

CITY OF COTATI  
Community and Environment Commission  
**Minutes of the regular meeting**

**October 13, 2008**

**7:00 p.m.**

**Cotati City Hall, 201 W. Sierra Avenue Cotati, CA 94931**

**Call to Order by Chair Wright-Molina**

**7:02 p.m.**

**Roll Call by Chair Hutchins:**

**Present:** Commissioners Wright-Molina, Skillman, Onines, Hutchins, Claussen

**Absent:** Commissioner Austin

**Staff Liaison present:** Terry Dutra

**City Council Liaison present:** None

**Approval of the Minutes:** Regular Meeting of August 11, 2008

Motion to Approve: Onines

Seconded: Skillman

No Discussion

Unanimous Approval

**Oral/Written Communications & Public Comment** – No members of the public present.

Items for Discussion and Possible Action

ACTION:

**1. Appointment of new CEC Chair**

Chair Wright-Molina stated that she could no longer continue as Chair and made a motion that Commissioner Onines become the new CEC Chair. Claussen seconded the motion. Passed without discussion

**2. Public Art**

**Discussion**

Jone Hayes and Marsha Sue Lustig are reviewing the proposed guidelines. Claussen to contact Patricia Waters to ask for her help with the transition of the current artwork on display.

**3. Volunteer Recognition Reception**

**Discussion**

Onines reported that the new date is Friday November 7<sup>th</sup> at 5:30 p.m. at the Cotati Room. Approximately (50) invitations were sent out. Skillman, Wright-Molina and Claussen to help with set-up. Claussen will purchase the wine and obtain table cloths. Dutra to purchase appetizers and bottled water.

- 4. Park Audits** **Discussion & Action**  
Dutra reported that the CEC Park Audits were submitted to City Engineer/Director of Public Works Damien O'Bid. Discussion was that the CEC should consider performing future park audits every other year: even numbered years.
- 5. Holiday Tree Lighting** **Discussion & Action**  
Dutra reported that the City Attorney and City Manager has directed the CEC not to make this an "all inclusive" event as previously proposed. Because of 'separation of church and state' issues and case law, this event should be strictly a non-denominational 'holiday tree lighting'. Dutra has contacted three local community groups to see if they can perform holiday music at the event. If she does not get solid commitments within three weeks, she will reach out to 24 Karat Brass quintet. Hutchins to contact: Oliver's Market, Carl Schollman and Sally Tomatoes to see if they will participate again. Skillman to secure the rental costume. Wright-Molina to contact Cotati Coffee.
- 6. Items for the Next CEC Agenda on November 10, 2008:**  
Public Art, Volunteer Recognition Reception wrap-up, Park Audits, 2008 Holiday Tree Lighting

**Announcements from Commissioners:**

None

**Adjourned at 7:58 p.m. by Chair Onines**

Respectfully submitted by Commissioner Hutchins, CEC Secretary