



AGENDA
REGULAR CITY COUNCIL MEETING, JOINT MEETING OF THE CITY COUNCIL
AND THE BOARD OF DIRECTORS OF THE COTATI COMMUNITY
REDEVELOPMENT AGENCY
WEDNESDAY JANUARY 11, 2012
6:30 PM CLOSED SESSION
7:00 PM REGULAR SESSION
City Council Chambers, City Hall, 201 W. Sierra Avenue

The Cotati City Council welcomes you to its meetings that are generally scheduled for the 2nd and 4th Wednesday of every month. Your interest and participation are encouraged and appreciated.

City Council meeting agendas, minutes and audio recordings (podcast) are posted on the City's website at www.ci.cotati.ca.us. For questions about the agenda or to receive the City Council Agenda by e-mail, contact the Deputy City Clerk at ttaylor@ci.cotati.ca.us or 707-665-3622.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda.

Any writings or documents provided to a majority of the Cotati City Council regarding any item on this agenda will be made available for public inspection in the City Manager's office located at 201 West Sierra Avenue, Cotati, California, during normal business hours.

Disabled Accommodation: Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Deputy City Clerk at (707) 665-3622 at least 48 hours in advance of the meeting.

Waiver Warning: If you challenge decisions/direction of the City Council of the City of Cotati in court, you may be limited to raising only those issues you or someone else raised at public hearing(s) described in this Agenda, or in written correspondence delivered to the City of Cotati at, or prior to, the public hearing(s).

Those wishing to address the Council are asked to complete a speaker card and give it to the Deputy City Clerk. Please limit comments to three minutes or as the Mayor directs. When you are called, step to the podium and state your name and address for the record. Persons wishing to address the Council are not required to identify themselves (Gov't. Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and it assists the Deputy City Clerk in preparing the City Council meeting minutes.

6:30 PM CLOSED SESSION

CALL TO ORDER (CITY COUNCIL CHAMBERS)

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

City Designated Representative: City Manager or designee

Employee Organizations: (1) Cotati Employees Association (2) Cotati Police Management Association
(3) Cotati Police Officers Association

7:00 PM REGULAR SESSION

CALL TO ORDER OF REGULAR CITY COUNCIL MEETING

ROLL CALL

PLEDGE OF ALLEGIANCE

- 1. APPROVAL OF MINUTES OF DECEMBER 14, 2011 REGULAR MEETING AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (City Manager) (*Action*)**

REORGANIZATION OF CITY COUNCIL

COMMENTS FROM MAYOR JANET ORCHARD

ELECTION OF MAYOR

ELECTION OF VICE MAYOR

COMMENTS FROM NEWLY ELECTED MAYOR

RECEPTION

The public is cordially invited to enjoy refreshments at a brief reception for the incoming and outgoing Mayor and Vice Mayor.

ANNOUNCEMENTS

The Rohnert Park-Cotati Library News offers a variety of programs for all ages. All events are free and open to the public. For more information, call the library at 584-9121 or visit sonomalibrary.org.

The Cotati Historical Society Museum is open regularly on Saturdays from 1:00 – 4:00 p.m. and the 2nd Wednesday of each month from 5:30-8:00 p.m. For more information call 707-794-0304.

HONORARY MAYOR

Mary Ngyen of Lawrence E. Jones Middle School

PRESENTATION

Sonoma County Water Agency Community Choice Aggregation Feasibility Study

CITY MANAGER'S REPORT

APPROVAL OF FINAL AGENDA

CITIZEN BUSINESS

Any member of the public wishing to speak to the Council on any item or items listed on the Consent Calendar or any item or items not listed on the agenda that are within the subject matter jurisdiction of the Council may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Comments of any member of the public are normally restricted to a total of three (3) minutes in length per person for matters not on the agenda and a total of three (3) minutes per person in length for items on the Consent Calendar.

DIRECTION ON FUTURE AGENDA ITEMS

CONSENT CALENDAR

2. ADOPTION OF AN ORDINANCE AMENDING AND RENUMBERING CHAPTER 2.32, PERSONNEL, OF THE COTATI MUNICIPAL CODE (Administrative Services) (Action)

It is recommended that the City Council adopt an ordinance amending and renumbering Chapter 2.32 of the Cotati Municipal Code relating to Personnel

REGULAR AGENDA

3. COUNCIL ASSIGNMENTS AS REPRESENTATIVES AND LIAISONS TO VARIOUS COMMITTEES AND COMMISSIONS (City Manager) (Action)

It is recommended that the City Council adopt a motion to assign representatives and liaisons to various committees and commissions for 2012.

ADJOURNMENT OF REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER OF JOINT MEETING OF CITY COUNCIL AND COTATI COMMUNITY REDEVELOPMENT AGENCY BOARD OF DIRECTORS

CONSENT CALENDAR (JOINT MEETING)

The following items listed on the Consent Calendar are considered routine in nature and require little or no further discussion by the Council, public or applicant and action may be taken by the City Council by a single motion. Unless already having done so under Citizen Business, any member of the public may comment at this time on items on this Consent Calendar prior to the Council's consideration of the Consent Calendar. Comments of on the Consent Calendar are normally restricted to a total of three (3) minutes in length per person. Any member of the Council may request that any listed item be removed from the Consent Calendar. That item shall be placed on the Regular Agenda section of the Council meeting and considered by the Council as other matters on the Regular Agenda portion of the Agenda.

4. APPROVAL OF A RESOLUTION AMENDING THE ENFORCEABLE OBLIGATION PAYMENT SCHEDULE (EOPS) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34169 (Administrative Services) (Action)

It is recommended that the City Council/Redevelopment Agency approve a Resolution of the Cotati Community Redevelopment Agency Amending the Enforceable Obligation Payment Schedule adopted on August 8, 2011

- 5. ADOPTION OF A RESOLUTION DETERMINING THAT THE CITY OF COTATI ELECTS TO, AND SHALL, SERVE AS THE SUCCESSOR AGENCY TO THE DISSOLVED COTATI COMMUNITY REDEVELOPMENT AGENCY (CCRA) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34173 (Administrative Services) (Action)**

It is recommended that the City Council adopt a resolution determining that the City of Cotati elects to, and shall, serve as the Successor Agency to the dissolved Cotati Community Redevelopment Agency pursuant to Health and Safety Code Section 34173.

- 6. WARRANTS AND AUDITED CLAIMS WARRANTS AND AUDITED CLAIMS FOR NOVEMBER 23, 2011 – DECEMBER 15, 2011 (Administrative Services) (Action)**

This motion receives and files the warrants and audited claims (the A/P Check Registers) as submitted.

ADJOURNMENT OF JOINT MEETING; RECONVENING OF REGULAR MEETING OF CITY COUNCIL

CITY COUNCIL REPORTS (Discussion)

ADJOURNMENT

Certification of Posting of the Agenda: I declare under penalty of perjury that I am employed by the City of Cotati and that I posted this agenda on the bulletin boards of City Hall, Veterans' Memorial Building and the U.S. Post Office on or before January 6, 2012.



Tamara Taylor, Deputy City Clerk



**MINUTES
REGULAR CITY COUNCIL MEETING
WEDNESDAY DECEMBER 14, 2011
6:30 PM CLOSED SESSION
7:00 PM REGULAR SESSION
City Council Chambers, City Hall, 201 W. Sierra Avenue**

6:30 PM CLOSED SESSION

Mayor Orchard called the closed session to order at 6:00 p.m.

Councilmembers present: Dell'Osso, Gilardi, and Landman, Vice Mayor Harvey and Mayor Orchard.

Mayor Orchard opened the floor to public comment on the closed session items; there being no one wishing to speak, Mayor Orchard closed the public comment period and adjourned to closed session.

CALL TO ORDER (CITY COUNCIL CHAMBERS)

Mayor Orchard called the meeting to order at 6:30 p.m.

ADJOURNMENT TO CLOSED SESSION (CITY MANAGER'S OFFICE)

CONFERENCE WITH LEGAL COUNSEL

Existing Litigation (Subdivision (a) of Section 54956.9)

Name of case: In re Walters and Cotati, PERS Case No. 2010-0142

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

City Designated Representative: City Manager or designee

Employee Organizations: (1) Cotati Employees Association (2) Cotati Police Management Association
(3) Cotati Police Officers Association

CONFERENCE WITH LEGAL COUNSEL

Initiation of Litigation (Government Code Section 54956.9(c)) (one potential case)

7:00 PM REGULAR SESSION

CALL TO ORDER OF REGULAR CITY COUNCIL MEETING

Mayor Orchard called the meeting to order at 7:00 p.m.

Mayor Orchard announced that there was nothing to report out of closed session.

ROLL CALL

Councilmembers present: Dell'Osso, Gilardi, and Landman, Vice Mayor Harvey and Mayor Orchard.

Staff present:, Director of Administrative Services Jone Hayes, Assistant to the City Manager Marsha Sue Lustig, City Engineer/Director of Public Works Damien O'Bid, Police Chief Michael Parish, City Attorney Rich Rudnansky

PLEDGE OF ALLEGIANCE

Mayor Orchard led the pledge of allegiance.

1. APPROVAL OF MINUTES OF NOVEMBER 22, 2011 SPECIAL MEETING AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (City Manager) (Action)

Moved by Councilmember Gilardi, seconded by Vice Mayor Susan Harvey and passed unanimously to approve the minutes of the November 22, 2011 special meeting as presented and to waive reading of all resolutions and ordinances introduced and/or adopted under this agenda.

ANNOUNCEMENTS

The Rohnert Park-Cotati Library News offers a variety of programs for all ages. All events are free and open to the public. For more information, call the library at 584-9121 or visit sonomalibrary.org.

The Cotati Historical Society Museum is open regularly on Saturdays from 1:00 – 4:00 p.m. and the 2nd Wednesday of each month from 5:30-8:30 p.m. For more information call 707-794-0304.

HONORARY MAYOR

Karl Scheppelman of Technology High School provided a verbal report to the Council and responded to questions from the Council. Mayor Orchard presented Honorary Mayor Scheppelman with a certificate of commendation.

SONOMA STATE UNIVERSITY REPRESENTATIVE REPORT

No report.

PRESENTATIONS

No presentation.

CITY MANAGER'S REPORT

City Manager Dianne Thompson reported on the success of the holiday tree lighting and the rest of the 'Four Nights of Festive Fun' and that the Golden Gate Transit has adjusted its routes to continue serving Cotati citizens.

APPROVAL OF FINAL AGENDA

Item 4 on the consent calendar was pulled off the agenda.

CITIZEN BUSINESS

The following individual addressed the Council:

George Barich commented on the length of City meetings, citizen comments regarding the Old Redwood Highway project, park restrooms and webcasting of City Council meetings.

George Barich also spoke regarding item 2 on the Consent Calendar, indicating opposition to the item.

DIRECTION ON FUTURE AGENDA ITEMS

None.

CONSENT CALENDAR

Moved by Vice Mayor Susan Harvey seconded by Councilmember Landman and passed unanimously to approve item 3 on the Consent Calendar. The Council concurred to discuss item 2.

2. ENDORSEMENT OF THE CITY OF COTATI'S APPLICATION FOR PROGRAM YEAR 2012-2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS (City Manager) (Action)

Councilmember Dell'Osso explained the need for Community Development Block Grants and indicated support for the item.

Mayor Orchard opened the floor to public comment.

Greg Karraker indicated opposition to the item.

Discussion ensued, regarding clarification of the grant funding process and the project which would be funded.

Moved by Vice Mayor Susan Harvey seconded by Councilmember Gilardi and passed unanimously to approve Resolution No. 2011-70 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI TO ENDORSE THE CITY OF COTATI'S APPLICATION FOR PROGRAM YEAR 2012-2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

3. NOTICE OF COMPLETION FOR WELL 1A/WELL 3 WATER TREATMENT FACILITIES REHABILITATION, PROJECT NO. E10-03 (Engineering/Public Works) (Action)

Resolution No. 2011-71 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI ACCEPTING AS COMPLETE THE WELL 1A / WELL 3 WATER FACILITIES REHABILITATION, PROJECT NO. E10-03

4. ADOPTION OF TWO ORDINANCES AMENDING TITLE 3 – REVENUE AND FINANCE OF THE COTATI MUNICIPAL CODE, SECTIONS 3.28 AND 3.08; ADOPTION OF A RESOLUTION ESTABLISHING FEES AND CHARGES FOR CITY SERVICES PURSUANT TO SECTION 3.42.040 OF THE COTATI MUNICIPAL CODE (Administrative Services) (Action)

This item was pulled off the agenda.

REGULAR AGENDA

5. OLD REDWOOD HIGHWAY CAPITAL IMPROVEMENT PROJECT (Engineering/Public Works) (Action)

City Manager Dianne Thompson, Community Development Director Vicki Parker, representatives from Omni-Means traffic consultants, Chief of Police Michael Parish, Fire consultant Jeff Meston and City Engineer/Director of Public Works Damien O’Bid presented the staff report.

Staff and consultants responded to questions from the Council regarding the following:

- ◆ emergency vehicle access;
- ◆ the proposed New Saint Joseph’s Way intersection;
- ◆ flashing signals for pedestrian crossings;
- ◆ metering of traffic provided by the signalized intersections at either end of the project area;
- ◆ interaction between pedestrians and drivers at pedestrian crossings;
- ◆ maximum volume of vehicles allowed by both alternatives;
- ◆ the impacts of including a left hand turn lane;
- ◆ the impacts of widening Old Redwood Highway to increase traffic capacity’
- ◆ the ability of delivery trucks to make u-turns in a roundabout’
- ◆ the availability of information on roundabouts;
- ◆ public safety vehicle access;
- ◆ various ways to analyze traffic capacity;
- ◆ the similarities and differences of the example roundabouts to the proposed roundabouts;
- ◆ the source of the safety statistics presented;
- ◆ the impact of pedestrians on the traffic flow;
- ◆ optimum spacing between roundabouts;

- ◆ the mixing of types of intersections (signaled and roundabout) on a stretch of the same road; and
- ◆ the effects of construction on businesses in the project area.

Mayor Orchard called a recess at 9:30 p.m. and reconvened at 9:47 p.m.

Mayor Orchard opened the floor to public comment.

David Petritz representing Sonoma County Sonoma County Conservation Action (supported Village Main Street; also submitted 60 postcards from residents expressing support for the Village Main Street option)

Richard Merris (supported a compromise with roundabouts)

Roileen Miller, owner of Miller Driving School (supported a unique concept)

John Osborn (supported keeping Old Redwood Highway the same)

John Eder (commented on the costs of improvements to be borne by the City and thus saved by the property owner, Olivers proposed location in Windsor and signage for affected businesses)

Wade Belew (supported Village Main Street)

Eric Kirchmann (supported Village Main Street)

Greg Karraker (commented on the Downtown Specific Plan)

Stephen Gold (supported Village Main Street)

Rick Thies (supported Village Main Street on behalf of the Leadership Institute for Ecology and the Economy)

Claire Fetrow, owner of Hub Cyclery (supported Village Main Street)

Neville Hormuz, owner of Loud and Clear (questioned the traffic counts)

Eris Weaver (supported Village Main Street)

Chris Cone (supported Village Main Street)

George Barich (supported 4-lane alternative proposed by Olivers)

Jan Kravitz (commented on economic vitality)

Richard Senghas (supported Village Main Street)

Lisa Newman (commented on the traffic counts and Oliver's development process)

Tom Scott (supported Oliver's roundabout proposal)

Marlina Eckel, speaking for herself and her husband (supported Village Main Street)

Lori Ann Barber (supported Village Main Street)

John Barry (supported unimpeded emergency vehicle access)

Patty Minnis (opposed roundabouts)

Janet Gingher (supported Village Main Street)

Willard Richards (supported Village Main Street)

Marya Glass (supported Village Main Street)

Sandra Lupien, on behalf of the Sonoma County Bicycle Coalition (supported Village Main Street)

Ben Boyce, on behalf of the Accountable Development Coalition (supported Village Main Street)

There being no one else wishing to speak, Mayor Orchard closed the public comment period.

Mayor Orchard called a recess at 11:09 p.m. and reconvened at 11:19 p.m.

Staff responded to questions from the Council:

- ◆ The project cost estimate is \$1100 per linear foot, which would be borne by the City rather than the property owner;
- ◆ The City has addressed George Street residents and would continue to work with them during the design phase to address concerns regarding left turn lane access to residents;
- ◆ Roundabouts are considered safer and faster for first responders because there are no red lights at which they would be required to stop and because drivers are not crossing two lanes to pull over to the right; and
- ◆ The proposed resolution includes direction to consider increased traffic capacity if feasible.

Tom Scott with Oliver's responded to a question from the Council. The "Plan H" submitted by Oliver's is actually a result of meetings between Oliver's and stakeholders and would benefit business located on the site where Oliver's may locate.

Staff clarified a number of issues relating to the project:

- ◆ Old Redwood Highway is actually considered a minor arterial road by the federal system;
- ◆ Old Redwood Highway cannot remain the same due to safety concerns;
- ◆ Four lanes in between roundabouts does not benefit the capacity;

City Attorney Rudnansky clarified that the Council may wish to move the direction to consider increased capacity at the north end of the project to a 'whereas' paragraph.

Discussion ensued:

Councilmembers generally supported the Village Main Street alternative for better safety, fewer emissions, and attractive design. They indicated satisfaction with the public safety vehicle access and staff's presentation of the topic, commended staff, encouraged continued work with Oliver's and defended the Downtown Specific Plan. Council concurred that safety is paramount, and encouraged lighted crosswalks and consideration of design elements from Oliver's plan 'H'. They agreed that the design is inviting, and it is a chance to implement the higher priority of pedestrians and cyclists and it creates a quality environment for the future residents and businesses in the area.

Councilmember Landman pointed out that the City has supported Oliver's over the years and now asks Oliver's to support the City so things can move quickly so as not to lose the grant money. He also asked that Oliver's and to come out against the potential ballot measure.

The Council concurred that to encourage Oliver's to work with the City and for staff to incorporate elements--such as a right lane--of Oliver's plan 'H' if feasible.

Responding to questions and concerns from the Council, staff confirmed that:

- ◆ appropriate access for the blind and disabled is incorporated in the project and agreed to look into the feasibility of setting up a simulation or to find a similar roundabout in Sonoma County for people to try;
- ◆ access to businesses would be maintained during construction;
- ◆ construction for the Village Main Street alternative would take approximately 1 year; and
- ◆ the proposed resolution allows staff to look at increasing traffic capacity at the north end of the project and increasing access to the Oliver's site

Mayor Orchard noted that additional outreach and education would be useful to help the community get used to the roundabouts.

Moved by Councilmember Landman seconded by Councilmember Dell'Osso and passed unanimously to adopt Resolution No. 2011-72 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI DIRECTING STAFF TO PURSUE THE 2-LANE WITH ROUNDABOUTS CONCEPT FOR FUTURE DESIGN DEVELOPMENT, ENVIRONMENTAL ANALYSIS AND AMENDMENT TO THE DOWNTOWN SPECIFIC PLAN AS NECESSARY, FOR THE OLD REDWOOD HIGHWAY STREET IMPROVEMENT PROJECT, FROM HIGHWAY 116 TO LA PLAZA (NORTH)
And including.....

ADJOURNMENT OF REGULAR MEETING OF THE CITY COUNCIL AND CALL TO ORDER OF JOINT MEETING OF CITY COUNCIL AND COTATI COMMUNITY REDEVELOPMENT AGENCY BOARD OF DIRECTORS

Mayor Orchard adjourned the regular meeting and called to order the joint meeting at 12:21 a.m.

CONSENT CALENDAR (JOINT MEETING)

Mayor Orchard opened the floor to public comment on the joint consent calendar.

There being no one wishing to speak, Mayor Orchard closed the public comment period.

Moved by Councilmember Gilardi seconded by Vice Mayor Susan Harvey and passed unanimously to approve item 6 on the consent calendar (joint meeting).

6. WARRANTS AND AUDITED CLAIMS Warrants and Audited Claims for November 10, 2011 – November 22, 2011 (Administrative Services) (Action)

This motion receives and files the warrants and audited claims (the A/P Check Registers) as submitted.

ADJOURNMENT OF JOINT MEETING; RECONVENING OF REGULAR MEETING OF CITY COUNCIL

Mayor Orchard adjourned the joint meeting and reconvened the regular meeting at 12:21a.m.

CITY COUNCIL REPORTS (Discussion)

Mayor Orchard congratulated David & Erin Armstrong as the Spirit of Sonoma 2011 honorees.

ADJOURNMENT

Mayor Orchard adjourned the meeting at 12:23 a.m. to closed session as noted at the beginning of this agenda:

CONFERENCE WITH LEGAL COUNSEL

Initiation of Litigation (Government Code Section 54956.9(c)) (one potential case).

Mayor Orchard adjourned the closed session at 1:15 a.m., noting that there was nothing to report out of closed session.

Respectfully Submitted,

Tamara Taylor, Deputy City Clerk

City Council Agenda Consent Calendar

Subject: Adoption of an Ordinance Amending and Renumbering Chapter 2.32, Personnel, of the Cotati Municipal Code

Date: January 11, 2012

Written by: Jone Hayes, Director of Administrative Services

Recommendation

It is recommended that the City Council adopt an ordinance amending and renumbering Chapter 2.32 of the Cotati Municipal Code relating to personnel.

Background

At its Regular meeting of November 9, 2011, the City Council introduced an ordinance to update Chapter 2.32 of the Cotati Municipal Code relating to personnel. The proposed ordinance removes outdated language, updates legal requirements and adds reference to the Personnel Rules for all sections for which current regulations, policies and practices are currently defined in the existing rules.

Analysis/Discussion

The City feels that it is more efficient and appropriate to utilize resolutions to define Personnel rules, policies and procedures and is desirous of eliminating the need to update the Municipal Code each time there is a revision. Additionally, there is an established process for routinely updating the Personnel Rules and reviewing changes with the impacted employee bargaining units.

Financial Considerations

None.

Environmental Issues

None.

Attachments:

1. Proposed Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COTATI
AMENDING AND RENUMBERING CHAPTER 2.32 OF THE
COTATI MUNICIPAL CODE RELATING TO PERSONNEL**

WHEREAS, the City Council is authorized under the provisions of Ordinance 182 to adopt rules and regulations for the administration of the personnel system created in said Ordinance;

WHEREAS, the City Council has subsequently adopted the following resolutions:

- Resolution 77-59, Personnel System Rules and Regulations of the City of Cotati
- Resolution 78-5 Amending Rule XIV Rules of Appeal to Personnel Board
- Resolution 79-29 Assumption by the City Council of the Duties of the Personnel Board
- Resolution 82-62 To Provide for a Six Month Probationary Period for Non-Safety Employees
- Resolution 82-66, To Provide for a Twenty-four Month Probationary Period for Safety Personnel
- Resolution 96-15 Amending the Personnel System Rules and Regulations
- Resolution 96-30 Amending the Personnel System Rules and Regulations
- Resolution 97-01 Amending the Personnel System Rules and Regulations
- Resolution 97-71 Amending the Personnel System Rules and Regulations
- Resolution 06-75 Repealing and Superseding Resolution Nos. 77-59, 78-5, 79-29, 82-62, 82-66, 96-30 and 97-71, Establishing the Personnel Rules of the City of Cotati
- Resolution 2009-57 Repealing and Superseding Resolution No. 06-75 Establishing the Personnel Rules of the City of Cotati; and,

WHEREAS, the City Council has also adopted the following ordinances:

- Ordinance 284 Amending the Personnel Ordinance to Effect the Assumption by the City Council of the Duties of the Personnel Board
- Ordinance 343 Amending Chapter 2.32.090 of the Municipal Code Providing for a Probationary Period of Six Months for Non-Safety Personnel
- Ordinance 347 Amending Chapter 2.32.090 of the Municipal Code Providing for a Probationary Period of Twenty-four Months for Safety Personnel; and,

WHEREAS, it has been determined that certain sections of the Municipal Code Chapter 2.32 are outdated and require revision to accurately reflect current City practices, recommended policies, practices and procedures and legal requirements; and,

WHEREAS, it has been determined that certain sections of the adopted Personnel Rules Resolution conflicts with Municipal Code sections established with the Ordinances above; and,

WHEREAS, the Personnel Rules Resolution is a more appropriate document for defining the City’s personnel system and the City has implemented, and is desirous of maintaining, the practice of routinely updating the Resolution and reviewing with City employees;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COTATI DOES ORDAIN AS FOLLOWS:

SECTION 1.

Section 2.32.010 - Definitions is deleted.

Section 2.32.040 - Personnel Officer designated-Powers and duties is amended to read as follows:

- A. Administer all the provisions of this chapter and of the personel rules not specifically reserved for the City Council.
- B. Prepare and recommend to the City Council personnel rules, and revisions and amendments to such rules.
- C. Prepare or cause to be prepared a position classification plan, including class specifications, and revisions of the plan. The plan, and any revisions thereof, shall become effective upon approval by the City Council.
- D. Provide for the publishing or posting of notice of open positions, the receiving of applications therefore, and the conducting of interviews and grading of tests as required, and the appointment to the appropriate position.
- E. Prepare a plan of compensation, and revisions thereof, covering all classifications. The plan, and any provisions thereof, shall become effective upon approval by the council.
- F. Consult with appropriate supervisory personnel during the personnel selection process.

Section 2.32.050 – City Council powers and duties is deleted.

Section 2.32.080 – Appointments is amended to read as follows:

Appointments to vacant positions shall be made in accordance with the Personnel Rules.

Section 2.32.090 – Discrimination prohibited is amended to read as follow:

The Personnel Rules shall contain a policy prohibiting discrimination and harassmt based on protected classification.

Section 2.32.100 – Probationary Period is amended to read as follows:

All regular appointments, including promotional appointments, shall be subject to a probationary period of six months or longer as determined by, and in accordance with, the Personnel Rules.

An employee rejected during the probationary period from a position to which he/she has been promoted shall be reinstated to the previous position unless he is discharged in the manner provided in the Personnel Rules.

Section 2.32.140 – Demotion, dismissal, reduction in pay and suspension conditions is amended to add as follows:

Any demotion, dismissal, reduction in pay or suspension shall be made in accordance with the Personnel Rules

Section 2.32.150 – Lay-Off and Re-Employment

Whenever in the judgment of the City Council it becomes necessary in the interest of economy, or because the necessity for a position no longer exists, the City Council may abolish or reduce any position or employment in the competitive service; and the employee holding such position for employment may be laid off without taking disciplinary action and without the right of appeal.

Layoffs and re-employment shall be made in accordance with the Personnel Rules.

Section 2.32.160 - Termination is amended to read as follows:

Terminations shall be made in accordance with the Personnel Rules.

Section 2.32.170 - Right of Appeal is amended to read as follows:

All appeals shall be processed in accordance with the requirements and procedures as set forth in the Personnel Rules.

Sections 2.32.010 through 2.32.180 are renumbered as follows:

- 2.32.010–Personnel system adopted-Purpose
- 2.32.020–Rules and regulations
- 2.32.030–Personnel officer designated-Powers and duties
- 2.32.040-Exceptions to Chapter applicability
- 2.32.050–Status of present employees
- 2.32.060–Appointment Procedures
- 2.32.070–Discrimination prohibited
- 2.32.080–Probationary period
- 2.32.090–Attendance and leave provisions
- 2.32.100–Contracts for special services
- 2.32.110–Appropriation of funds
- 2.32.120-Demotion, dismissal, reduction in pay and suspension conditions
- 2.32.130-Layoff and reemployment
- 2.32.140-Termination

- 2.32.150-Right of appeal
- 2.32.160-Prohibited political activities
- 2.32.170-Permitted political activities
- 2.32.180-Solicitation of contributions permitted

SECTION 2: Severability. The provisions of this chapter are hereby declared to be severable. If any provision, clause, word, sentence, or paragraph of this chapter or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Chapter.

SECTION 3: Effective Date. This ordinance shall take effect on the 31st day following its adoption.

IT IS HEREBY CERTIFIED that the foregoing ordinance was duly adopted at a regular meeting of the City Council of the City of Cotati on the 11th day of January by the following vote, to wit:

DELL'OSSO	_____
GILARDI	_____
HARVEY	_____
LANDMAN	_____
ORCHARD	_____

Approved: _____
Mayor

Attest: _____
Tamara Taylor, Deputy City Clerk

Approved as to form:

Rich Rudnansky, City Attorney

Certificate of the City Clerk
Required by California Government Code §40806

This document is a true and correct copy of City of Cotati Ordinance number _____ and has been published or posted pursuant to law.

Tamara Taylor, Deputy City Clerk

City Council Report Regular Agenda

Subject: Council Assignments as Representatives and Liaisons to Various Committees and Commissions

Date: January 11, 2012

Written By: Dianne Thompson, City Manager

RECOMMENDATIONS:

It is recommended that the Council adopt a motion to assign representatives and liaisons to various committees and commissions for 2012.

BACKGROUND:

It is timely and appropriate to review assignments to the committees and commissions upon which the Council members serve, and to make changes as needed for the calendar year 2012. Current appointees may take this opportunity to update the '**Hours/Duties**' portion of the appointments and assignments worksheet as needed.

Analysis/Discussion

The current *Cotati City Council Appointments and Assignments – 2011* listing the active committees is attached for review, as is a worksheet listing active committees and time commitments. It is the City's position that the ad hoc temporary advisory committees (City Council Protocol Policy and Economic Development) are still needed and should remain for the time being. In order to maintain compliance with California open meeting law (i.e., the Ralph M. Brown Act) regarding the ad hoc committees the City would bring these ad hoc committees before the Council for review and dissolution when the ad hoc committee work has completed.

Financial Considerations

None.

Environmental Issues

None.

Attachments:

Cotati City Council Appointments and Assignments – 2011 (revised June 28, 2011)
2011 Cotati City Council Appointments and Assignments worksheet.

Cotati City Council
Appointments and Assignments – 2011

REVISED 06/28/2011

Janet Orchard..... Mayor
Susan Harvey Vice Mayor
John Dell’Osso Councilmember
Pat Gilardi..... Councilmember
Mark Landman Councilmember

Temporary Advisory (Ad Hoc) Committees

City Council Protocol Policy *(est. 8/11/2010)*
 Economic Development

Member(s)

Janet Orchard/Susan Harvey
 Pat Gilardi/Janet Orchard

Regional Standing Committees/Boards

AB 939 Local Task Force
 Assoc. of Bay Area Governments (ABAG)
Note: ABAG Alternates have voting rights
 County-Wide Bicycle Advisory Committee
 Marin/Sonoma Mosquito Abatement Dist.
 CRPUSD/Rohnert Park/Cotati 2x2x2
 REMIF Board of Directors
 Russian River Watershed Association
 Solar Sonoma County
 Solid Waste Advisory Group (SWAG)/
 Sonoma County Landfill Task Force
 Sonoma County Health Action
 Sonoma County Transportation Authority/
 Regional Climate Protection Authority
 (SCTA/RCPA)
 Sonoma Co. Waste Mgmt. Agency (SCWMA)
 Subregional Wastewater Policy Advisory Comm.
 Water Advisory Committee

Member(s)

Linda Christopher
 Susan Harvey

 Ben Ford
 Yvonne Van Dyke
 Susan Harvey and John Dell’Osso
 Jone Hayes
 Mark Landman
 Susan Harvey

 Susan Harvey
 Susan Harvey

 Pat Gilardi
 Marsha Sue Lustig
 Susan Harvey
 Mark Landman

Alternate

Marsha Sue Lustig
 Mark Landman/Dianne
 Thompson
 Marsha Sue Lustig
 N/A

 Dianne Thompson
 Susan Harvey
 N/A

 Mark Landman
 Mark Landman

 Mark Landman
 Dianne Thompson
 Mark Landman
 Susan Harvey

Mayors’ and Councilmembers’ Association

City Selection Committee
 Legislative Liaison
 League of California Cities’ Voting Delegate
 County Ag. Preservation/Open Space District
 Advisory Committee
 Sonoma County Human Services Commission
 ABAG Regional Planning Committee
 LAFCO

Mayor
 Mayor
 (assigned by meeting)

 Janet Orchard
 Susan Harvey
 Mark Landman
 Mark Landman

Vice Mayor
 Vice Mayor
 (assigned by meeting)

 N/A
 N/A
 N/A
 N/A

Liaisons

Chamber of Commerce
 Community and Environment Commission
 Planning Commission
 Design Review Committee
 Library Advisory Board
(Library Advisory Board Citizen Liaison, Lisa Moore)

Janet Orchard
 Janet Orchard
 Susan Harvey
 Mark Landman
 Susan Harvey

Susan Harvey

 N/A

**Cotati City Council
2012 Appointments and Assignments Worksheet**

Ad Hoc Committees

Name of Committee	2011 Member(s)	Hours/Duties
City Council Protocol Policy	Janet Orchard/Susan Harvey	Meets as needed
Economic Development	Pat Gilardi/Janet Orchard	Meets as needed

Standing Committees/Boards

Name of Committee	2011 Member	Alternate	Hours/Duties
AB 939 Local Task Force	Linda Christopher (Cotati citizen)	Marsha Sue Lustig	Dept.: City Manager Hours: Bi-monthly - Second Thursday of the month - 1:30-3:00 p.m. - at Sonoma County Department of Transportation & Public Works Duties: To develop goals, policies, and procedures which are consistent with guidelines and regulations adopted by the Board, to guide the development of the Siting Element of the County-wide integrated waste management plan.
Assoc. of Bay Area Governments (ABAG)	Susan Harvey	Mike Landman/ Dianne Thompson	Dept.: City Manager <i>Note: ABAG Alternates have voting rights</i>
County-Wide Bicycle Advisory Committee	Ben Ford	N/A	Dept.: Community Development Hours: 2-3 hours/month
Marin/Sonoma Mosquito Abatement Dist.	Yvonne Van Dyke	N/A	Monthly Board Meetings.

Name of Committee	2011 Member	Alternate	Hours/Duties
REMIF Board of Directors	Jone Hayes	Dianne Thompson	<p>Dept.: Administrative Services</p> <p>Hours: Board meetings 4 times per year from 12:00-2:00 p.m. at Healdsburg City Hall; 2-day annual meeting each January (location rotates); annual PARMA conference each February</p> <p>Duties: Day to day management of risk management activities.</p> <p>Qualifications: Specialized knowledge of risk management; recommended that staff be appointed.</p>
Russian River Watershed Association	Mark Landman	Susan Harvey	<p>Dept.: Public Works</p> <p>Hours: Meetings typically held from 9-11 am on 4th Thursday of the month every other month in Windsor. 2 hours every other month for Board meeting, plus time for preparation, travel, etc.</p> <p>Duties: Attend RRWA Board meetings, as Cotati is a member. This group works on a variety of watershed issues that affect all members in the Russian River Watershed. It is an informational and advocacy group that focuses on watershed pollutants, permit issues, etc. The biggest issue currently is the pending municipal stormwater discharge permits.</p> <p>Qualifications: Should have an interest and preferably background in regional watershed issues.</p>
Solar Sonoma County	Susan Harvey	N/A	<p>Dept.: Public Works/Engineering.</p> <p>Hours: As needed</p> <p>Duties: Identifies opportunities that might contribute to the success of SSC through sharing information about participating organizations' priorities, upcoming projects, and other relevant issues.</p>
Sonoma County Health Action	Susan Harvey	Mark Landman	<p>Meets quarterly.</p> <p>Duties: Work with Health Action members to improve health and health care for all Sonoma County residents</p>

Name of Committee	2011 Member	Alternate	Hours/Duties
Sonoma County Landfill Task Force	Susan Harvey	Mark Landman	Meets as needed.
Sonoma Co. Transportation Authority/Regional Climate Protection Authority (SCTA/RPCA)	Pat Gilardi	Mark Landman	<p>Dept.: Public Works</p> <p>Hours: Meetings typically held from 3:00-5:00 pm on 1st Monday of the month in Santa Rosa. 2 hours every month for SCTA Board meetings, plus time for preparation, travel, etc. Agendas and related documents are lengthy and very time consuming to review. Allow 10 hours minimum per month.</p> <p>Duties: Weigh in on a myriad of transportation related issues, including all modes of transportation. Involved in local and regional (Caltrans) projects. Also evolving to coordinate county wide GHG reduction efforts, which will become important.</p> <p>Qualifications: Should have an interest in and preferably a background in transportation issues, including how they relates to GHG emissions.</p> <p>*This is a critical assignment.</p>
Sonoma Co. Waste Management Agency (SCWMA)	Marsha Sue Lustig	Dianne Thompson	<p>Dept.: City Manager</p> <p>Hours: 6 hours/month</p> <p>Duties: Joint Powers agency with oversight of landfill and county-wide recycling efforts and hazardous materials.</p>
Subregional Wastewater Policy Advisory Comm.	Susan Harvey	Mark Landman	<p>Dept.: Public Works</p> <p>Hours: Quarterly at 7 pm at the Laguna WWTP. There has not been a meeting since Oct. 2007, so time commitment is expected to be minimal.</p> <p>Duties: Weigh in on wastewater issues that affect the City.</p> <p>Qualifications: Should have an interest and background in wastewater issues.</p>

Name of Committee	2011 Member	Alternate	Hours/Duties
Water Advisory Committee	Mark Landman	Susan Harvey	<p>Dept.: Public Works</p> <p>Hours: Meetings typically held from 9-12 am on 1st Monday of the month at the Laguna WWTP. 3 hours every month for WAC Board meetings, plus time for preparation, travel, etc. Agendas and related documents are lengthy and very time consuming to review. Allow 10 hours minimum per month</p> <p>Duties: Weigh in on issues related to SCWA water supply. The upcoming SCWA budget, Draft EIR, Biological Opinion and possible contract negotiations will be very time consuming and may also require out of state travel to advocate on behalf of the City.</p> <p>Qualifications: Should have an interest in and background in regional water supply issues. It will be especially important as the City deals with these issues.</p> <p>*This is a critical assignment. If the representative does not attend the City does not get a vote. Staff are not able to vote on behalf of the City.</p>

Mayors' and Councilmembers' Association

Name of Committee	2011 Member	Alternate	Hours/Duties
City Selection Committee	Mayor	Vice Mayor	Member and alternate established by Gov't Code § 50270 et seq
Legislative Liaison	Mayor	Vice Mayor	<p>Dept.: City Manager.</p> <p>Hours: Meetings the first Friday of the month, at 9:30 a.m. in the Maple room at the Finley Center in Santa Rosa. Meetings are usually 1-1/2 to 2 hours long.</p> <p>Duties: Review all proposed legislation that could have an affect on cities; provide feedback to our League of Cities coordinator. As needed, agendize for our cities letters of support or opposition to a particular piece of legislation.</p>

Name of Committee	2011 Member	Alternate	Hours/Duties
League of California Cities' Voting Delegate	(assigned by meeting)	(assigned by meeting)	Annual business meeting.
County Ag. Preservation/ Open Space District Advisory Committee	Janet Orchard	N/A	Appointed by the Mayors' and Councilmembers' Association Board of Directors
Sonoma County Human Services Commission	N/A	N/A	Dissolved by Sonoma County Board of Supervisors.
ABAG Regional Planning Committee	Mark Landman	N/A	
LAFCO	Mark Landman	N/A	

Liaisons

Name of Agency	2011 Member	Hours/Duties
Chamber of Commerce	Janet Orchard	Attend monthly Chamber of Commerce Board of Director's meetings at 7:30 a.m.
Community and Environment Commission	Janet Orchard	Serve as liaison between the CEC and City Council; optionally attend monthly meetings (2nd Monday of each month) 7:00 -9:00 p.m.; report back to Council as necessary.
Planning Commission	Susan Harvey	Serve as liaison between the PC and City Council; optionally attend meetings first & 3 rd Mondays of each month at 7:00 p.m.; report back to Council as necessary. 2-4 hours/month
Design Review Committee	Mark Landman	Serve as liaison between the DRC and City Council; optionally attend meetings first & 3 rd Thursdays of each month at 4:30 p.m.; report back to Council as necessary. 2-4 hours/month
Rohnert Park-Cotati Library Advisory Board	Susan Harvey	Optionally attend quarterly meetings, normally on the 3 rd Tuesday at 6:30 p.m. at the Rohnert Park-Cotati Regional Library. Liaisons are non-voting members.

**Joint Meeting of City Council and
Redevelopment Agency Board of Directors
Consent Calendar**

Subject: Approval of a Resolution Amending the Enforceable Obligation Payment Schedule (EOPS) Pursuant to Health and Safety Code Section 34169

Date: January 11, 2012

Written By: Jone Hayes, Director of Administrative Services

RECOMMENDATION:

It is recommended that the City Council/Redevelopment Agency approve a Resolution of the Cotati Community Redevelopment Agency Amending the Enforceable Obligation Payment Schedule adopted on August 8, 2011

Background:

California Redevelopment Law Section 34169(g) (enacted pursuant to Assembly Bill 1X 26) requires the Agency to adopt an Enforceable Obligation Payment Schedule that lists all of the obligations that are “enforceable obligations” within the meaning of subdivision (d) of Section 34167 of the CRL and which include the following information about each such obligation:

- (A) The project name associated with the obligation.
- (B) The payee.
- (C) A short description of the nature of the work, product, service, facility, or other thing of value for which payment is to be made.
- (D) The amount of payments obligated to be made, by month, through December 2011.

The EOPS was brought forward to Council /Agency Board for consideration on August 8, 2011 and Resolution 2011-58 CRA 237, approving the EOPS, was adopted.

The City/Agency subsequently completed the required draft preliminary Recognized Obligation Payment Schedule (ROPS), due by September 30, and reported the completion to the California Department of Finance. The preliminary ROPS listed the minimum amounts that must be paid by the successor agency (if the redevelopment agency was dissolved prior to December 31st), to fulfill enforceable obligations during the period from January 1, 2012 to June 30, 2012. The schedule also required identification of the source of payment for each recognized obligation.

The recent Supreme Court decision finding AB 1X 26 to be constitutional, upheld the State's ability to dissolve redevelopment agencies, but extended the deadline for dissolution to February 1, 2012. The draft formal ROPS is not due until March 1, and will need to be submitted to the successor agency oversight board for approval, and then forwarded to the California State Controller, and the Department of Finance by April 15.

Therefore, in order for the Agency to make payments through January 31 and the successor agency to make payments before formal approval of the ROPS, an amended EOPS needs to be adopted to add the period from January 1, 2012 to June 30, 2012.

Analysis/Discussion

Adoption of the schedule will allow the City and Agency to comply with state law.

Enforceable obligations include contracts, administration costs, bonds, loans, and set aside reserves as required for bonds.

Financial Considerations:

Adoption of the resolution ensures that all required payments can be made.

Environmental Issues:

None.

Attachments:

1. Proposed Resolution with EOPS attached

RESOLUTION NO. _____ AND CRA - _____

**A RESOLUTION OF THE COTATI COMMUNITY REDEVELOPMENT AGENCY
AMENDING THE ADOPTED ENFORCEABLE OBLIGATION PAYMENT SCHEDULE**

WHEREAS, the Cotati Community Redevelopment Agency (“Agency”) is a redevelopment agency formed, existing and exercising its powers pursuant to California Community Redevelopment Law, Health and Safety Code Section 33000 *et seq.* (“CRL”);

WHEREAS, pursuant to subdivision (g) of Section 34169 of the CRL (enacted pursuant to Assembly Bill 1X 26), the Agency was required to adopt an Enforceable Obligation Payment Schedule (EOPS) that lists all of the obligations that are “enforceable obligations” within the meaning of subdivision (d) of Section 34167 of the CRL and which includes the following information about each such obligation:

(A) The project name associated with the obligation.

(B) The payee.

(C) A short description of the nature of the work, product, service, facility, or other thing of value for which payment is to be made.

(D) The amount of payments obligated to be made, by month, through December 2011; and,

WHEREAS, an Enforceable Obligation Payment Schedule was presented to, and adopted by, the Agency on August 8, 2011; and,

WHEREAS, based on the recent California Supreme Court decision upholding AB 1X 26, and the related extension of the deadline for dissolution of California Redevelopment Agencies until February 1, 2012, the Agency needs to amend the adopted Enforceable Obligation Payment Schedule to add the period from January 1, 2012 to June 30, 2012; and,

WHEREAS, the Agency reserves the right to further amend the Enforceable Obligation Payment Schedule; and,

WHEREAS, in amending the Enforceable Obligation Payment Schedule, the Agency does not intend to waive, nor shall the Agency be deemed to have waived any rights the Agency or its successor may have pursuant to or in connection with any obligation listed on such Schedule, including without limitation, the right to modify, amend, terminate or challenge any obligation listed on such Schedule;

NOW, THEREFORE, BE IT RESOLVED by the Cotati Community Redevelopment Agency that it hereby:

1. Finds that the Recitals set forth above are true and correct, and are incorporated herein by reference.

2. Adopts the Amended Enforceable Obligation Payment Schedule attached hereto, subject to all reservations of rights and contingencies set forth above.

3. Authorizes the Agency’s Executive Director or designee to take all actions necessary to implement this Resolution, including without limitation, the posting of this Resolution and the amend Enforceable Obligation Payment Schedule on City’s website, and the provision of notice of adoption of this Resolution and such Schedule to the County Auditor-Controller, the State Controller and the State Department of Finance.

4. Declares that if any provision, sentence, clause, section or part of this Resolution is found to be unconstitutional, illegal or invalid, such finding shall affect only such provision, sentence, clause, section or part, and shall not affect or impair any of the remaining parts.

IT IS HEREBY CERTIFIED that the foregoing resolution was duly introduced and legally adopted at a regular joint meeting of the City Council and the Community Redevelopment Agency Board of the City of Cotati held on the 11th day of January, 2012 by the following vote, to wit:

DELL’OSSO	_____
GILARDI	_____
HARVEY	_____
LANDMAN	_____
ORCHARD	_____

Approved: _____
Chair/Mayor

Attest: _____
Tamara Taylor, Deputy City Clerk

Approved as to form:

Rich Rudnansky, City Attorney

Name of Redevelopment Agency:

Cotati Community Redevelopment Agency

Project Area(s)

1

ENFORCEABLE OBLIGATION PAYMENT SCHEDULE

Per AB 26 - Section 34167 and 34169 (*)

August - December 2011, Amended 01/11/12

	Project Name / Debt Obligation	Payee	Description	Total Outstanding Debt or Obligation	Total Due During Fiscal Year	Payments by month						
						Aug**	Sept	Oct	Nov	Dec	Total	
1)	2001 Tax Allocation Bonds	Union Bank	Bonds issue to fund non-housing projects	11,573,742.00	\$ 392,878.00		\$ 231,439.00				\$ 231,439.00	
2)	2004 Tax Allocation Refunding Bonds	Union Bank	Bonds issue to fund non-housing projects	7,017,173.00	415,767.50		310,383.75				310,383.75	
3)	Employee Costs	Employees	Payroll for employees - Allocated Agency Amounts	7,927,850.00	317,114.00	**	26,426.17	26,426.17	26,426.17	26,426.17	26,426.17	132,130.85
4)	Legal Services	Meyers Nave		1,375,000.00	55,000.00	**	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	22,916.65
5)	Auditing Services	Terry Krieg, CPA		125,000.00	5,000.00	**					1,500.00	1,500.00
6)	Insurance Expenses	REMIF		615,400.00	24,616.00	**		12,308.00				12,308.00
7)	Operating Expenses	Various	Allocated Agency Amounts	883,750.00	35,350.00	**					35,350.00	35,350.00
8)	School District Agreement	Cotati Rohnert Park Unified School District		937,500.00	37,500.00	***					37,500.00	37,500.00
9)	Property Tax Administration Fee	County of Sonoma	Property Tax Administration Fee	1,500,000.00	60,000.00	***					60,000.00	60,000.00
10)	Pass Through Agreement	County of Sonoma	Payments per former CRL 33676	2,972,825.00	118,913.00	***					118,913.00	118,913.00
2)	Pass Through Agreement	Special Districts - RAFD	Payments per former CRL 33676	1,045,800.00	41,832.00	***					41,832.00	41,832.00
3)	Pass Through Agreement	SRJC	Payments per former CRL 33676	563,100.00	22,524.00	***					22,524.00	22,524.00
4)	Pass Through Agreement	County of Sonoma	Payments per former CRL 33676	24,392,554.25	975,702.17	***					975,702.17	975,702.17
5)	Pass Through Agreement	County library	Payments per former CRL 33401	1,813,769.25	72,550.77	***					72,550.77	72,550.77
6)	Pass Through Agreement	Special Districts	Payments per former CRL 33401	8,628,362.50	345,134.50	***					345,134.50	345,134.50
7)	Agreement	Chamber of Commerce	Economic Development	18,000.00	18,000.00	***	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	15,000.00
8)	Agreement	Denovo	General Plan Update / Housing Element	425,315.00	200,000.00	**	16,666.67	16,666.67	16,666.67	16,666.67	16,666.67	83,333.35
9)	Agreement	Tru-Green	Parks	13,321.80	4,440.60	**	370.05	370.05	370.05	370.05	370.05	1,850.25
10)	Agreement	Sonoma County Community Development Administration	Mobile Home Rent Control Ordinance Administration	3,400.00	3,400.00	**	283.33	283.33	283.33	283.33	283.33	1,416.65
11)	Agreement	Omni-Means	ORH Project	487,000.00	487,000.00	**	40,583.33	40,583.33	40,583.33	40,583.33	40,583.33	202,916.65
12)	Agreement	DKS	Intermodal Project	92,000.00	92,000.00		7,666.67	7,666.67	7,666.67	7,666.67	7,666.67	38,333.35
13)	Agreement	Alicia Giudice	Intermodal Project	16,160.00	16,160.00		1,346.67	1,346.67	1,346.67	1,346.67	1,346.67	6,733.35
14)	Agreement	Seabrook	ORH Project	3,500.00	3,500.00		291.67	291.67	291.67	291.67	291.67	1,458.35
15)	Agreement	Meston	ORH Project	1,045.00	1,045.00							-
16)	Agreement	MTC	Grant Matches	523,200.00	100,000.00							-
17)	Agreement	Nelson Nygard	ORH Project	24,000.00	24,000.00							-
18)	Agreement	Housing Land Trust	Ryan (Jamie) Lane Project	30,551.00	30,551.00		2,545.92	2,545.92	2,545.92	2,545.92	2,545.92	12,729.60
	Grand total			\$ 73,009,318.80	\$ 3,899,978.54		\$ 103,763.81	\$ 657,894.56	\$ 103,763.81	\$ 103,763.81	\$ 1,814,770.25	\$ 2,783,956.24

**Budgeted Amount - Total Actual Expenditure May Vary

***Estimated Amount - FY 10-11 levels extended through the life of the Agency

Name of Redevelopment Agency:

Cotati Community Redevelopment Agency

Project Area(s)

1

ENFORCEABLE OBLIGATION PAYMENT SCHEDULE

Per AB 26 - Section 34167 and 34169 (*)

January - May 2012, Amended 01/11/12

	Project Name / Debt Obligation	Payee	Description	Total Outstanding Debt or Obligation	Total Due During Fiscal Year	Payments by month						
						Jan	Feb	Mar	Apr	May	Total	
1)	2001 Tax Allocation Bonds	Union Bank	Bonds issue to fund non-housing projects	\$ 11,573,742.00	\$ 392,878.00		\$ 161,439.00				\$ 161,439.00	
2)	2004 Tax Allocation Refunding Bonds	Union Bank	Bonds issue to fund non-housing projects	7,017,173.00	415,767.50		105,384.00				105,384.00	
3)	Employee Costs	Employees	Payroll for employees - Allocated Agency Amounts	7,927,850.00	317,114.00	**	26,426.17	26,426.17	26,426.17	26,426.17	26,426.17	132,130.85
4)	Legal Services	Meyers Nave		1,375,000.00	55,000.00	**	4,583.33	4,583.33	4,583.33	4,583.33	4,583.33	22,916.65
5)	Auditing Services	Terry Krieg, CPA		125,000.00	5,000.00	**		3,500.00				3,500.00
6)	Insurance Expenses	REMI		615,400.00	24,616.00	**		12,308.00				12,308.00
7)	Operating Expenses	Various	Allocated Agency Amounts	883,750.00	35,350.00	**					35,350.00	35,350.00
8)	School District Agreement	Cotati Rohnert Park Unified School District		937,500.00	37,500.00	***					37,500.00	37,500.00
9)	Property Tax Administration Fee	County of Sonoma	Property Tax Administration Fee	1,500,000.00	60,000.00	***					60,000.00	60,000.00
10)	Pass Through Agreement	County of Sonoma	Payments per former CRL 33676	2,972,825.00	118,913.00	***					118,913.00	118,913.00
2)	Pass Through Agreement	Special Districts - RAFD	Payments per former CRL 33676	1,045,800.00	41,832.00	***					41,832.00	41,832.00
3)	Pass Through Agreement	SRJC	Payments per former CRL 33676	563,100.00	22,524.00	***					22,524.00	22,524.00
4)	Pass Through Agreement	County of Sonoma	Payments per former CRL 33676	24,392,554.25	975,702.17	***					975,702.17	975,702.17
5)	Pass Through Agreement	County library	Payments per former CRL 33401	1,813,769.25	72,550.77	***					72,550.77	72,550.77
6)	Pass Through Agreement	Special Districts	Payments per former CRL 33401	8,628,362.50	345,134.50	***					345,134.50	345,134.50
7)	Agreement	Chamber of Commerce	Economic Development	36,000.00	36,000.00	***	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	15,000.00
8)	Agreement	Denovo	General Plan Update / Housing Element	425,315.00	200,000.00	**	16,666.67	16,666.67	16,666.67	16,666.67	16,666.67	83,333.35
9)	Agreement	Tru-Green	Parks	13,321.80	4,440.60	**	370.05	370.05	370.05	370.05	370.05	1,850.25
10)	Agreement	Sonoma County Community Development Commission	Mobile Home Rent Control Ordinance Administration	3,400.00	3,400.00	**	283.33	283.33	283.33	283.33	283.33	1,416.65
11)	Agreement	Omni-Means	ORH Project	487,000.00	487,000.00	**	40,583.33	40,583.33	40,583.33	40,583.33	40,583.33	202,916.65
12)	Agreement	DKS	Intermodal Project	92,000.00	92,000.00		7,666.67	7,666.67	7,666.67	7,666.67	7,666.67	38,333.35
13)	Agreement	Alicia Giudice	Intermodal Project	16,160.00	16,160.00		1,346.67	1,346.67	1,346.67	1,346.67	1,346.67	6,733.35
14)	Agreement	Seabrook	ORH Project	3,500.00	3,500.00		291.67	291.67	291.67	291.67	291.67	1,458.35
15)	Agreement	Meston	ORH Project	1,045.00	1,045.00		1,045.00	0.00	0.00	0.00	0.00	1,045.00
16)	Agreement	MTC	Grant Matches	523,200.00	100,000.00		20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00
17)	Agreement	Nelson Nygard	ORH Project	24,000.00	24,000.00		4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	20,000.00
18)	Agreement	Housing Land Trust	Ryan (Jamie) Lane Project	30,551.00	30,551.00		2,545.92	2,545.92	2,545.92	2,545.92	2,545.92	12,729.60
Grand total				\$ 73,027,318.80	\$ 3,917,978.54		\$ 128,808.81	\$ 410,394.81	\$ 127,763.81	\$ 127,763.81	\$ 1,837,270.25	\$ 2,632,001.49

**Budgeted Amount - Total Actual Expenditure May Vary

***Estimated Amount - FY 10-11 levels extended through the life of the Agency

Joint Meeting of City Council and Redevelopment Agency Board of Directors Agenda Consent Calendar

Subject: Adoption of a Resolution determining that the City of Cotati elects to, and shall, serve as the Successor Agency to the dissolved Cotati Community Redevelopment Agency (CCRA) pursuant to Health and Safety Code Section 34173

Date: January 11, 2012

Written by: Jone I. Hayes, Administrative Services Director

Recommendation

It is recommended that the City Council adopt a resolution determining that the City of Cotati elects to, and shall, serve as the Successor Agency to the dissolved Cotati Community Redevelopment Agency pursuant to Health and Safety Code Section 34173.

Background

On December 29, 2011, the California Supreme Court issued its opinion in *CRA v. Matosantos* and upheld the validity of AB1x26, the bill that dissolves all the redevelopment agencies in the State, and invalidated AB1x27, the bill that would have allowed redevelopment agencies to remain in operation by making a payment to assist the state budget. As a result of the Court's ruling, the dissolution of redevelopment agencies will be effective as of February 1, 2012.

Analysis/Discussion

By January 13, 2012 the City Council must formally determine if it will serve as the "Successor Agency" to the CCRA with the responsibility of winding up its affairs, preparing various payment schedules, and taking on the other administrative tasks required. If the City declines, the Successor Agency will be the first other public agency within the boundaries of the redevelopment agency (e.g., school district, county, or special district) that notifies the County Auditor-Controller that it will serve as the Successor Agency. If no agency elects to serve, the Governor will appointment three County residents.

If the City declines to be the Successor Agency, the City would not be in a position to control the preparation and contents of the Recognized Obligation Payment Schedule (which is the document that lists the CCRA's financial obligations—including outstanding bonds—to be paid from the pool of former tax increment) and would also then not be the entity that would interact with the Oversight Board established by AB1x26 to review and approve actions of the Successor Agency in the CCRA dissolution process. Any measure of control by the City of the dissolution process would be significantly lessened, if not eliminated, if the City is not the Successor Agency. Moreover, if the City is not the Successor

Agency, the City is nonetheless likely to incur administrative costs in dealing with the dissolution of the CCRA but would have no means to obtain funds to pay those administrative costs. The public agency, including the City, that acts as the Successor Agency is entitled to receive up to 5% of its former tax increment for Fiscal Year 11-12, and up to 3% each year after that, but not less than \$250,000 each year, to meet the administrative expenses of serving as the Successor Agency.

The Successor Agency's liability for serving in this capacity is expressly limited in AB1x26 to the property tax increment the Successor Agency receives to pay enforceable obligations and the value of any CCRA assets transferred to it, so the City's General Fund and other funds are not expected to be at risk if the City elects to be the Successor Agency to the dissolved CCRA.

Financial Considerations

Total assets of the CCRA would be transferred to the Successor Agency (which would be the City of Cotati), if the City elects to serve in this role. The amount of the total assets of the CCRA including cash, investments and fixed assets is \$17.7M (staff is unclear regarding the definition of a "fixed asset" in this legislation and whether it is consistent with accounting law).

Following the dissolution of the CCRA, new revenue will be provided to the City's General Fund due to the liquidation and disbursement of the agency's cash, investments and assets. Additionally, the elimination of tax increment paid to the CCRA will be partially offset by increased property tax revenue to the City's General Fund. At this time, there are too many unknown factors to provide meaningful revenue estimates.

An "administrative payment" to the Successor Agency is provided at a minimum of \$250,000 per year in order to manage the winding down of the former CCRA and continue with its obligations including administering debt repayment, staff support to the Oversight Board, filing State Controller's reports and associated mandated activities.

The City will need to seriously consider the General Fund impact on the loss of redevelopment funding to administrative, personnel costs and capital projects (which for the current Fiscal Year 2011-2012 is budgeted at \$3.5 million for Agency and Low/Mod Housing allocations). Certain current redevelopment programs could cease unless another funding source was determined.

Environmental Issues

None.

Attachments:

1. Proposed Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTATI
DETERMINING THAT THE CITY OF COTATI ELECTS TO, AND SHALL, SERVE
AS THE SUCCESSOR AGENCY TO THE DISSOLVED COTATI COMMUNITY
REDEVELOPMENT AGENCY PURSUANT TO HEALTH AND SAFETY CODE
SECTION 34173**

WHEREAS, the Cotati Community Redevelopment Agency (“Redevelopment Agency”) is a public body, corporate and politic, organized and existing under the California Community Redevelopment Law (Health & Safety Code Section 33000 *et seq.*); and

WHEREAS, the City of Cotati is a municipal corporation and a general law city of the State of California (“City”); and

WHEREAS, on December 29, 2011, the California Supreme Court issued its opinion in the case *California Redevelopment Association, et al. v. Ana Matosantos, etc., et al.*, Case No. S196861, and upheld the validity of Assembly Bill 1x26 (“AB1x26”) and invalidated Assembly Bill 1x27; and

WHEREAS, the Court’s decision results in the implementation of AB1x26 which dissolves all the redevelopment agencies in the State of California as of February 1, 2012; and

WHEREAS, pursuant to a provision of AB1x26, codified as Health and Safety Code Section 34173(d)(1), the city, in the case of a redevelopment agency of a city, automatically becomes the “Successor Agency” to its dissolved redevelopment agency and is charged with the responsibility of winding up the affairs of the dissolved redevelopment agency pursuant to AB1x26, *unless* the city council adopts a resolution electing to *not* serve as the Successor Agency and thereafter files a copy of such resolution with the county auditor-controller; and

WHEREAS, the California Supreme Court, in Footnote 25 of its opinion, extended to January 13, 2012 the deadline for a city to make its decision on whether to decline to be the Successor Agency to its dissolved redevelopment agency; and

WHEREAS, the City Council, having considered the matter, has determined, in its legislative discretion, that it is in the best interests of the City for the City to serve as the Successor Agency to the dissolved Redevelopment Agency; and

WHEREAS, although pursuant to Health & Safety Code Section 34173(d)(1), the City would automatically become the Successor Agency unless it affirmatively elects to not serve as the Successor Agency by Resolution, the City nonetheless wishes to express its intention and decision to serve as the Successor Agency to the dissolved Redevelopment Agency.

NOW, THEREFORE, the City Council of the City of Cotati resolves as follows:

Section 1. The foregoing Recitals are true and correct and are incorporated herein.

Section 2. The City Council of the City of Cotati hereby affirmatively determines that the City of Cotati elects to, and shall, serve as the Successor Agency to the dissolved Cotati Community Redevelopment Agency.

Section 3. The City Manager and her authorized designees are hereby authorized and directed to take such other and further actions and sign such other and further documents as is necessary and proper to implement this Resolution on behalf of the City.

IT IS HEREBY CERTIFIED that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Cotati held on the 11th day of January, 2012 by the following vote, to wit:

ORCHARD _____
HARVEY _____
DELL'OSSO _____
GILARDI _____
LANDMAN _____

Approved: _____
Mayor

Attest: _____
Tamara Taylor, Deputy City Clerk

Approved as to form:

Rich Rudnansky, City Attorney

Joint Meeting of City Council and Redevelopment Agency Board of Directors Agenda Consent Calendar

Subject: Receive and File Warrants and Audited Claims for November 23, 2011 –
December 15, 2011

Date: January 11, 2012

Written by: Jone Hayes, Director of Administrative Services

Recommendation

It is recommended that the City Council receive and file the warrants and audited claims (the A/P Check Registers) as submitted.

Background

Warrants (checks) are created by City Staff in compliance with the following Municipal Code Sections:

2.12.160 Expenditure control--Purchasing.

It shall be the duty of the city manager to see that no expenditures shall be submitted or recommended to the city council except on approval of the city manager or his authorized representative. The city manager, or his authorized representative, shall be responsible for the purchase of all supplies for all the departments or divisions of the city. (Ord. 97 §7.9, 1968).

3.36.010 Expenditures--Compliance required.

All expenditures of city funds in connection with purchases must be made strictly in accordance with the duly adopted budget, and in order that budgetary control may be effectively exercised, the procedures in this chapter shall be followed. (Ord. 575 §1(part), 1992).

Analysis/Discussion

Warrants and Audited Claims listings (now identified as the A/P Check Registers) list all warrants issued for the period indicated. Per Council action on July 11, 2007 all warrants are released as they are created.

All expenditures of City funds in connection with purchases of services or materials are strictly in accordance with the duly adopted budget and / or Council actions amending the adopted

budget. Expenditures have been approved for payment by either the City Manager or by Department Heads.

Financial Considerations

The following is the totals for the Warrants and Audited Claims (the A/P Check Register) issued for the period of November 23, 2011 – December 15, 2011:

December 15, 2011	\$ 637,440.05
-------------------	---------------

Check #61412 to the County of Sonoma cut and held in safe.

Environmental Issues

None.

Attachment:

1. Check Register dated 12/15/11

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
ALS01	ALSCO, INC. I-120511 I-120511A	#42579 CORP YARD - NOV 2011 #42578 CITY HALL/PD - NOV 2011	R	12/15/2011 12/15/2011		110.70CR 195.00CR	061394 061394
AME04	AMERICAN MESSAGING I-M7261760LL	DEC 2011	R	12/15/2011		8.59CR	061395
ATT10	AT&T I-2830402 I-2830416	7077938562695 10/22-11/21/11 C607393086777 10/22 - 11/21/11	R	12/15/2011 12/15/2011		15.62CR 1,400.37CR	061396 061396
BLA04	BLAIRWORKS I-3286	WEBSITE HOSTING - DEC 2011	R	12/15/2011		30.00CR	061397
BLU01	BLUE CROSS OF CALIF. I-196482F	1231HA - JAN 2012	R	12/15/2011		30,659.13CR	061398
BRE01	BRELJE & RACE, INC. I-64495	WATER SAMPLES - OCT 2011	R	12/15/2011		581.40CR	061399
BRE03	BRENNTAG PACIFIC, INC. I-BPI152617	POTASSIUM PERMANGANATE - WELLS	R	12/15/2011		886.09CR	061400
CAL18	CALIFORNIA BUILDING STANDARDS COMMISSION I-120711	SB1473 FUNDS COLL JUL-SEPT	R	12/15/2011		147.00CR	061401
CAL62	JOSEPH T CALLINAN CONSTRUCTION I-121311	REFUND DEPOSIT ACCOUNT	R	12/15/2011		632.76CR	061402
CAR10	CAROLLO ENGINEERS I-119401	GIS, W/S MASTER PLANS, UWMP	R	12/15/2011		5,391.50CR	061403
CAV01	VANESSA CAVENEY I-120711	RFD DEP LESS CANCELLATION FEE	R	12/15/2011		475.00CR	061404
CIT05	CITY OF ROHNERT PARK I-23850	ANIMAL SVCS - DEC 2011	R	12/15/2011		1,460.71CR	061405
CIT09	CITY OF SANTA ROSA I-202503	SUBREG WSTWTR SYSTM-DEC	R	12/15/2011		133,058.33CR	061406
CIT12	CITY OF SEBASTOPOL I-113011	BLDG OFFICIAL SVCS - NOV 2011	R	12/15/2011		2,056.32CR	061407

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
COM05	COMCAST I-111911	8155 30 0410044085 11/24-12/23	R	12/15/2011		45.35CR	061408
COM08	THE COMMUNITY VOICE I-11835	PHN - FEES & CHARGES	R	12/15/2011		312.00CR	061409
	I-11941	GENERAL PLAN	R	12/15/2011		270.00CR	061409
	I-11944	PHN - ORH IMPROVEMENTS	R	12/15/2011		156.00CR	061409
	I-11945	PUBLIC HEARING NOTICES (3)	R	12/15/2011		312.00CR	061409
COM21	COMMERCIAL MAINTENANCE CHEMICAL CORP I-61469	LIFT STATION DEGREASER	R	12/15/2011		581.73CR	061410
COT02	COTATI OAKS TRUE VALUE HARDWARE I-112511	#725-10018 PW SUPPLIES	R	12/15/2011		130.18CR	061411
COU10	COUNTY OF SONOMA AUDITOR / CONTROLLER I-121411	FY 11/12 AB27X1	R	12/15/2011		258,558.50CR	061412
CRA03	SCOTT CRAMER PLUMBING I-946	BACKFLOW TESTS (73)	R	12/15/2011		2,920.00CR	061413
CUL01	CULLIGAN I-111611	#98186 WELL 2 HI-CAP RENTAL	R	12/15/2011		39.25CR	061414
DAH02	ADEL DAHMANI I-121311	HIGH-EFFICIENCY WASHER REBATE	R	12/15/2011		75.00CR	061415
DAW01	GAY DAWSON I-120811	YOGA INSTRUCTOR 9/27-11/12/11	R	12/15/2011		306.15CR	061416
DEN06	DE NOVO PLANNING GROUP I-1241	GENERAL PLAN UPDATE - OCT	R	12/15/2011		11,630.00CR	061417
DEP02	DEPT. OF CONSERVATION I-112811	SEISMIC FEE REPT APR-JUN 2011	R	12/15/2011		8.17CR	061418
	I-120711	SEISMIC FEE REPT JUL-SEPT 2011	R	12/15/2011		174.91CR	061418
DRA03	DRAF TECH I-393852	INTERMODAL TRANSIT FACILITY	R	12/15/2011		66.40CR	061419
	I-393853	INTERMODAL TRANSIT FACILITY	R	12/15/2011		87.49CR	061419
	I-393890	CITY HALL RE-ROOF	R	12/15/2011		53.73CR	061419
	I-393919	INTERMODAL TRANSIT FACILITY	R	12/15/2011		174.38CR	061419

12/15/2011 1:45 PM
 PACKET: 00566 Regular Payments
 VENDOR SET: 01
 BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
EDG01	EDGEWAVE I-123959	#313311 ANTI-SPAM - 2012	R	12/15/2011		1,117.80CR	061420
ERG01	ERGOCATION LLC I-C009-11	ERGONOMIC EVAL - KIM PETERSON	R	12/15/2011		262.50CR	061421
FED02	FEDERAL EXPRESS I-7-698-83818	COMM DEV / ENG SHIPPING (3)	R	12/15/2011		81.70CR	061422
FLE01	FLEET SERVICES I-27865057	0201-00-105456-8 - NOV 2011	R	12/15/2011		3,298.61CR	061423
FON02	TERESA FONSECA I-112911	HIGH-EFFICIENCY WASHER REBATE	R	12/15/2011		75.00CR	061424
GIU01	ALICIA GIUDICE I-2011-7	INTERMODAL FACILITY - NOV 2011	R	12/15/2011		7,865.00CR	061425
GRA01	GRAINGER, INC. I-9685525744 I-9693716384 I-9695086737 I-9695086745 I-9698396323	PW SUPPLIES - FALLETTI PARK PW SUPPLIES - LA PLAZA PARK PW SUPPLIES - STREET OILER PW SUPPLIES - STREET OILER PW SUPPLIES - STREETLIGHTS	R	12/15/2011		98.48CR 98.92CR 33.54CR 8.91CR 64.68CR	061426 061426 061426 061426 061426
HAN01	HANSEL AUTO GROUP I-924218	HEATER MOTOR SUPP - FLATBED	R	12/15/2011		48.53CR	061427
HOU02	HOUSING LAND TRUST OF SONOMA COUNTY I-1583-16	RYAN LN WORKFORCE HOUSING	R	12/15/2011		3,034.42CR	061428
HSB01	HSBC BUSINESS SOLUTIONS I-35609 I-65885	PD SUPPLIES CORP YARD SUPPLIES	R	12/15/2011		122.44CR 106.80CR	061429 061429
IKO01	IKON OFFICE SOLUTIONS I-86052149	COPIER RENT 12/30/11-1/29/12	R	12/15/2011		1,201.56CR	061430
IKO03	IKON OFFICE SOLUTIONS I-1032450778	COPIER STAPLES	R	12/15/2011		84.63CR	061431
INF01	INFOSTOR, INC. I-120542 I-120543	RECORD STORAGE - DEC 2011 DOCUMENT SHREDDING - PD	R	12/15/2011		427.13CR 60.00CR	061432 061432

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
INF02	INFOSEND, INC. I-54886	STMT PRINTING - NOV + INSERTS	R	12/15/2011		2,480.54CR	061433
INT19	INTEGRITY CONSTRUCTION MAINTENANCE, INC. I-102405	WATERLESS URINAL SVC - PD	R	12/15/2011		81.58CR	061434
	I-102410	COTATI RM CLNG JUN-NOV 2011	R	12/15/2011		970.40CR	061434
	I-76994	JANITORIAL SVC - DEC 2011	R	12/15/2011		1,325.00CR	061434
KAI01	KAISER FOUNDATION HEALTH PLAN, INC. I-120711	15832-0000 - JAN 2012	R	12/15/2011		18,006.00CR	061435
KER02	NEWTON KERNEY I-112811	HIGH-EFFICIENCY WASHER REBATE	R	12/15/2011		75.00CR	061436
LIE01	LIEBERT CASSIDY WHITMORE I-128283	CO200 00001 RSW GENERAL	R	12/15/2011		3,166.00CR	061437
	I-129430	CO200 00001 RSW GENERAL	R	12/15/2011		319.21CR	061437
	I-130872	CO200 00001 RSW GENERAL	R	12/15/2011		1,743.69CR	061437
	I-133451	CO200 00001 RSW GENERAL	R	12/15/2011		416.00CR	061437
	I-142469	CO200 00001 GENERAL	R	12/15/2011		1,914.00CR	061437
	I-142470	CO200 00014 - PD INVESTIGATION	R	12/15/2011		2,662.00CR	061437
LUS01	MARSHA SUE LUSTIG I-120711	MILEAGE REIMB	R	12/15/2011		31.81CR	061438
MAS02	MASTER K-9, INC. I-6221	SATELLITE K9 MAINT TRNG-DEC	R	12/15/2011		150.00CR	061439
MBE01	M.B. EQUIPMENT CO. I-15831	BOOM TRUCK SERVICE	R	12/15/2011		462.19CR	061440
MCL01	MCLEA'S TIRE & AUTOMOTIVE I-6042457	TIRES (4) - 2004 FORD F-250	R	12/15/2011		961.90CR	061441
	I-6042648	#22 - BATTERY CABLE REPAIR	R	12/15/2011		67.50CR	061441
MED02	MEDIA GRAPHICS, INC. I-14706	BUILDING PERMIT APPS - 500	R	12/15/2011		483.48CR	061442
MOH02	MOHAWK STAMPS & ENGRAVING I-662	BUILDING DEPT STAMP	R	12/15/2011		38.64CR	061443
MSI01	MSI LITHO I-111439	WATERSMART SURVEYS (333)	R	12/15/2011		1,213.87CR	061444

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
OAS01	OASIS PRODUCTS, INC. I-11347	DOG PARK / TRAIL SUPPLIES	R	12/15/2011		373.92CR	061445
OMN01	OMNI-MEANS I-31810	DSP - OCT 2011	R	12/15/2011		16,801.14CR	061446
PAC08	PACE SUPPLY I-011386965	PW SUPPLIES	R	12/15/2011		419.81CR	061447
PGE01	PG&E I-112311	6345507202-3 10/19 - 11/22/11	R	12/15/2011		12,009.70CR	061448
POW01	POWER INDUSTRIES I-S053258	PW SUPPLIES - WELLS	R	12/15/2011		39.40CR	061449
PRO08	PROFORCE LAW ENFORCEMENT C-125016	TRADE FOR TASERS (5)	R	12/15/2011		1,500.00	061450
	I-123977	TASER CARTS (25)/HOLSTERS (6)	R	12/15/2011		1,186.34CR	061450
	I-123978	TASERS (5) / SUPPLIES	R	12/15/2011		6,881.83CR	061450
	I-124042	TASER TARGETS	R	12/15/2011		179.41CR	061450
	I-125509	4 YR EXTENDED TASER WARRANTY	R	12/15/2011		1,499.95CR	061450
RED05	REDWOOD COAST PETROLEUM I-216541	PW SUPPLIES - OIL	R	12/15/2011		130.08CR	061451
REM01	R.E.M.I.F I-113011	LTD/LIFE/DENTAL/VISION/EAP	R	12/15/2011		5,541.14CR	061452
	I-120211	EARTHQUAKE/FLOOD 11/11-11/12	R	12/15/2011		24,233.00CR	061452
	I-120611	ANN'L SELF ASSURANCE ASSMT	R	12/15/2011		2,003.11CR	061452
ROY02	ROYAL COACH CAR WASH I-120111	PD CARWASH - NOV 2011	R	12/15/2011		43.00CR	061453
SAK03	RENNE SLOAN HOLTZMAN SAKAI LLP I-19727	JEFF WALTERS CALPERS APPEAL	R	12/15/2011		3,452.03CR	061454
SAN09	SANTA ROSA AUTO PARTS I-679189	PW SUPPLIES - FLATBED	R	12/15/2011		105.92CR	061455
	I-680843	PW SUPPLIES - STREET OILER	R	12/15/2011		18.97CR	061455
SAN10	SANTA ROSA FIRE EQUIPMENT SVC INC I-139776	FIRE ALARM TESTING - CITY HALL	R	12/15/2011		261.00CR	061456

12/15/2011 1:45 PM
 PACKET: 00566 Regular Payments
 VENDOR SET: 01
 BANK : AP AP - CASH CLEARING (POOL)

A / P CHECK REGISTER

PA

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
SCO06	SCOTT SIGNS I-112211	#2 - FULL GRAPHICS	R	12/15/2011		304.73CR	061457
SCP01	S.C. PHILLIPS ENTERPRISES, LLC I-20110211	GENERATOR SVC 2ND/3RD QTR 2011	R	12/15/2011		600.00CR	061458
SEA03	SEABROOK & ASSOCIATES, INC. I-10735 I-10862	PLAN CHECK - 7764 OLD RDWD HWY BUILDING INSPECTION - 11/18/11	R	12/15/2011 12/15/2011		372.50CR 170.00CR	061459 061459
SEB03	SEBASTOPOL BEARING & HYDRAULIC CO, INC. I-365599	PW SUPPLIES - STREET OILER	R	12/15/2011		16.06CR	061460
SIE07	SIERRA DISPLAY, INC. I-16014 I-16019	PW SUPPLIES - HOLIDAY LIGHTS PW SUPPLIES - HOLIDAY LIGHTS	R	12/15/2011 12/15/2011		49.61CR 71.58CR	061461 061461
SON08	SONOMA COUNTY WATER AGENCY I-12198	AQUEDUCT USAGE 10/25 - 11/29	R	12/15/2011		20,818.27CR	061462
SON19	SONOMA COUNTY AUDITOR-CONTROLLER I-112811	PARKING CITATIONS - OCT 2011	R	12/15/2011		175.00CR	061463
SON34	SONOMA COUNTY PROBATION DEPARTMENT I-120711	RFD RM RENTAL DEP 9/20,21/11	R	12/15/2011		502.96CR	061464
SYA01	SYAR INDUSTRIES, INC. I-452058	POTHOLING SUPPLIES	R	12/15/2011		190.03CR	061465
TER03	TERRY KRIEG, CPA I-120811	2ND BILLING - FY 10/11 AUDIT	R	12/15/2011		6,000.00CR	061466
THE01	THE 24 HOUR HEALTH CLUB I-121311	HEALTH CLUB DUES - DEC 2011	R	12/15/2011		250.00CR	061467
TRU01	TRUGREEN LANDCARE - WEST I-7197357	LANDSCAPE SVCS - DEC 2011	R	12/15/2011		3,900.00CR	061468
UNI03	UNION BANK OF CALIFORNIA I-7145	2001 TAB SERIES A 11/11-10/12	R	12/15/2011		2,190.00CR	061469
UNI07	UNITED SITE SERVICES, INC. I-114-318412	PORTOLET RENTAL - VETS PARK	R	12/15/2011		115.21CR	061470

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
UNI10	UNITED FOREST PRODUCTS						
	I-35409	GOLDEN NUGGETS - PARK MEADOWS	R	12/15/2011		1,178.65CR	061471
	I-35418	GOLDEN NUGGETS - PARK MEADOWS	R	12/15/2011		74.25CR	061471
	I-35426	GOLDEN NUGGETS - PARK MEADOWS	R	12/15/2011		74.25CR	061471
USB01	U.S. BANK CORPORATE PAYMENT SYSTEM						
	I-112211	4246 0445 5564 9833 - NOV 2011	R	12/15/2011		4,692.24CR	061472
VER02	VERIZON WIRELESS						
	I-1032958083	270579820-00001 10/22-11/21/11	R	12/15/2011		476.44CR	061473
VMC01	V. MCGRATH SERVICE CO.						
	I-121411	RFD CANCELLED PERMIT	R	12/15/2011		153.05CR	061474
WIL12	WILDCAT ENGINEERING						
	I-4	CHARLES ST IMPROVEMENTS	R	12/15/2011		12,825.00CR	061475
WIS01	SUSAN WISE						
	I-120711	REIMB GRADE 2 DIST CERT RENEW	R	12/15/2011		60.00CR	061476
YOU03	YOUR COMPUTER HEROES, LLC						
	I-5047	NETWORK SERVICES - NOV 2011	R	12/15/2011		831.25CR	061477

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	84	0.00	637,440.05	637,440.05
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	84	0.00	637,440.05	637,440.05

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 00566 Regular Payments

VENDOR SET: 01

BANK : AP AP - CASH CLEARING (POOL)

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#
--------	-------------	------	---------------	---------------	----------	--------	--------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
001	12/2011	106,326.48CR
003	12/2011	12,825.00CR
008	12/2011	20.68CR
012	12/2011	50,008.49CR
013	12/2011	525.80CR
018	12/2011	149,923.31CR
019	12/2011	3,680.62CR
034	12/2011	271,878.81CR
035	12/2011	19,038.29CR
036	12/2011	8,222.63CR
037	12/2011	4,182.33CR
050	12/2011	8,247.53CR
070	12/2011	840.76CR
201	12/2011	1,569.32CR
202	12/2011	150.00CR
=====		
ALL		637,440.05CR