the record. Persons wishing to address the Council are not required to identify themselves (Gov't. Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and it assists the Deputy City Clerk in preparing the City Council meeting minutes.***

## **7:00 PM REGULAR SESSION**

### **CALL TO ORDER OF REGULAR CITY COUNCIL MEETING**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

- 1. APPROVAL OF MINUTES OF JANUARY 25, 2012 REGULAR AND JOINT MEETING AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (City Manager) (Action)**

### **ANNOUNCEMENTS**

Cotati Creek Critters will be holding Creek Stewardship Days on the first Saturday and the third Sunday of each month through May. Volunteers are welcomed to participate in planting and caring for native trees and shrubs alongside the Laguna de Santa Rosa channel. For details call 707-792-4222 or log onto the web at [CotatiCreekCritters.info](http://CotatiCreekCritters.info).

The Cotati Historical Society Museum is open regularly on Saturdays from 1:00 – 4:00 p.m. and the 2<sup>nd</sup> Wednesday of each month from 5:30-8:00 p.m. For more information call 707-794-0304.

The Rohnert Park-Cotati Library is accepting applications to fill a vacancy on the Library Advisory Board. For more information contact Nancy Kleban at 584-9121, extension 11.

## **HONORARY MAYOR**

Jacob Hughes, Rancho Cotate High School

## **CITY MANAGER'S REPORT**

## **APPROVAL OF FINAL AGENDA**

## **CITIZEN BUSINESS**

Any member of the public wishing to speak to the Council on any item or items listed on the Consent Calendar or any item or items not listed on the agenda that are within the subject matter jurisdiction of the Council may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Comments of any member of the public are normally restricted to a total of three (3) minutes in length per person for matters not on the agenda and a total of three (3) minutes per person in length for items on the Consent Calendar.

## **DIRECTION ON FUTURE AGENDA ITEMS**

## **CONSENT CALENDAR**

### **2. APPOINTMENT OF MEMBER TO THE COMMUNITY AND ENVIRONMENT COMMISSION (City Manager) (Action)**

It is recommended that the City Council adopt a motion to ratify the Mayor's appointment of a member to the Community and Environment Commission for a term expiring December 31, 2014.

## **CITY COUNCIL REPORTS (Discussion)**

## **ADJOURNMENT TO CLOSED SESSION**

## **CLOSED SESSION**

### **CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

City Designated Representative: City Manager or designee

Employee Organizations: (1) Cotati Employees Association (2) Cotati Police Management Association  
(3) Cotati Police Officers Association

Certification of Posting of the Agenda: I declare under penalty of perjury that I am employed by the City of Cotati and that I posted this agenda on the bulletin boards of City Hall, Veterans' Memorial Building and the U.S. Post Office on or before February 3, 2012.

/s/ Tamara Taylor, Deputy City Clerk



**MINUTES**  
**REGULAR CITY COUNCIL MEETING, JOINT MEETING OF THE CITY COUNCIL**  
**AND THE BOARD OF DIRECTORS OF THE COTATI COMMUNITY**  
**REDEVELOPMENT AGENCY**  
**WEDNESDAY JANUARY 25, 2012**  
**7:00 PM REGULAR SESSION**  
**City Council Chambers, City Hall, 201 W. Sierra Avenue**

**7:00 PM REGULAR SESSION**

**CALL TO ORDER OF REGULAR CITY COUNCIL MEETING**

Mayor Harvey called the meeting to order at 7:00 p.m.

**ROLL CALL**

Councilmembers present: Dell'Osso, Landman, and Orchard, Vice Mayor Gilardi and Mayor Harvey.

Staff present:, Director of Administrative Services Jone Hayes, Assistant to the City Manager Marsha Sue Lustig, City Engineer/Director of Public Works Damien O'Bid, Police Chief Michael Parish, City Attorney Rich Rudnansky

**PLEDGE OF ALLEGIANCE**

Mayor Harvey led the pledge of allegiance.

**1. APPROVAL OF MINUTES OF JANUARY 11, 2012 REGULAR MEETING AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (City Manager) (Action)**

**Moved** by Vice Mayor Gilardi seconded by Vice Mayor Gilardi and passed unanimously to approve the minutes of the January 11, 2012 Regular meeting as presented and to waive reading of all resolutions and ordinances introduced and/or adopted under this agenda.

**ANNOUNCEMENTS**

The Friends of the Rohnert Park-Cotati Library book sale takes place on Friday and Saturday February 3<sup>rd</sup> and 4<sup>th</sup>. The Rohnert Park-Cotati Library offers a variety of programs for all ages. All events are free and open to the public. For more information about the book sale or library programs, call 584-9121 or visit [sonomalibrary.org](http://sonomalibrary.org).

Cotati Creek Critters will be holding Creek Stewardship Days on the first Saturday and the third Sunday of each month through May. Volunteers are welcomed to participate in planting and caring for native trees and shrubs alongside the Laguna de Santa Rosa channel. For details call 707-792-4222 or log onto the web at [CotatiCreekCritters.info](http://CotatiCreekCritters.info).

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The Rohnert Park-Cotati Library is accepting applications to fill a vacancy on the Library Advisory Board. For more information contact Nancy Kleban at 584-9121, extension 11.

## **HONORARY MAYOR**

Mary Nguyen of Lawrence E. Jones Middle School gave a presentation to the City Council and responded to questions. Mayor Harvey presented her with a certificate of commendation.

## **CITY MANAGER'S REPORT**

City Manager Dianne Thompson updated the Council on the General Plan Update process and the Northbay Conservation Corps Apprentice program.

## **APPROVAL OF FINAL AGENDA**

Item 3 was pulled from the consent calendar and considered immediately before Item 5 on the regular agenda.

## **CITIZEN BUSINESS**

The following individuals addressed the Council regarding items not on the agenda:

George Barich

## **DIRECTION ON FUTURE AGENDA ITEMS**

None.

## **CONSENT CALENDAR**

**Moved** by Councilmember Orchard seconded by Councilmember Dell'Osso and passed unanimously to approve items 2 and 4 on the Consent Calendar.

### **2. NOTICE OF COMPLETION FOR CHARLES STREET SIDEWALK IMPROVEMENTS PROJECT, PROJECT NO. E11-1 (Public Works/Engineering) (Action)**

Resolution No. 2012-01 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI ACCEPTING AS COMPLETE THE CHARLES STREET SIDEWALK IMPROVEMENTS PROJECT, PROJECT NO. E11-1

**3. INSTALLATION OF 3 ELECTRIC VEHICLE CHARGING STATIONS, CHARGEPOINT AMERICA PROGRAM (Public Works/Engineering) (Action)**

This item was moved to the regular agenda and considered immediately before item 5. City Engineer/Director of Public Works Damien O'Bid presented the staff report and introduced Dave Head, Fleet Manager for the County of Sonoma, who presented information to the Council and responded to questions about the item including regarding maps of charging stations, using solar energy to power charging stations, and funding.

Mayor Harvey opened the floor to public comment.

The following individual(s) commented:

George Barich (opposed)

Joyce Garcia (opposed)

John Moore (supported)

There being no one else wishing to speak, Mayor Harvey closed the public comment period.

Discussion ensued regarding the demand for electric and hybrid vehicles and the associated need for charging stations, the grant funding of the project, the business model of the charging station subscription.

City Engineer O'Bid and Mr. Head responded to questions regarding the future potential costs to the City of the service and subscription fees for the chargers, the protection of the units, possibility of the chargers being vandalized and the responsibility to keep the chargers in operational condition.

**Moved** by Councilmember Orchard seconded by Councilmember Dell'Osso and passed unanimously to adopt Resolution No. 2012-02 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI AUTHORIZING THE CITY MANAGER TO EXECUTE THE AWARD AND MASTER SERVICES AGREEMENTS WITH COULOMB TECHNOLOGIES FOR THE INSTALLATION OF 3 ELECTRIC VEHICLE CHARGING STATIONS AT CITY HALL

**4. ENDORSEMENT OF HR 192 (S. 179), THE GULF OF THE FARALLONES AND CORDELL BANK NATIONAL MARINE SANCTUARIES BOUNDARY MODIFICATION AND PROTECTION ACT (City Manager) (Action)**

This motion endorses HR 192 (S. 179), The Gulf of the Farallones and Cordell Bank National Marine Sanctuaries Boundary Modification and Protection Act and directs staff to prepare and send a letter of support to the Honorable Lynn Woolsey.

**REGULAR AGENDA**

Item 3 was heard at this time.

**5. RECOMMENDATION TO CITY SELECTION COMMITTEE OF APPOINTMENTS TO ASSOCIATION OF BAY AREA GOVERNMENT (ABAG) SAN FRANCISCO BAY CONSERVATION AND DEVELOPMENT COMMISSION AND REMOTE ACCESS NETWORK (RAN) BOARD (City Manager) (Action)**

City Manager Thompson presented the staff report.

Mayor Harvey opened the floor to public comment.

There being no one wishing to speak, Mayor Harvey closed the public comment period.

Discussion ensued.

**Moved** by Councilmember Landman seconded by Vice Mayor Gilardi and passed unanimously to adopt a motion to support appointment by the City Selection Committee of Teresa Barrett of Petaluma to the Association of Bay Area Government (ABAG) San Francisco Bay Conservation and Development Commission and Jake Mackenzie of Rohnert Park to the Remote Access Network (RAN) Board.

**ADJOURNMENT OF REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER OF JOINT MEETING OF CITY COUNCIL AND COTATI COMMUNITY REDEVELOPMENT AGENCY BOARD OF DIRECTORS**

Mayor Harvey adjourned the regular meeting and called to order the joint meeting at 8:03 p.m.

**CONSENT CALENDAR (JOINT MEETING)**

Mayor Harvey opened the floor to public comment on the joint consent calendar.

There being no one wishing to speak, Mayor Harvey closed the public comment period.

**Moved** by Vice Mayor Gilardi seconded by Councilmember Orchard and passed unanimously to approve items 6 through 9 on the consent calendar (joint meeting).

**6. WARRANTS AND AUDITED CLAIMS FOR DECEMBER 16, 2011 – JANUARY 11, 2012 (Administrative Services) (Action)**

This motion receives and files the warrants and audited claims (the A/P Check Registers) as submitted.

**7. APPROVAL OF A RESOLUTION AMENDING THE ENFORCEABLE OBLIGATION PAYMENT SCHEDULE (EOPS) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34169 (Administrative Services) (Action)**

Resolutions No. 2012-03 and CRA 241 entitled A RESOLUTION OF THE COTATI COMMUNITY REDEVELOPMENT AGENCY AMENDING THE ADOPTED ENFORCEABLE OBLIGATION PAYMENT SCHEDULE

**8. ADOPTION OF RESOLUTIONS REGARDING FORGIVENESS OF LOANS, ADVANCE OR INDEBTEDNESS TO A PUBLIC BODY, REGARDING FORGIVENESS OF LOANS, ADVANCE OR INDEBTEDNESS TO THE COTATI COMMUNITY REDEVELOPMENT AGENCY (Administrative Services) (Action)**

Resolution No. 2012-04 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI PURSUANT TO HEALTH AND SAFETY CODE SECTION 33354.8 REGARDING FORGIVENESS OF A LOAN, ADVANCE OR INDEBTEDNESS OWED BY A REDEVELOPMENT AGENCY; and

Resolution No. CRA 242 entitled A RESOLUTION OF THE COTATI COMMUNITY REDEVELOPMENT AGENCY PURSUANT TO HEALTH AND SAFETY CODE SECTION 33354.8 REGARDING FORGIVENESS OF A LOAN, ADVANCE OR INDEBTEDNESS OWED BY A PUBLIC BODY

**9. ADOPTION OF A RESOLUTION DETERMINING THAT THE CITY OF COTATI ELECTS TO, AND SHALL, RETAIN THE HOUSING ASSETS AND FUNCTIONS OF THE COTATI COMMUNITY REDEVELOPMENT AGENCY (CCRA) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34176(A) (Administrative Services) (Action)**

Resolution No. 2012-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI ELECTING TO RETAIN THE HOUSING ASSETS AND FUNCTIONS OF THE COTATI COMMUNITY REDEVELOPMENT AGENCY PURSUANT TO HEALTH AND SAFETY CODE SECTION 34176(a)

**ADJOURNMENT OF JOINT MEETING; RECONVENING OF REGULAR MEETING OF CITY COUNCIL**

Mayor Harvey adjourned the joint meeting and reconvened the regular meeting at 8:05 p.m.

**CITY COUNCIL REPORTS (Discussion)**

Councilmembers reported on recent and upcoming activities, including reports from meetings attended at City expense.

**ADJOURNMENT**

Mayor Harvey adjourned the meeting at 8:17 p.m.

Respectfully Submitted,



## City Council Agenda Regular Agenda

**Subject:** Appointment of Member to the Community and Environment Commission

**Date:** February 8, 2012

**Written by:** Marsha Sue Lustig, Assistant to the City Manager

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### **Recommendation**

It is recommended that the Council adopt a motion to ratify the Mayor's appointment of one new member to the Community and Environment Commission for a term expiring December 31, 2014.

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### **Background**

The Community and Environment Commission (CEC) was established in 1998 to merge two commissions, the Community Services Commission and the Environmental Advisory Commission, into one body.

The scope of the CEC, as defined in the Municipal Code, is very broad and includes community entertainment, the environment and sustainability matters. The Council can appoint up to nine members. Currently, there are five active members producing three specific community-oriented events: the Holiday Tree Lighting, Pasta Feed and Bingo, and the City Hall Art Show. As the CEC increases its ranks, they remain committed to maintaining the popular community events and serving the City in other ways as directed.

### **Analysis/Discussion**

Peter Salamone has applied to join the CEC. Staff recommends that his term extend to December 31, 2014 so that the Commission is equally divided between 2013 and 2014 expiration date.

### **Financial Considerations**

None

### **Environmental Issues**

None

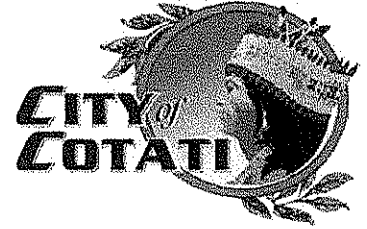
Attachments:

1. CEC Application
2. Municipal Code Chapter 2.20

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# City of Cotati

Sonoma County, California



CITY OF COTATI  
CITY MANAGER/CITY CLERK

## CITY OF COTATI APPLICATION FOR COUNCIL APPOINTMENT TO COMMISSIONS, COMMITTEES AND BOARDS

Name: Peter Salamone E-mail: johnblood27@gmail.com  
*Please print*  
Address: 121 Veranda Ave Home phone: (707) 934-5771  
Cotati, CA 94931 Work phone: (707) 934-5771

Body to which appointment is sought:

- Planning Commission  
 Design Review Committee  
 Community & Environment Commission  
 Other \_\_\_\_\_

### IMPORTANT

Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Cotati Conflict of Interest Code.

This application is considered a public record pursuant to The California Public Records Act (Government Code 6520 et seq.) and may be made available to any member of the public upon request.

### EDUCATION

- High School Graduate; or  
 GED

Location: Winter Park, FL

| <u>College/University</u>  | <u>Major</u>                       | <u>Degree/Date</u> |
|--|------------------------------------|--------------------|
| <u>U. Central Florida</u>  | <u>Microbiology</u>                | <u>B.S. 1993</u>   |
| <u>U. Central Florida</u>  | <u>Molecular Biology</u>           | <u>M.S. 1996</u>   |
| <u>Washington State U.</u>   | <u>Genetics &amp; Cell Biology</u> | <u>Ph.D. 2001</u>  |
| Other formal education <u>EdJ Gallo - Introduction to Fine Wine Production &amp; Sales</u> |                                    |                    |
| <u>UC Davis - Varietal Winegrape Production</u>  |                                    |                    |
| <u>WSU - Graduate Certificate in Protein Biotechnology</u>                                 |                                    |                    |

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**EMPLOYMENT HISTORY**

List all employment during the last five years. If retired, list last employer.

| <u>Period</u>         | <u>Employer (include location)</u>              | <u>Position/Title</u>          |
|-----------------------|---|--------------------------------|
| <u>5/11 - present</u> | <u>Haffort USA, Petaluma<sup>CA</sup></u>       | <u>Technical Manager, NA</u>   |
| <u>5/08 - 5/11</u>    | <u>Diageo, Paicines<sup>CA</sup></u>            | <u>Technical Services Mgr.</u> |
| <u>4/07 - 5/08</u>    | <u>Valley Research, South Bend<sup>IN</sup></u> | <u>Director R&amp;D.</u>       |

**PERSONAL DATA**

Are you related to any member of the City Council, any City Board/ Commission/Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became a Cotati Resident: 2011 Are you a City of Cotati registered voter? \_\_\_\_\_

Have you ever been convicted of a felony? NO If yes, explain:

List civic activities, clubs, associations, etc.:

WSU GPSA Representative, American Society for Microbiology  
Society for Industrial Microbiology, American Society of Enology & Viticulture  
American Vineyard Foundation

Briefly state your reasons for interest in the appointment sought:

I want to expand my associations with community leaders  
and participate in meaningful programs and events which  
will directly impact the community.

Emergency contact:

Catalina Salamone  
Name

Spouse  
Relationship

707 299-8788  
Phone number

I certify that the foregoing is true and correct to the best of my knowledge:

[Signature]  
Signature

10/15/2011  
Date

Thank you for your interest. Please return form to: Deputy City Clerk, City of Cotati, 201 West Sierra Avenue, Cotati, CA 94931-4217

## Chapter 2.20 COMMUNITY AND ENVIRONMENT COMMISSION

### Sections:

[2.20.010 Created--Defined.](#)

[2.20.020 Purpose and objectives.](#)

[2.20.030 Members--Appointments--Terms.](#)

[2.20.040 Officers--Selection.](#)

[2.20.060 Meetings.](#)

[2.20.070 Removal from office.](#)

[2.20.080 Powers and duties of the commission.](#)

[2.20.090 Staffing.](#)

[2.20.100 Qualifications.](#)

2.20.010 Created-Defined. The community and environment commission is created and established. The term "commission" shall refer to the community and environment commission.  
(Ord. 672 § 2(part), 1998; Ord. 425 § 1(part), 1985).

2.20.020 Purpose and objectives. The general purpose of the commission is to encourage the development of a planned and orderly approach to the delivery of community services and to promote environmental awareness and practices within the city. Objectives of the commission are as follows:

A. To serve in an advisory capacity to the city council to foster community participation, appreciation and pride through the production of cultural and environmental events and projects that celebrate and honor our shared and diverse heritage and habitat. To promote the recognition of individuals in the community that have voluntarily rendered valuable services by nominating them to be honored in a city-run civic participation awards program; and

B. To serve in an advisory capacity to the city council on all matters pertaining to public recreation and entertainment, including assessing the needs of the community and the means of meeting such needs, and promoting participation in activities, events and programs that reflect those needs; and

C. From time to time as required by the city council, to serve in an advisory capacity to the city council in the planning, development, management and care of Cotati's system of parks, playgrounds, creek areas, and trails, and to promote citizen participation in programs and projects that preserve, restore, manage and/or develop them, as appropriate; and

D. To serve in an advisory capacity to the city council on matters affecting the environment in general, and to promote sustainable practices through education, programs, events and projects through the use of ad hoc committees organized under the auspices of the commission as directed by the city council. These activities may include encouragement and support to the city in actions to model environmental practices for its citizens.

(Ord. 672 § 2(part), 1998; Ord. 425 § 1(part), 1985; Ord. 739 § 1, 2002).

2.20.030 Members-Appointments-Terms. A. The commission shall consist of nine members appointed by the mayor, subject to approval by a majority of the city council.

B. The terms of office of members of the commission shall be overlapping. Each member of the commission shall hold office for a term of two years, or until such time as a successor is appointed, except that the terms of the initial appointees shall expire as designated by the mayor at the time of appointment in order to create overlapping terms.

C. All terms of office shall commence on the first day of the month following the appointment. Vacancies in the commission shall be filled for the unexpired term in the same manner in which regular appointments are otherwise made.

D. Insofar as possible, the membership shall reflect the racial, ethnic, economic and sexual composition of the community. Every effort will be made to insure that a wide cross-section of social, recreational and artistic services, interests and viewpoints, including providers, recipients and professionally related occupations are represented.

(Ord. 672 § 2(part), 1998; Ord. 563 § 1, 1991; Ord. 444 § 1, 1986; Ord. 425 § 1(part), 1985; Ord. 739 § 2, 2002).

2.20.040 Officers-Selection. A. The chair of the commission shall be elected by a majority vote of commission members in February of each year. A vice-chair, to serve in the absence of the chair, shall

likewise be elected. A secretary to record official meeting minutes shall be appointed upon the recommendation of the commission.

B. The chair shall preside at all meetings and provide for periodic reports to the city council on all recommendations of the commission.

(Ord. 672 § 2(part), 1998: Ord. 425 § 1(part), 1985: Ord. 739 § 3, 2002).

2.20.060 Meetings. A. The commission shall meet regularly once each month on the second Monday of each month. Special meetings of the commission may be called by the chair or by five members of the commission in accordance with state law.

B. A majority of appointed commissioners shall constitute a quorum for the transaction of business.

C. All meetings shall be open to the public.

(Ord. 672 § 2(part), 1998: Ord. 425 § 1(part), 1985: Ord. 739 § 4, 2002).

2.20.070 Removal from office. Any of the commission members may be removed at any time, either by the mayor subject to the approval of the city council, or by majority vote of the city council. If a member of the commission does not attend seventy-five percent of regular meetings in any twelve-month period, his/her membership shall automatically be terminated, and his/her successor shall be appointed by the mayor with the approval of the city council to serve the unexpired term.

(Ord. 672 § 2(part), 1998: Ord. 519 § 2, 1989: Ord. 425 § 1(part), 1985).

2.20.080 Powers and duties of the commission. A. Parks and Recreation

1. To participate in the planning of recreation programs and promote and stimulate public interest therein, and to that end solicit to the fullest possible extent the cooperation of special authorities and other public and private agencies interested therein;

2. To the extent possible, study present and future needs of the city with regard to recreation and park facilities, programs and events;

3. To recommend to the commission and city council rules and regulations concerning the use of city recreational areas and facilities;

4. To the extent possible, recommend establishment of programs relative to the use of recreational facilities, including, but not limited to, intramural sports, lectures, concerts, community fairs, exhibits, child care centers and others;

5. To investigate and provide written and oral reports city council on various questions concerning recreational aspects of the city at the discretion of the commission and/or city council.

B. Cultural Arts and Community Events.

1. To recommend ways to maintain and increase the artistic and cultural resources of the city;

2. To propose methods to encourage private initiative in the fields of art and culture;

3. To advise and consult with public and private groups, schools, the city, any state or federal, cultural and art commissions interested in, or having knowledge or experience in the field of art and culture of the city;

4. To develop methods by which to coordinate existing resources and facilities, and to foster artistic and cultural endeavors, and the use of the arts both locally and outside of the city to promote the best interests of the city;

5. To recommend the allocation of funds donated to cultural activities, advise upon the physical development of projects and participate in the organization and production of cultural activities and events;

6. To recommend the use of various facilities as the city council shall designate; and

7. To perform such other related duties and functions as the commission or city council may from time to time direct, or otherwise appoint a committee to administer or coordinate on behalf of the city.

C. Civic Participation Awards Program.

1. To recommend means of maintaining and increasing civic pride and volunteerism in the community by nominating involved citizens for recognition in a city-run awards programs;

2. To develop and recommend methods by which citizens can be encouraged to participate in the maintenance and beautification of the community;

3. To develop and recommend methods by which citizens can be involved in maintaining and participating in community cultural activities and events;

4. To recommend the allocation of funds to support a civic participation awards program;

5. To perform such other related duties and functions as the commission or city council may from time to time direct, or otherwise appoint a committee to administer or coordinate on behalf of the city.

D. Matters Affecting the Environment.

1. To recommend projects and programs related to the encouragement of sustainable environmental practices.
  2. To organize public participation in matters affecting the environment as recommended by the commission and/or the city council;
  3. To recommend the allocation of funds to promote education, projects and programs that encourage sustainable environmental practices.
  4. To appoint other persons to assist the commission in performing these duties;
  5. To continue implementing AB 939.
- (Ord. 672 § 2(part), 1998: Ord. 425 § 1(part), 1985: Ord. 739 § 5, 2002).

2.20.090 Staffing.

- A. All departments of the city, through the office of the city manager, shall furnish necessary existing public information, data and records, and provide technical assistance and advice as required, within reason, as an aid to the commission and its committees in the performance of designated duties.
  - B. The city manager shall provide or cause to be provided adequate staff, clerical help and maintain files and records for the commission.
- (Ord. 672 § 2(part), 1998: Ord. 425 § 1(part), 1985).

2.20.100 Qualifications.

At all times, not more than one member of the community services and environmental advisory commission can reside outside the city limits, and then, only as long as she/he resides in the sphere of influence area as shown on the general plan area map.

(Ord. 672 § 2(part), 1998: Ord. 460 § 1, 1987).

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