

CITY OF COTATI
Community and Environment Commission
Minutes of the regular meeting

March 9, 2009

7:00 p.m.

Cotati City Hall, 201 W. Sierra Avenue Cotati, CA 94931

Call to Order by Chair Onines

7:10pm

Roll Call by Chair Onines:

Present: Commissioners Wright-Molina, Skillman, Onines, Claussen , Austin

Absent:

Staff Liaison present: Dianne Thompson (?)

Member of Public present: Liz Donahay

Approval of the Minutes: Regular Meeting of February 9, 2009

Motion to Approve: Claussen

Seconded: Skillman

No Discussion

Unanimous Approval

Oral/Written Communications & Public Comment

Items for Discussion and Possible Action

ACTION:

1. Pasta Feed

Discussion

Dianne will provide financial information once verified. There was a possible profit of \$696 with \$204 paid.

Questions:

- Were raffle ticket sales kept separate?
- Vendors requested a Tax ID number for donations. Can we disclose that on our request letters next year? Is it public information?
- Maybe have an adult supervisor in the kids' room next year?
- Could we announce at the beginning of the event where the money is going before the Bingo games begin?
- Do we have an email address for each donor?

Get contact information to Brant so he can send thank you letters. Dianne will have the letters signed by the Mayor.

2. Recreation Department Liaison - Terry Dutra **Discussion**
Budget is lower so everyone is doubling up on job responsibilities. Staff has been reduced by 23%. Dianne offered to make a presentation to our group regarding the new budget. There will also be a public polling group who will see which programs are most desired by the public.

3. CEC Business **Discussion**
Form 700 – very important for each commissioner to complete and return on time. We expressed our hope to be better included in environmental issues around the city so that we can be better informed when we talk to the public. We need better communication with the City Council as well as a way to define where our roles may overlap. Dianne mentioned the EIR for the Downtown Specific Plan, which will help get funds to mitigate for increased traffic due to area development. The plan to unify the park is still in discussions for the future.

4. 2009 Calendar **Discussion**
We need to know what money we will have in our budget before we can plan future events.

Potential CEC events include:

Spring Art Show on May 11th, Fall Art Show, Arbor Day, Pasta/Bingo on Feb. 28th, Holiday Tree Lighting on Dec. 2nd, Park Audits every other year (2010), Volunteer Reception, assist with Kid's Day on July 18th, Environmental Event tied to one of the Farmer's Markets.

- Would like to add another environmental event in the Fall? Perhaps with Creek Critters?

4. Items for the Next CEC Agenda on February 9, 2009:
Budget presentation, Amending by-laws to allow for two members outside the "sphere of influence", Financials - Pasta/Bingo Event, 2009 Calendar, Recruitment for new commissioner position.

Adjourned at 8:00pm by Chair Onines
Motion by Onines, Seconded by Wright.

Respectfully submitted by Commissioner Skillman, CEC Secretary